

“बिजनेस पोस्ट के अन्तर्गत डाक शुल्क के नगद भुगतान ( बिना डाक टिकट ) के प्रेषण हेतु अनुमत. क्रमांक जी.2-22-छत्तीसगढ़ गजट / 38 सि. से. मिलाई, दिनांक 30-05-2001.”



पंजीयन क्रमांक  
“छत्तीसगढ़/बुर्मा/09/2013-2015.”

# छत्तीसगढ़ राजपत्र

(असाधारण)

प्राधिकार से प्रकाशित

क्रमांक 299 ]

रायपुर, शुक्रवार, दिनांक 5 अगस्त 2016 — श्रावण 14, शक 1938

उच्च शिक्षा विभाग  
मंत्रालय, महानदी भवन, नया रायपुर

नया रायपुर, दिनांक 28 जुलाई 2016

## अधिसूचना

क्रमांक 6004/2957/2015/38-2. — छ. ग. निजी विश्वविद्यालय विनियामक आयोग के पत्र क्रमांक 775/PU/S&O/2015/5913, दिनांक 14-07-2016 द्वारा ओ.पी. जिन्दल विश्वविद्यालय, ओ.पी. जिन्दल नॉलेज पार्क, ग्राम-पूँजीपथरा, तहसील-घरघोड़ा, जिला रायगढ़ के प्रथम परिनियम क्रमांक 01 से 29 तथा प्रथम अध्यादेश क्रमांक 01 से 15 का अनुमोदन छत्तीसगढ़ निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2005 की धारा 26 (5) एवं धारा 28 (4) के तहत किया गया है.

1. राज्य शासन, एलद्द्वारा, उपरोक्त परिनियम एवं अध्यादेशों को राजपत्र में अधिसूचित किये जाने की स्वीकृति प्रदान की जाती है.
2. उपरोक्त परिनियम तथा अध्यादेश राजपत्र में प्रकाशन की तिथि से प्रभावशील होंगे.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,  
भुवनेश यादव, संयुक्त सचिव.

Naya Raipur, the 28th July 2016

NOTIFICATION

No. 6004/2957/2015/38-2— Chhattisgarh Private Universities Regulatory Commission, Raipur vide its Letter No. 775/PU/S&O/2015/5913, Dated 14-07-2016 has approved the First Statutes No. 01 to 29 and the First Ordinances No. 01 to 15 of O.P. Jindal University, O.P. Jindal Knowledge Park, Village-Punjipathra, Tehsil-Gharghoda, District-Raigarh, Under Section 26 (5) and Section 28 (4) of Chhattisgarh Private Universities (Establishment & Operation) Act, 2005.

2. The State Government hereby gives its approval for notification of these Statutes and Ordinances in Official Gazette.
3. The above Statutes and Ordinances shall come into force from the date of its publication in the Official Gazette.

By order and in the name of the Governor of Chhattisgarh,  
BHUVNESH YADAV, Joint Secretary.

THE FIRST STATUTES OF  
O. P. JINDAL UNIVERSITY, RAIGARH (C.G.)

(Refer Section 26 (1) of Chhattisgarh Private Universities (Establishment and Operations)  
Act, 2005, Act No. 13 of 2005)

**Table of Contents**

STATUTE No. 1 THE VISITOR .....	598 (103)
STATUTE No. 2 THE CHANCELLOR.....	598 (103)
STATUTE No. 3 THE VICE-CHANCELLOR .....	598 (104)
STATUTE No. 4 THE REGISTRAR .....	598 (106)
STATUTE No. 5 THE CHIEF FINANCE AND ACCOUNTS OFFICER .....	598 (109)
STATUTE No. 6 OTHER ACADEMIC AND ADMINISTRATIVE OFFICERS OF THE UNIVERSITY .....	598 (111)
STATUTE No. 7 GOVERNING BODY .....	598 (113)
STATUTE No. 8 BOARD OF MANAGEMENT.....	598 (114)
STATUTE No. 9 ACADEMIC COUNCIL .....	598 (117)
STATUTE No. 10 FINANCE AND BUDGET COMMITTEE .....	598 (119)
STATUTE No. 11 COMPENSATION COMMITTEE .....	598 (120)
STATUTE No. 12 CURRICULUM AND ACADEMIC POLICY COMMITTEE.....	598 (121)
STATUTE No. 13 FACULTY AND RESEARCH COMMITTEE.....	598 (122)
STATUTE No. 14 INFRASTRUCTURE AND FACILITIES COMMITTEE .....	598 (123)
STATUTE No. 15 OTHER COMMITTEES .....	598 (124)
STATUTE No. 16 SCHOOLS/FACULTIES/DEPARTMENTS .....	598 (124)
STATUTE No. 17 APPOINTMENT OF ACADEMIC STAFF .....	598 (125)
STATUTE No. 18 APPOINTMENT OF NON-TEACHING STAFF .....	598 (128)
STATUTE No. 19 NUMBER OF SEATS IN DIFFERENT COURSES.....	598 (130)
STATUTE No. 20 FEE REGULATIONS.....	598 (131)
STATUTE No. 21 FEE EXEMPTIONS, SCHOLARSHIPS AND FELLOWSHIPS.....	598 (131)
STATUTE No. 22 RESERVATION POLICY .....	598 (131)
STATUTE No. 23 HONORARY DEGREES AND DISTINCTIONS.....	598 (132)
STATUTE No. 24 REMOVAL OF ACADEMIC STAFF, ADMINISTRATIVE STAFF AND OTHER EMPLOYEES OF THE UNIVERSITY.....	598 (132)
STATUTE No. 25 GENERAL PRINCIPLES FOR THE INTERPRETATION OF THE STATUTES .....	598 (133)
STATUTE No. 26 THE OVERRIDING EFFECT OF THE CHHATTISGARH ACT.....	598 (134)
STATUTE No. 27 PRESUMPTION OF LAWFUL EXERCISE OF POWER.....	598 (134)
STATUTE No. 28 PRESUMPTION OF VALIDITY OF APPOINTMENTS AND CONSTITUTION OF UNIVERSITY AUTHORITIES AND BODIES .....	598 (135)
STATUTE No. 29 PRESUMPTION OF VALIDITY OF ACT OR PROCEEDINGS AND INDEMNITY AGAINST GENERAL PROCEEDINGS .....	598 (135)

## **STATUTE No. 1 THE VISITOR**

**[Refer Section 15 of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]**

- 1.1 The Governor of Chhattisgarh shall be the Visitor of O P Jindal University. The powers of the Visitor shall be as per the provisions of subsection (2) and (3) of section 15 of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005. .

## **STATUTE No. 2 THE CHANCELLOR**

**[Refer Section 16 of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]**

- 2.1 The Chancellor shall be appointed by the Jindal Education and Welfare Society (JEWS), the Sponsoring Body, for a period of three years with the approval of the Visitor. JEWS shall not appoint persons who are family members or from the company to seek the posts of Chancellor and shall ensure the appointment of eminent academicians or industrialist for this post.

Provided that, for making the O P Jindal University functional, their sponsoring body shall appoint the Chancellor in consultation with the State Government for a minimum period of one year, but not exceeding three years.

The sponsoring body shall, by simple majority, finalize the name of the Chancellor. The President/Secretary of the sponsoring body shall send the name, along with bio-data of the proposed Chancellor, to the Visitor for approval.

- 2.2 The Chancellor shall be the head of the University.
- 2.3 The Chancellor shall preside over the meetings of the Governing Body and shall, when the Visitor is not present, preside over the convocation of the University for conferring degrees, diplomas or other academic distinctions.
- 2.4 The Chancellor shall have powers, as per the provisions of subsection (4) of section 16 of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005. The Chancellor may delegate any of the Chancellor's powers to the Vice – Chancellor or a designee in consultation with the Governing Body.
- 2.5 The Chancellor shall be entitled to receive honorarium, expenses, and allowance, as may be decided by the Sponsoring body.

### STATUTE No. 3 THE VICE-CHANCELLOR

[Refer Section 17 & 26 (1) (b) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

#### 3.1 APPOINTMENT OF THE VICE-CHANCELLOR

3.1.1 The terms of appointment of the Vice-Chancellor shall be as per the provisions of subsections (1) to (4) of section 17 of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005 (hereinafter, the Act). The tenure of the Vice-Chancellor shall be for a period of 4 years, subject to the conditions laid down in subsection (10) of section 17 of the Act. University shall not appoint persons who are family members or from the company to seek the posts of Vice-Chancellor and shall ensure the appointment of eminent academicians or industrialist for this post.

Provided that, a Vice-Chancellor shall continue to hold the office even after expiry of his term till a new Vice-Chancellor joins. However, in no case this period shall exceed six months. The Vice-Chancellor shall not continue in office after attaining the age of 70 years.

3.1.2 The Vice-Chancellor shall be entitled to receive minimum pay and other allowances as admissible from time to time as per U.G.C norms. Other benefits such as medical allowances & insurance, travel allowances etc. shall be admissible as per the decision of the Governing Body.

#### 3.2 DUTIES OF THE VICE-CHANCELLOR

In addition to provisions contained in the Act, the Vice-Chancellor shall perform following duties:

3.2.1 The Vice-Chancellor shall be an ex-officio member and Chairman of the Board of Management, of the Academic Council and Chairman of such other authorities, committees and bodies of O P Jindal University of which he is a member provided that it shall not supersede the provisions of the Chhattisgarh Private Universities (Establishment and Operations) Act, 2005. He shall be entitled to be present and to speak at any meeting of any authority, committee or other body of the University and shall be entitled to vote there in case of equality.

- 3.2.2 The Vice-Chancellor shall ensure that the provisions of the Act, and the Statutes, the Ordinances and the Regulations made of the University are faithfully observed and he shall have all powers necessary for this purpose.

### 3.3 POWERS OF THE VICE-CHANCELLOR

- 3.3.1 The Vice Chancellor shall exercise his powers as laid down in subsection (5) to (9) of section 17 of the Act 2005..
- 3.3.2 The Vice- Chancellor may constitute such committees as, deemed necessary, to help him in discharging the duties entrusted to him by or under the Chhattisgarh Private Universities (Establishment and Operations) Act, 2005, and the Statutes, the Ordinances and the Regulations of the University.
- 3.3.3 The first Vice Chancellor shall be deemed as Board of Management, Academic Council and other authorities of the University and shall have all the powers of Board of Management, Academic Council and other authorities to discharge the duties. It shall be the duty of the first Vice Chancellor to constitute Board of Management, Academic Council and other authorities within three months of the establishment of the University.
- 3.3.4 The Vice Chancellor shall have the power to convene the meetings of the Board of Management, the Academic Council and / or of such other authorities, committees and bodies of the University of which he is the chairman. He may delegate this power to any other officer of the University by an order in writing.
- 3.3.5 If in the opinion of the Vice-Chancellor it is necessary to take immediate action on any matter for which powers are conferred on any other authority by or under the Act, he may take such action as may be deemed necessary, and shall, at the earliest opportunity thereafter, report the action taken to such officers or authority as he would have in the ordinary course dealt with in the matter.

Provided that if in the opinion of the concerned officer or authority such action should not have been taken by the Vice-Chancellor, then such case shall be referred to the Chancellor, whose decision there on shall be final.

Provided further that where any such action taken by the Vice- Chancellor affects any person in the service of the University, such person shall make an appeal to the Governing Body within three months from the date on which such action is communicated to him. The decision of the Governing Body shall be final in the

matter and shall be communicated to the person concerned within a maximum period of three months from the date of appeal.

- 3.3.6 The Vice-Chancellor may appoint consultants, visiting faculties and sanction honorarium to a person for the consultancy / expertise services rendered for the University or an allowance to the employee of the University for any special duties assigned to such employee or additional duties performed by him which in the opinion of Vice- Chancellor warrants such payments.

Provided that such allowance is subjected to rules laid down in this regard by the Governing Body of O P Jindal University from time to time.

Provided further that any action taken under this Statute shall be reported to the Governing Body in its subsequent meeting immediately following such action.

- 3.3.7 The Vice Chancellor shall exercise all other powers as may be delegated by the Chancellor.
- 3.3.8 The Vice Chancellor shall have the power to re-delegate some of his or her powers to any of his or her subordinate officers as prescribed by the Statutes.
- 3.3.9 The Vice Chancellor shall have the power to convene or cause to be convened meetings of the various authorities, bodies, Committees and Boards of the University for which he or she is the Chair.
- 3.3.10 The Vice Chancellor shall have the power to appoint the Pro-Vice Chancellor in consultation with the Board of Management.

## **STATUTE No. 4 THE REGISTRAR**

[Refer Section 18 & 26 (1) (c) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

### **4.1 APPOINTMENT OF THE REGISTRAR**

- 4.1.1 The appointment of Registrar shall be made by the Governing Body on the recommendation of the Selection Committee constituted for the purpose. However, the first Registrar shall be appointed by the Jindal Education and Welfare Society (JEWS) for a period of two years. The Selection committee shall comprise the following members:

- (i) The Vice Chancellor – Chairman
- (ii) One Nominee of the State Government
- (iii) One Nominee of the Chancellor

- (iv) One Nominee of Chhattisgarh Private Universities Regulatory Commission (CGPURC) not below the rank of Professor-Member
  - (v) One professor of the University nominated by the Vice Chancellor
  - (vi) Two outside experts nominated by the Governing Body
- 4.1.2 No person shall be eligible for appointment as Registrar unless he possesses such qualifications and experience as prescribed by the UGC. The Selection Committee shall recommend the candidate to the post in the order of merit.
- 4.1.3 The Registrar shall be the full time officer of the O P Jindal University.
- 4.1.4 If at any time upon representation made or otherwise, and after making such enquiry as may be deemed necessary, the situation so warrants that the continuance of the Registrar is not in the interest of the University, the Vice-Chancellor may request the Chancellor, in writing stating the reasons therein, for the removal of the Registrar.
- Provided that before taking an action under this sub-section, the Registrar shall be given an opportunity of being heard.
- 4.1.5 The Registrar shall be entitled to receive pay and other allowances as admissible from time to time as per U.G.C norms. Other benefits such as Medical allowances & Insurance, Travel allowances etc. shall be admissible as per the decision of the Governing Body and as amended from time to time.

## 4.2 DUTIES OF THE REGISTRAR

- 4.2.1 The Registrar shall be the Member Secretary of the Governing Body, Board of Management, Academic Council and such other bodies as may be prescribed but shall not have right to vote.
- 4.2.2 The Registrar shall sign all the contracts and authenticate all documents and records on behalf of the University.
- 4.2.3 It shall be the duty of the Registrar:
- (a) to be the custodian of all records, the common seal and such other properties of the University, as the Governing Body shall commit to his charge;
  - (b) to issue all notices convening meeting of the Governing Body, the Board of Management, the Academic Council and any other body or Committee appointed under Chhattisgarh Private Universities (Establishment and Operations) Act, 2005 of which he is to act as Secretary;

- (c) to keep the minutes of all meetings of the Governing Body, the Board of Management, the Academic Council and any other body or committee appointed under Chhattisgarh Private Universities (Establishment and Operations) Act, 2005 of which he is to act as Secretary;
- (d) to conduct the official correspondence of the university, the Governing Body, the Board of Management and the Academic Council;
- (e) to collect the income, disburse the payments and maintain the accounts of the University, in case the office of the Chief Finance and Accounts Officer is lying vacant;
- (f) to exercise all such powers as may be necessary or expedient for carrying into effect the orders of the Chancellor, the Vice-Chancellor and various authorities and bodies of the University of which he acts as Secretary;
- (g) to discharge such other functions as may be assigned to him from time to time by the Vice-Chancellor to whom he shall be responsible;
- (h) to perform such other duties as may be specified in the Statutes, Ordinances, or Regulations of the University or as may be specified by the Governing Body, Board of Management or the Vice Chancellor from time to time;
- (i) to render such assistance as may be desired by the Vice-Chancellor in the performance of his official duties;
- (j) to safeguard and maintain the buildings, gardens, offices, canteens, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of the University;
- (k) to represent the University when authorized by the Board of Management in suits or proceedings by or against the University, sign powers of attorney and plead or depute his or her representatives for this purpose;
- (l) to head the Academic Regulations and Records Office, maintain the student records including the academic records and personal information records and keep proper record of Academic Regulations of the University subject to the supervision of the Academic Council;
- (m) to ensure effective student registration and enrolment, management of records of current and past students, ensuring compliance with student record policy; record transfer credit, advanced placement, study abroad work, thesis titles, comprehensive examination results and grade changes;
- (n) to produce and mail transcripts; store and preserve academic records and

inactive student folders; process grades and produce transcripts for non-credit students; retain copies of course descriptions;

- (o) to produce official student lists, reports, and statistics; publish the student directory; validate ID cards; process ID number changes, changes of school, name and address; interpret and enforce academic regulations; collect grades from faculty; record grades, produce and mail grade reports; monitor lists of graduates; rank undergraduates for graduation; organize student participation in the convocation;

### **STATUTE No. 5**

#### **THE CHIEF FINANCE AND ACCOUNTS OFFICER**

[Refer Section 19 & 26 (1) (c) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

- 5.1** The Chief Finance and Accounts Officer (CFAO) shall be appointed by the Chancellor of the O P Jindal University on the recommendation of the Selection Committee constituted for the purpose. The Selection Committee shall consist of :
- (i) The Vice Chancellor- Chairman
  - (ii) One nominee of the State Government
  - (iii) One Nominee of the Chancellor
  - (iv) One Nominee of CGPURC not below the rank of Professor-Member
  - (v) One Professor nominated by the Vice Chancellor
  - (vi) Two outside experts nominated by the Governing Body
  - (vii) Registrar as Member Secretary
- 5.2** The Qualifications of the CFAO shall be as under:
- (i) Post graduate preferably in Commerce/Economics/ MBA in Financial Management with minimum 55% marks and 15 years of working experience in any University/ Institute/ Organization to manage Accounts/Finance.
  - (ii) Desirable CA or equivalent attainments.
- 5.3** The CFAO shall receive minimum pay plus other allowances as per UGC norms and as fixed by the Governing Body of the University and amended from time to time.
- 5.4** Subject to the control of Vice-Chancellor it shall be the duty of the CFAO:
- (a) to ensure that the limits fixed by the Governing Body for recurring and nonrecurring expenditure for a financial year are not exceeded and that all money are expended for the purpose for which they are allocated;

- (b) to keep a constant watch on the state of the cash and bank balances on the state of investment;
  - (c) to suggest measures of additional internal revenue generation for the University.
- 5.5 The CFAO may call from any office or institution of the University any information or returns that he may consider necessary for the performance of his duties.
- 5.6 The CFAO shall see that all bills for payments be pre audited.
- 5.7 The responsibilities of the CFAO shall also be as follows:
- (a) To exercise general supervision over the funds of the University and advise the Vice – Chancellor on the University’s financial policy;
  - (b) To hold and manage property and investments including trust and endowed property for furthering the objects of the University;
  - (c) To see that the limit fixed by the Finance and Budget Committee for recurring and non-recurring expenditure for a year are not exceeded and that all monies are expended for the purposes for which they are granted or allotted;
  - (d) To receive all monies for the use and benefit of the University within the mandate and objectives of the University;
  - (e) To watch the progress of collection of revenue and to advice on the methods of collection employed;
  - (f) To make payments sanctioned under each head of budget as approved by the Governing Body or Board of Management or as authorized by a competent authority designated by the Vice - Chancellor;
  - (g) To prepare interim reports for the Vice – Chancellor and Finance and Budget Committee;
  - (h) To prepare in consultation with the Vice – Chancellor and Registrar and subject to amendments and approval of the Finance and Budget Committee, an annual budget of current and capital income and expenditure of the University including both formal and non-formal education and auxiliary units, for submission to the Board of Management;
  - (i) To invest the University funds in consultation with the Finance and Budget Committee and the approval of the Governing Body;

- (j) To see that the registers of buildings, land, furniture and equipment are maintained up to date and that the stock-checking is conducted of equipment and other consumable materials in all offices, centers, laboratories, libraries, schools and institutions maintained by the University;
- (k) To call for explanation from concerned officers or authorities, bodies, committees or board for unauthorized expenditure and for other financial irregularity that is brought to his/her notice and to suggest disciplinary action against the persons at fault;
- (l) To represent the University in all legal matters pertaining to finance and taxation;
- (m) To provide for at least one annual audit of all the accounts of the University;
- (n) To review the reports and findings of the Internal Audit Unit;
- (o) To make recommendations to the Governing Body on the appointment of auditors and oversee the financial audit of the University accounts;
- (p) To perform such other duties as may be required by the Statutes, Ordinances, Regulations and Rules of the University or the Vice – Chancellor or his other delegate; and
- (q) To call for from any office or school or institution under the University any information or returns that he or she may consider necessary to discharge his or her financial responsibilities.

5.8 Notwithstanding anything contained in the Statute, the CFAO shall perform such other duties as assigned by the Vice Chancellor / Governing Body / Board of Management of the University.

### **STATUTE No. 6 OTHER ACADEMIC AND ADMINISTRATIVE OFFICERS OF THE UNIVERSITY**

[Refer Section 20 & 26 (1) (c) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

6.1 In addition to the officers mentioned in clause (1) to (5) of Section 14 of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005 (hereinafter, the Act), the Governing Body may appoint, or give authority to Vice Chancellor to appoint, any of the

following officers in accordance with UGC norms and Statutes, Ordinances and Regulations of the O P Jindal University:

- (i) Pro Vice Chancellor
- (ii) Deans of Schools
- (iii) Heads of Departments
- (iv) Directors of Centers
- (v) Controller of Examination
- (vi) Librarian
- (vii) Director of Human Resources
- (viii) Director Admissions and Student Marketing
- (ix) Director Corporate Relations and Outreach
- (x) Director Infrastructure and Services
- (xi) Chief Technology Officer
- (xii) Any other Officers

- 6.2 The officers mentioned in clause (i) to (xii) of Section 6.1 above, shall be appointed by the Vice Chancellor of the University on the recommendation of the Selection Committees constituted for the purpose. Selection committee shall follow procedure, qualification, and salary as per UGC norms and as prescribed by the Governing Body/ Board of Management/Academic Council of the University.
- 6.3 The Governing Body of the University may appoint one or more Deputy Registrar and Assistant Registrar according to the requirements of the University whose qualifications shall be decided as per UGC norms.
- 6.4 The officers mentioned in clause (i) to (xii) of Section 6.1 above, shall receive the pay plus other allowances as may be fixed by the Governing Body in accordance with the UGC norms and amended from time to time.
- 6.5 The powers and duties of the officers mentioned in clause (i) to (xii) of Section 6.1 above, shall be such as the Governing Body of the University may determine.
- 6.6 Notwithstanding anything contained in the Statute, the officers mentioned in clause (i) to (xii) of Section 6.1 above, shall perform such other duties as assigned by the Vice Chancellor / Board of Management of the University.
- 6.7 The Governing Body, on the recommendation of the Sponsoring Body, may appoint any other academic and administrative officers if required.

## STATUTE No. 7 GOVERNING BODY

[Refer Section 21 (1) (a), 22 & 26 (1) (a) of Chhattisgarh Private Universities  
(Establishment and Operations) Act, 2005]

- 7.1 The constitution of the Governing Body of the O P Jindal University and its term shall be as per the provisions of section 21 and 22 of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005 (hereinafter, the Act).
- 7.2 In discharging its powers and responsibilities it shall carry out the mission and vision of the Sponsoring Body and shall consult the Sponsoring Body in taking major decisions.
- 7.3 The Governing Body shall exercise powers as per the provisions of subsection (3) of section 22 of the Act. In addition, following shall also be its powers and duties:
- (i) to promote over all administration of the University and appoint, discipline or dismiss Officers of the University in accordance with the provisions of the Statutes, Ordinances, regulations or rules of the University framed under the Act;
  - (ii) to approve creation of new committees, offices and boards in accordance with the procedure laid down under the Statutes, Ordinances, Regulations or Rules of the University;
  - (iii) to approve the creation and abolition of School of Studies, departments and programmes of study, on the recommendations of the Board of Management and the Academic Council;
  - (iv) to review and/or approve any decision, as the case may be, taken by the Board of Management, the Academic Council or any other authority of the University;
  - (v) to hold, control and administer the property and funds of the University;
  - (vi) to adopt the annual accounts together with the audit report;
  - (vii) to borrow and lend funds on behalf of the University;  
Provided that funds shall not be borrowed on University's Securities;
  - (viii) to hold, buy, sell, hypothecate, mortgage, take on lease, accept as gift or otherwise acquire any land, buildings or property, movable, immovable or intellectual, which may be necessary or convenient for the purpose of the University, and on such terms and conditions as it may deem fit and proper, and to construct, alter and maintain any such land, buildings or property;

- (ix) to enter into, vary, carry out and cancel contracts on behalf of the University in the exercise of powers and performance of duties assigned to it by the Act and the Statutes of the University;
- (x) to select the common seal of the University and provide for its custody and use.
- (xi) to make provision for buildings, premises, furniture, apparatus, books and other means needed for carrying out the works of the University;
- (xii) to accept on behalf of the University, trusts, bequests, donations and transfers of any movable or immovable property to the university;
- (xiii) to manage and to regulate the finances, accounts and investments of the University;
- (xiv) to call for reports, returns and other information from the officers, authorities, bodies, teaching departments, centers of research of specialized studies, laboratories, libraries, museums and hostels of the University;
- (xv) to institute fellowships, scholarships, studentships, exhibitions, medals and prizes;
- (xvi) to appoint:
  - (a) representatives of the University to other institutions or organizations as may be desirable;
  - (b) any person as attorney of the University with such powers as it may deem fit in order to execute an instrument or transact any business of the University;
- (xvii) to approve the amendment and cancellation of the Statutes, Ordinances and Regulations of the University within the confines of the Act, as proposed by the Board of Management;
- (xviii) to delegate by Regulation any of its powers to the Vice-Chancellor, Registrar or such other officer of the University or a Committee appointed by it as it may deem fit.

### STATUTE No. 8

#### BOARD OF MANAGEMENT

[Refer Section 21 (1) (b), 23 & 26 (1) (a) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

- 8.1 The constitution of the Board of Management(BOM) of O P Jindal University shall be as per the provisions of subsection (1) and (2) of section 23 of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005 (hereinafter, the Act).

- 8.2 The term of the nominated members of the BOM shall be three years.
- 8.3 The BOM shall meet at least once in every two months.
- 8.4 The quorum for meetings shall be five.
- 8.5 Subject to the provisions of the Act and Statutes, Ordinances and Regulations of the University made there under, the BOM shall be the Principal Executive body of the University and shall have the following powers and duties to perform:
- (i) to review the decisions of authorities and bodies, other than the Governing Body of the University in case they are not in conformity with the provisions of the Act, and Statutes, Ordinances and Regulations of the University made there under;
  - (ii) to prepare the subsequent statutes of the University;
  - (iii) to prepare the annual budget and annual report of the University;
  - (iv) to give direction for the preparation of annual accounts including balance sheet of the University;
  - (v) to appoint the auditors for the audit of annual accounts including balance sheet of the University;
  - (vi) to approve the subsequent ordinances of the University;
  - (vii) to scrutinize all proposals of the Academic Council with a view to their execution within the framework of the budget with the prior approval of the Governing Body ;
  - (viii) to create posts of Professor, Associate Professor, Assistant Professor, or other teaching posts as may be recommended by the Academic Council, with the prior approval of the Governing Body;
  - (ix) to create administrative, ministerial and other posts with the prior approval of the Governing Body;
  - (x) to abolish or suspend, any post of Professor, Associate Professor, Assistant Professor, or any other teaching or non teaching post in the University, with the prior approval of the Governing Body;
  - (xi) to establish, maintain and manage teaching departments, centers of research of specialized studies, laboratories, libraries, museums and hostels in the University with the prior approval of Governing Body;
  - (xii) to appoint committees with the approval of the Governing Body for such purposes and with such powers as it may deem fit and to appoint such persons

on these committees as it thinks fit;

- (xiii) to review and approve, reject or alter recommendations made by any or all committees connected with the University;
- (xiv) to maintain hostels and housing accommodations for the teachers of the University;
- (xv) to supervise and control the admission, conduct and discipline of students in the University and hostel and to make arrangements for promoting their health and general welfare;
- (xvi) to recommend to the Chancellor the conferment of honorary degree and academic distinctions in the manner prescribed by the Statute;
- (xvii) to confer or withdraw degrees, diplomas, certificates and other academic distinctions in the manner prescribed by the Statute;
- (xviii) to regulate and enforce discipline among members of teaching, administrative and ministerial staff of the University in accordance with the Statutes, Ordinances and Regulations of the University;
- (xix) to fix remuneration of examiners and to arrange for the conduct of and for publishing the results of the University examinations;
- (xx) to cancel examinations in the event of malpractices, partially or wholly, and to take action against any person or group of persons found guilty of such malpractices, including rustication of students;
- (xxi) to take disciplinary action against students enrolled in the University where ever necessary;
- (xxii) to take disciplinary action against staff, persons appointed as invigilators, examiners etc. on the ground of indiscipline or for involvement in malpractices;
- (xxiii) to fix, demand and receive such fees and other charges as may be prescribed by the Ordinances;
- (xxiv) with the approval of the Governing Body, to raise and borrow money on bonds, mortgages, promissory notes or other securities founded or based on any of the properties and assets of the University or without any securities on approved terms and conditions and to pay out of the funds of the University all expenses incidental to the raising of money and to repay and redeem any money borrowed;

- (xxv) to fix emoluments and travelling and other allowances of internal and external examiners, moderators and such other personnel appointed for examinations, in consultation with the Academic Council and the Finance and Budget Committee;
- (xxvi) to approve conferment of degrees, diplomas, certificates, awards and fellowships;
- (xxvii) to delegate all or any of its powers to any committee or subcommittee constituted by it or the Vice Chancellor of the University;
- (xxviii) to authorize the Registrar or any other officer, authority, body, committee or board to institute, conduct, defend, compound or abandon legal proceedings by or against the University or its officers;
- (xxix) save for the First Statutes, it shall have the power to make, amend and cancel the Statutes, Ordinances and Regulations with the approval of Governing Body; to accept, reject, amend or return to the Academic Council for consideration, Ordinances or Regulations framed by the Academic Council;
- (xxx) to entertain, adjudicate upon and, if deemed fit, to redress grievances of the employees and students of the University;
- (xxxi) subject to the control of the Governing Body, to exercise all powers of the University not otherwise provided for in the Act or the Statutes of the University made there under, and all other powers which are requisite to give effect to the provisions of the Act or the Statutes of the University made there under.

**STATUTE No. 9**  
**ACADEMIC COUNCIL**

[Refer Section 21 (1) (c), 24 & 26 (1) (a) of Chhattisgarh Private Universities  
(Establishment and Operations) Act, 2005]

- 9.1** The Academic Council of O P Jindal University shall consist of the following members:
- (a) The Vice-Chancellor;
  - (b) Deans of all the Faculties;
  - (c) Three Academicians of repute not related to the University, nominated by the Vice Chancellor;
  - (d) Two eminent experts from the Industry nominated by the Governing Body;

- (e) The Registrar shall be the Member Secretary of the Academic Council but not a member of the Council.
- 9.2 The Vice-Chancellor shall be the Chairperson and the Registrar shall be the Member Secretary of the Academic Council, but the Registrar shall not have the right to vote.
- 9.3 The quorum for meetings of the Academic Council shall be one – third of the members. Provided that, no quorum shall be necessary for adjourned meeting.
- 9.4 All the members of the Academic Council other than ex-officio members shall hold office for a term of three years.
- 9.5 The Academic Council shall be the principal academic body of the University and shall, subject to the provisions of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005, and Statutes, Ordinances and Regulations made there under, co-ordinate and exercise general supervision over the academic policies of the University.
- 9.6 The Academic Council shall have the power to co – opt, as members, two persons having expertise or experience in the field of any particular business which may come before the Council for consideration. The members so co – opted shall have all the rights of the members of the Council in regard to the transaction of the business in relation to which they may be co – opted.
- 9.7 The Academic Council shall have the following powers and shall perform the following duties:
- (i) to exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, co-operative teaching among the faculties and departments of the University, valuation of research and improvements in academic standards;
  - (ii) to prescribe courses of study leading to degrees ,diplomas and certificates of the University;
  - (iii) to approve the curricula for various courses and courses of studies;
  - (iv) to promote research within the University and acquire reports on such research from time to time;
  - (v) to consider matters of general academic interest either on its own initiative or on a reference by a Faculty or the Board of Management and to take appropriate action thereon;
  - (vi) to make proposals for allocation of departments to the Curriculum and Academic Policy Committee;

- (vii) to make subsequent ordinances with the approval of Board of Management;
- (viii) to make proposals to institute fellowships, scholarships, studentships, exhibitions, medals and prizes and to make rules for their award;
- (ix) to recognize persons eminent in any subject to guide research in that subject;
- (x) to prescribe qualifications in consonance with the provisions made by the respective Statutory Bodies in this regard, for recognition of persons as teachers of the University and to accord such recognition;
- (xi) to make arrangement for the conduct of examinations and to appoint result committees or other persons or both, as it thinks fit, to prepare the result of examinations and report such result to the Board of Management for publication.

9.8 The Academic Council may appoint a standing committee from amongst its members. The constitution, powers and functions of the said standing committee shall be determined by the Academic Council.

### **STATUTE No. 10 FINANCE AND BUDGET COMMITTEE**

[Refer Section 21 (1) (d)&26 (1) (a) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

- 10.1 The Finance and Budget Committee shall consist of the following members:
- (a) A member of the Governing Body as Chair; to be nominated by the Sponsoring Body
  - (b) The Chief Finance and Accounts Officer
  - (c) Registrar
  - (d) Two experts nominated by the Governing Body
- 10.2 The Finance and Budget Committee shall meet atleast twice each year to prepare the budget, examine the accounts and to scrutinize proposals for expenditure.
- 10.3 All members of the Finance and Budget Committee other than ex-officio members shall hold office for a term of three years.
- 10.4 Powers and Responsibilities of the Finance and Budget Committee:
- (a) It shall prepare the annual budget and medium-term financial forecasts which will then be submitted to the Governing Body for its consideration, after it has been accepted by the Board of Management.
  - (b) It shall with the approval of the Board of Management fix limits of the total recurring expenditure and the total non-recurring expenditure of the year,

based on the income and resources of the University.

- (c) It shall ensure that no expenditure be incurred by the University in excess of the limits so fixed. Any expenditure in excess of the fixed limits for that year, or one which has not been provided for in the budget, shall be incurred only after the approval of the Finance Committee and the Board of Management.
- (d) It shall monitor the progress of the University's performance against the approved budget and submit a six-monthly report to the Governing Body after it has been approved by the Board of Management.
- (e) It shall, on behalf of the Governing Body, investigate aspects of the financial situation, which require further analysis or action.
- (f) It shall approve and monitor the University's treasury management policy.
- (g) It shall advise the Governing Body on borrowing policy; proposals for borrowing and related external funding arrangements; and the details of their terms.
- (h) It shall oversee the University's arrangements for pensions, tax, purchasing, and financial relationships with external bodies.
- (i) It shall be responsible for determining the University's Financial Regulations.

## **STATUTE No. 11 COMPENSATION COMMITTEE**

[Refer Section 21 (1) (d) & 26 (1) (a) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

- 11.1** The Compensation Committee shall consist of the following members:
  - (i) Chairman, nominated by the Governing Body
  - (ii) Vice-Chancellor
  - (iii) Two experts nominated by the Governing Body
- 11.2** The Compensation Committee shall formulate and review all policy matters regarding compensation for the O P Jindal University employees (faculty and non-faculty) as per the operating guidelines to ensure that market-competitive salaries are being recommended.
- 11.3** The Committee will, from time to time, review compensation studies, market data and other relevant compensation related information developed for the University by independent third parties.

- 11.4 The Committee will review and approve strategic hiring and compensation plans and policies annually and will suggest changes as necessary.
- 11.5 All members of the Compensation Committee other than ex-officio members shall hold office for a term of three years.

**STATUTE No. 12**  
**CURRICULUM AND ACADEMIC POLICY COMMITTEE**  
[Refer Section 21 (1) (d) & 26 (1) (a) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

- 12.1 The composition of Curriculum and Academic Policy Committee shall be as follows:
- (i) Vice-Chancellor -Chairman
  - (ii) Deans of Schools-Member
  - (iii) Two nominees of the Governing Body- Member
- 12.2 The Curriculum and Academic Policy Committee shall have following roles and responsibilities:
- (i) To approve all changes including new courses, modifications, deletions, concentration /programme proposals, and academic minors;
  - (ii) To formulate and promote strategic initiatives and high-level policy in the area of teaching and learning on behalf of the Academic Council;
  - (iii) To formulate and approve University policy, taking a strategic lead to enhance the quality of the student learning experience;
  - (iv) Ensure compliance with academic regulations of various government agencies under the purview of which the University comes;
  - (v) To advise the Governing Body and the Board of Management on the academic policy of the University and the allocation of resources for supporting the academic work of the University;
  - (vi) To review proposals for establishing or abolishing specific programs of study / departments / schools;
  - (vii) To review proposals for adoption of new teaching methodologies, program structures, grading policy and degree awards;
  - (viii) Advise Governing Body and Board of Management on the requirements for admissions and assessment criteria of students;
  - (ix) To produce and monitor key performance indicators of the quality of the

student experience and determine any necessary interventions.

**STATUTE No. 13**  
**FACULTY AND RESEARCH COMMITTEE**  
[Refer Section 26 (I) (a) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

- 13.1** The composition of the Faculty and Research Committee will be as follows:
- (i) Vice - Chancellor- Chairman
  - (ii) Deans of Schools- Member
  - (iii) Two experts nominated by the Governing Body-Member
- 13.2** The following shall be the responsibilities of this committee:
- (i) To recommend and develop policies which relate to faculty members and their welfare, including recruitment; faculty development; faculty research; academic freedom; promotion and tenure; leaves; compensation programmes; health, life insurance programmes, and other fringe benefits; and retirement;
  - (ii) To initiate and /or review proposals, University initiatives, and programmes for faculty development;
  - (iii) To review and evaluate proposals on compensation / benefits so that they promote faculty achievement and reflect sound personnel practice;
  - (iv) To promote adequate support for faculty teaching, advising, scholarship, creative work, and service;
  - (v) To review and recommend policies governing sabbaticals;
  - (vi) To ensure that guidelines and criteria for recruitment and hiring of faculty, and for promotion and tenure advance the mission and goals of the O P Jindal University;
  - (vii) To ensure the fairness and efficiency of the University's judicial procedures for faculty;
  - (viii) To oversee faculty committees charged with responsibility for policies, procedures, programmes, or issues pertaining to the responsibilities or compensation of faculty;
  - (ix) To address larger issues of research that are important for faculty;
  - (x) To administer funds for research, conferences hosted by the University, and for conference travel expenses incurred by members of the faculty.

**STATUTE No. 14**  
**INFRASTRUCTURE AND FACILITIES COMMITTEE**  
[Refer Section 26 (1) (a) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

- 14.1** The Infrastructure and Facilities Committee shall focus on strategy and high level policy related to infrastructure that are in line with the O P Jindal University's long-term goals and therefore ensure that the physical assets are fit for that purpose, now and in the future.
- 14.2** The Infrastructure and Facilities Committee shall consist of the following members:
- (i) Chairman to be nominated by the Governing Body
  - (ii) Two experts nominated by the Governing Body-Member
  - (iii) Director, Infrastructure and Services or an equivalent officer-Member Secretary
- 14.3** The Committee is responsible for considering, reviewing and advising the Governing Body on the following:
- (i) Campus Framework Plans
  - (ii) Priorities for major Capital Works
  - (iii) Strategic Asset Management Plan, including Information Technology support infrastructure
  - (iv) Preventative Maintenance Programme
  - (v) Buildings and Grounds Plans
  - (vi) Design standards for building works and landscaping
  - (vii) Policies in respect of the built environment and sustainability.
- 14.4** To consider and make recommendation to the Board of Management and Governing Body with regard to major investments, acquisitions and disposals.
- 14.5** It shall receive reports on:
- (i) Key infrastructure performance indicators
  - (ii) Infrastructure risks and opportunities
  - (iii) Infrastructure performance against comparable institutions
  - (iv) To consider any other matter as maybe specified by the Statutes.
- 14.6** All members of the Infrastructure and Facilities Committee other than ex-officio members shall hold office for a term of three years.

## STATUTE No. 15 OTHER COMMITTEES

[Refer Section 26 (1) (a) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

- 15.1 The Governing Body may establish other committees, boards and offices as and when the need arises.

## STATUTE No. 16 SCHOOLS/FACULTIES/DEPARTMENTS

Refer Section 4 (2) (h), 21 (1) (d) & 26 (1) (a) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

### 16.1 FACULTIES

Following shall be the Faculties of the O P Jindal University:

- (i) Faculty of Engineering and Technology;
- (ii) Faculty of Management Science;
- (iii) Faculty of Science;
- (iv) Faculty of Physical Education;
- (v) Faculty of Education;

Notwithstanding the above, University shall restrict itself to only those faculties or courses for which permission has been accorded in the Chhattisgarh Private Universities (Establishment and Operations) Act 2005.

### 16.2 DEPARTMENTS

Each of the Faculties may have the Departments from among those mentioned in the following table:

S. No.	Name of Faculty	Departments
01.	Faculty of Engineering & Technology	(1) Computer Science & Engineering (2) Civil Engineering (3) Electrical Engineering (4) Electrical & Electronics Engineering (5) Electronics & Communication Engineering (6) Mechanical Engineering (7) Industrial & Production Engineering (8) Metallurgical Engineering (9) Mining Engineering (10) Power Technology
02.	Faculty of Management Science	(1) Business Management & Administration (2) Tourism Management

03.	Faculty of Science	(1) Physical Sciences (2) Chemical Sciences (3) Mathematical & Computational Sciences (4) Life Sciences (5) Earth Sciences
04.	Faculty of Physical Education	Physical Education
05.	Faculty of Education	Education Technology

### 16.3 Social Development, Skill Development and Career Orientation Programmes

16.3.1 The University shall undertake programmes of social development, skill development and career orientation programmes in addition to the above mentioned academic programmes in any of the above faculties and the respective departments.

16.3.2 University shall also undertake developmental programmes relevant to the State, as integral part of its operation.

16.3.3 The University shall not depend on student fee for conduct of such programmes and shall draw funds from other means.

## STATUTE No. 17

### APPOINTMENT OF ACADEMIC STAFF

[Refer Section 26 (1) (d), (e) & (f) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

17.1 The University shall fill-up all the teaching posts within a reasonable period, as directed by Chhattisgarh Private Universities Regulatory Commission and the prescribed qualifications for teachers shall be as per the recommendations of the concerned Regulatory bodies.

### 17.2 Minimum Qualifications for Appointment of Academic Staff

- The University shall meet the minimum qualification requirements for teachers as prescribed by the UGC Regulations 2010 and subsequent amendments on Minimum Qualifications for appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for Maintenance of Standards in Higher Education
- The University shall also meet other minimum conditions of appointment mandated by the UGC. For the teachers of technical subjects, conditions of

appointment shall be as prescribed by AICTE. Similarly for the other subjects the minimum eligibility criteria shall be as prescribed by the concerned regulatory bodies.

### 17.3 Selection Committees for Appointment of Academic Staff

- (i) There shall be a Selection Committee for making recommendations for appointment to the posts of Professors, Associate Professors, Assistant Professors, research staff and other academic posts other than Visiting Teachers for each School.
- (ii) The Vice Chancellor shall be the approving authority for all academic staff appointments
- (iii) A Selection Committee for Appointment of Academic Staff shall consist of the following members:
  1. Vice-Chancellor, Chairman
  2. One member of the Regulatory Commission to be nominated by the Chairman of the Regulatory Commission
  3. Two subjects experts to be nominated by the Vice Chancellor from a panel of experts approved by the Regulatory Commission
  4. One member nominated by the Chancellor / Sponsoring Body.
  5. The Registrar as Member Secretary

If the approval of the panel of experts, submitted by the University, is not received from the Regulatory Commission within three weeks from the date of submission of the panel by the University, the Vice Chancellor will nominate two subject experts from the submitted panel.

#### 17.3.1 Meetings of the Selection Committees

- (i) The meetings of the Selection Committee shall be convened by the Chairman of the Selection Committee as and when necessary.
- (ii) Four members of the Selection Committee shall form the quorum.
- (iii) The Chairman of the Selection Committee shall have both a deliberative and a casting vote.
- (iv) The device and methodology of selection shall be as prescribed in UGC Regulations, from time to time, in this regard.

### 17.4 Special Mode of Appointment

Notwithstanding anything contained in the section 17.3 of this Statute:

1. The Vice – Chancellor may invite a person of high academic distinction and professional attainments to accept the post of Pro-Vice Chancellor, Professor or Associate Professor or any other academic post in the University, on such terms and conditions as the Vice – Chancellor deems fit, and on the person agreeing to do so, appoint him or her to the post for up to one year. However, this appointment has to be approved by the Governing Body.
2. The Vice – Chancellor may on the recommendation of the concerned Dean of School / Head of the Department and the concerned Dean appoint a Visiting Teacher for a period up to one year Subject to approval of Governing Body.
3. The Vice – Chancellor may appoint a teacher or any other academic staff working in any other university or organization to undertake a joint project subject to approval of the Governing Body.

#### **17.5 Remuneration Policy for Faculty**

The pay and other allowances payable to all the categories of employees shall be in such pay scales or at such stage of such pay scales as the Board of Management may adopt or decide from time to time, in accordance with the U.G.C. guidelines, wherever applicable.

#### **17.6 Code of Conduct**

All members of the faculty shall adhere to the code of conduct established by the University as outlined within the rules and regulations.

#### **17.7 Provident and Pension Funds**

The University shall constitute for the benefit of its employees such provident or pension funds or provide such insurance schemes as it may deem fit.

#### **17.8 Arbitration of Disputes between the University and Employees**

- (i) Any dispute, controversy or claim arising out of or in connection with the contract between the University and any employee, or the breach, termination or invalidity thereof, or between the University and its officers, teachers, employees, and students shall, at the request of the employee or the person concerned, be referred to a tribunal of arbitration consisting of one member nominated by the Vice Chancellor, one member nominated by the employee or the person concerned and a Chair selected by the two nominated members.
- (ii) Every request made by the employee or the person concerned under sub-section (i) shall be deemed to be a submission to arbitration upon the terms of this section within the meaning of the Arbitration and Conciliation Act, 1996.
- (iii) The procedure for regulating the work of the Tribunal shall be prescribed by the University.

**17.9 Right to Appeal**

Every employee or student of the University or an Institution maintained by the University shall have a right to appeal, within such time as may be prescribed by the Statutes, to the Vice Chancellor against the decision of any Officer or Authority of the University or of the Institution, as the case maybe, and thereupon, the Vice Chancellor may confirm, modify or reverse the decision appealed against.

**17.10 Special Provision for Existing Employees**

Every teacher holding a regular post in the University at the time of notification of the Statute, other than those teachers who are on deputation, shall, on such notification be deemed to have been appointed under the provisions of this Statute and will be required to sign the agreement as prescribed, in case he intends to continue.

**STATUTE No. 18****APPOINTMENT OF NON-TEACHING STAFF**

[Refer Section 26 (1) (c),(e) & (f) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

**18.1 Minimum Qualifications for Appointment of Non-Teaching Staff**

- (a) The University shall meet the minimum qualification requirements for Non Teaching staff as prescribed by the UGC.
- (b) The University shall also meet other minimum conditions of appointment mandated by the UGC.

**18.2 Selection Committees for Appointment of Non-Teaching Staff**

- (a) There shall be a selection Committee for the Appointment of senior administrative / senior non teaching staff ( other than the Registrar and Chief Finance and Accounts Officer which is defined in Statutes no. 4&5 respectively). The Committee shall consist of following members:

- (i) The Vice Chancellor- Chairman
- (ii) One Professor or Associate Professor nominated by the Vice Chancellor
- (iii) Two outside experts nominated by the Governing Body
- (iv) Registrar as Member Secretary

- (b) University Selection Committee for Appointment of other administrative /Non- Teaching Staff

There shall be a Selection Committee for the appointment of other administrative /Non Teaching Staff of the University consisting of the following members:

- (i) The Registrar as Chairman
  - (ii) Two experts nominated by the Vice Chancellor.
  - (iii) The supervisor / senior member of the department in which the position is being filled.
- (c) Meetings of the Selection Committee
- (i) The meetings of the Selection Committee shall be convened by the Chair of the Selection Committee as and when necessary.
  - (ii) Three members of the Selection Committee shall form the quorum.
  - (iii) The Chair of the Selection Committee shall have both a deliberative and a casting vote.
  - (iv) All decisions regarding appointments shall be made by a majority of the members present and voting; provided that the Chancellor shall have the power to veto any appointments made by any Selection Committee.

### **18.3 Remuneration Policy**

18.3.1 The pay and other allowances payable to all the categories of employees shall be in such pay scales or at such stage of such pay scales as the Board of Management may adopt or decide from time to time, in accordance with the U.G.C. guidelines, if any.

18.3.2 The Governing Body shall frame terms and conditions of employees of the University.

### **18.4 Code of Conduct**

All staff members shall adhere to the code of conduct established by the University as outlined within the rules and regulations.

### **18.5 Provident and Pension Funds**

The University shall constitute for the benefit of its employees such provident or pension funds or provide such insurance schemes as it may deem fit.

### **18.6 Arbitration of Disputes**

18.6.1 Any dispute, controversy or claim arising out of or in connection with the contract between the University and any administrative or non academic staff, or the breach, termination or invalidity thereof, or between the University and its officers shall, at the request of the employee or the person concerned, be referred

to a tribunal of arbitration consisting of one member nominated by the Vice Chancellor, one member nominated by the employee or the person concerned and a Chair selected by the two nominated members.

18.6.2 Every request made by the employee or the person concerned under sub-section (i) shall be deemed to be a submission to arbitration upon the terms of this section within the meaning of the Arbitration and Conciliation Act, 1996.

18.6.3 The procedure for regulating the work of the Tribunal shall be prescribed by the University.

### **18.7 Right to Appeal**

Every administrative or non academic employee of the University or an Institution maintained by the University shall have a right to appeal, within such time as may be prescribed by the Regulations, to the Vice Chancellor against the decision of any Officer or Authority of the University or of the Institution, as the case maybe, and thereupon, the Vice Chancellor may address appropriately.

### **18.8 Special Provision for Existing Employees**

The employee holding a regular post in the University at the time of notification of this Statute, other than those who are on deputation, shall, on such notification be deemed to have been appointed under the provisions of this Statute.

## **STATUTE No.19**

### **NUMBER OF SEATS IN DIFFERENT COURSES**

[Refer Section 26 (1) (k) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

19.1 The number of seats available in each programme for an academic year shall be determined by the Board of Management in consultation with the Academic Council, Academic Policy Committees, and other bodies as it deems appropriate.

19.2 The University will take prior approval of the Private Universities Regulatory Commission about the number of seats allocated in each course/subject.

**STATUTE No.20  
FEE REGULATIONS**

[Refer Section 26 (1) (j) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

- 20.1 The University shall abide by the recommendations of the Admission and Fee Regulatory Committee (AFRC) or any other body duly constituted by the Government of Chhattisgarh for the purpose of determining the Fee structure for various courses to be imparted by the University.
- 20.2 The tuition fees for various programmes of the University shall be prescribed by the Board of Management.
- 20.3 The University shall also prescribe from time to time, other fees such as admission fee, hostel fee, mess fee, usage charges for services such as laundry, printing etc.
- 20.4 The University will take prior approval of the Private Universities Regulatory Commission regarding the fee before the commencement of the courses and even after if there is any change of fee prescribed.

**STATUTE No.21  
FEE EXEMPTIONS, SCHOLARSHIPS AND FELLOWSHIPS**

[Refer Section 26 (1) (h) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

- 21.1 The exemption of fee, award of Scholarship and fellowships to the students will be given based on the merit as well as merit cum means. The identification of such students shall be made by the committee chaired by the Vice Chancellor with concerned Dean of school as the member and Registrar as the Member Secretary.

**STATUTE No.22  
RESERVATION POLICY**

[Refer Section 26 (1) (i) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

- 22.1 The University shall reserve at least 50% of the seats, for all the courses, for the domicile of the State of Chhattisgarh and shall follow the prevailing reservation policies of the State Government applicable to educational institutions in the State, and any specific commitments asked by the state government from the University.
- If the seats reserved for admission in the University for students domiciled in Chhattisgarh or belonging to SC/ST/OBC/PWD/Women remain vacant due to their non-availability then the same shall be filled by other students according to merit.

**STATUTE No. 23****HONORARY DEGREES AND DISTINCTIONS**

[Refer Section 26 (1) (g) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

- 23.1** Proposal of Conferring an Honorary Degree or Academic Distinctions to some distinguished personality shall be made in writing, along with the Bio-data of the proposed recipient, by the Faculty to the Chairman of the Academic Council.
- (a) On receipt of the proposal a special meeting of the Academic Council shall be called to consider the proposal.
  - (b) At such special meeting of the Academic Council, the Vice Chancellor shall call upon the members to indicate their opinion about the proposal. If the proposal is passed by the Academic Council it shall placed to the Governing Body for the approval.
  - (c) Every proposal for conferment of Honorary Degree or Academic Distinction shall be made separately and considered in respect of proposed recipient.

**STATUTE No.24****REMOVAL OF ACADEMIC STAFF, ADMINISTRATIVE STAFF AND OTHER EMPLOYEES OF THE UNIVERSITY**

[Refer Section 26 (1) (e) of Chhattisgarh Private Universities (Establishment and Operations) Act, 2005]

- 24.1** Notwithstanding anything contained in the terms of contract of service of the appointment of an Academic Staff, Administrative Staff and Non-Academic and Non-Administrative Staff of the University, such person may be removed from the University by the appointing authority where such person is found to be:
- (a) Of unsound mind;
  - (b) Had been convicted by a court of law of any offence, moral turpitude and sentenced in respect thereof to imprisonment; or
  - (c) Otherwise guilty of serious misconduct in discharging his or her powers and functions.
- 24.2** Where the removal of such Academic Staff, Administrative Staff or Non- Academic and Non-Administrative Staff is for a reason other than that specified in the previous Section,

such person shall be terminated as per the terms of employment contract.

**STATUTE No.25**  
**GENERAL PRINCIPLES FOR THE INTERPRETATION OF**  
**THE STATUTES**

- 25.1** This Statute shall receive such fair, large and liberal construction and interpretation as will best ensure the attainment of the object of the Statute according to its true intent, meaning and spirit.
- 25.2** In this Statute, unless the context otherwise requires:
- (a) Where any word or expression is defined in this Statute, such definition shall extend to the grammatical variations and cognate expressions of such word or expression.
  - (b) Words and expressions importing the masculine gender include the feminine and neuter genders.
  - (c) Words and expressions in the singular include the plural and words and expressions in the plural include the singular.
  - (d) References to any Officer, authority, body, committee or board include his, her or its nominee.
  - (e) Where any part of these Statutes confers power to make any subsidiary legislation, expressions used in the subsidiary legislation shall have the same meaning as in the Statute conferring the power, and any reference in such subsidiary legislation to "the Statute" shall be construed as a reference to the Statute conferring the power to make such subsidiary legislation.
  - (f) Where in subsidiary legislation there is a reference to a section or other provision by number, letter or combination of number and letter, and not in conjunction with the title or short title of other subsidiary legislation or a Statute, the reference shall be construed as a reference to the section or other provision of that number, letter or combination in the subsidiary legislation in which the reference occurs.
  - (g) Where in subsidiary legislation there is a reference to a subsection or other sub division of a provision by number, letter or combination of number and letter, and not in conjunction with the number of any other section or provision of that subsidiary legislation or any other subsidiary legislation, the reference shall be construed as a reference to the sub section or other sub division of a

provision of that number, letter or combination in the section or other provision in which the reference occurs.

- 25.3 Where any part of these Statutes confers any power or imposes any duty, then the power may be exercised and the duty shall be performed from time to time as the occasion requires.
- 25.4 Where any part of these Statutes confers any power or imposes any duty on the holder of any office as such, then the power may be exercised and the duty shall be performed by the holder for the time being of that office.

### **STATUTE No.26**

#### **THE OVERRIDING EFFECT OF THE CHHATTISGARH ACT**

- 26.1 Any powers or functions of any Officer, Authority, Body, Committee or Board conferred by these Statutes are subject to the provisions of the Chhattisgarh Private Universities (Establishment and Operations) Act, 2005.
- 26.2 The University shall be accessible for inspection by the State or its nominated agency, for the purpose of maintenance of Quality and Standards.
- 26.3 Any legal dispute, arising out of conduct of University or State Government, as the case may be, shall be decided in the court of law, located within the State.

### **STATUTE No.27**

#### **PRESUMPTION OF LAWFUL EXERCISE OF POWER**

- 27.1 Subject to Sections of these Statutes, where these Statutes confers authority upon any person to:
- (i) Make any subsidiary legislation;
  - (ii) Make any instrument; or
  - (iii) Exercise any power or function,

and the Statute conferring the power prescribes conditions, subject to the observance, performance or existence of which any such power may be exercised, such conditions shall be presumed to have been duly fulfilled if in the document evidencing the exercise of the authority there is a statement that such authority had been conferred by such Statute.

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**STATUTE No.28**  
**PRESUMPTION OF VALIDITY OF APPOINTMENTS AND**  
**CONSTITUTION OF UNIVERSITY AUTHORITIES AND**  
**BODIES**

- 28.1** Subject to these Statutes, the appointment made to any post in the University and constitution of any authorities, bodies, boards or committees in the University in accordance with the Statutes and Regulations of the University shall be deemed to be valid and in accordance with the law.
- 28.2** If any question arises as to whether any person has been duly elected or appointed as, or is entitled to be, a member of any authority or other body of the University, the matter shall be referred to the Chancellor whose decision thereon shall be final.

**STATUTE No.29**  
**PRESUMPTION OF VALIDITY OF ACT OR PROCEEDINGS**  
**AND INDEMNITY AGAINST GENERAL PROCEEDINGS**

- 29.1** Subject to these Statutes, no act or proceeding of the Governing Body, Management Board or any other Officer, authority, body, committee or board of the University shall be invalidated or questioned on the ground merely of the existence of any vacancy or defect in the constitution thereof.
- 29.2** No suit, prosecution or any other legal proceedings shall lie against the University or for any act or omission of any Officer, authority, body, committee or board or employee of the University in the performance of their powers and functions under the provisions of this Statute or any Ordinances, Regulations or Rule made there under, provided such act or omission was actuated by good faith.
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