

July 28, 2018

NOTIFICATION

No. 000405572018-00-2 — Charlottesville Private University (a Virginia Corporation, Registered Office: 1000
No. 7517, 0500 2018-08-11, dated 14-17-2018, has approved the First Statutes No. 01 to 20 and the First Ordinances
No. 01 to 15 of C.P.U. Charlottesville, P.R. and Knowledge Park, Village Park, and the Charlottesville
Private University, Under Section 25 (5) and Section 28 (4) of Charlottesville Private University (Incorporated in
Virginia) Act, 2008.

1. The State Government hereby gives its approval for publication of these Statutes and Ordinances in the Official
Gazette.
2. The above Statutes and Ordinances shall come into force from the date of its publication in the Official Gazette.

By order and in the name of the Governor of Charlottesville,

THOMAS J. YALOW, Jr., Secretary

D. J. JINDAL UNIVERSITY RAJGARH

FIRST ORDINANCES

As per section 28 (1) of Chhattisgarh Private Universities (Establishment and Operation) Act 2005

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O.P. JINDAL UNIVERSITY, RAIGARH (C.G.)
ORDINANCE NO. 01
ADMISSION AND ENROLLMENT OF STUDENTS
[Act Section 28 (1) (a)]

1. APPLICABILITY

This Ordinance shall apply to all Programmes leading to Undergraduate and Postgraduate Degrees, Diplomas and Certificates. The specific course of study leading to a particular programme/course shall be mentioned in the concerned Ordinance.

2. DEFINITIONS

- (i) "Qualifying examination" means an examination the passing of which entitles students eligible for seeking admission to a particular course of study leading to award of a Bachelor or Masters or M. Phil. or Doctorate Degree or Diploma or Certificate awardable by the University.
- (ii) "Equivalent examination" means an examination conducted by
 - (a) Any recognized Board of Secondary Education or
 - (b) Any Indian or Foreign University or organization recognized by UGC or by the concerned statutory authority as the case may be and recognized by the University as equivalent to its corresponding examination.
- (iii) "Gap period" means the period between the last date as mentioned in the transfer certificate issued to an educational institution (including boarding institutions) as a regular student and the date of seeking admission in the University.

3. ELIGIBILITY FOR ADMISSIONS

1. Unless otherwise provided, no candidate shall be eligible for admission to the undergraduate courses in the University unless the candidate has passed with minimum passing marks as fixed by the University, the Senior Secondary School Certificate Examination or Higher Secondary School Certificate Examination from a recognized Board of Secondary Education.
2. No candidate shall be admitted to any post-graduate course, unless he/she has passed, with minimum passing marks as fixed by the University, a UGC degree examination of a recognized University or any examination recognized as equivalent to a degree by the Academic Council and possesses such further qualifications as may be prescribed by the Ordinances.

3. The candidates seeking admission to a course of study in the University must fulfill the conditions prescribed for it by the Academic Council and published in the prospectus.
4. The maximum number of seats in each course shall be determined by the Academic Council on the basis of the availability of adequate physical facilities and personnel from the various statutory bodies, wherever necessary.
5. A fixed proportion of the seats in each course shall be filled by the domicile of the State of Chhattisgarh on the basis of merit, provided they satisfy the eligibility criteria for admission. The number of such seats shall be fixed by the Governing Body in accordance with the prevailing guidelines of State Government. In case the allotted State quota seats remain vacant, the same may be converted into open category seats.
6. For the seats to be filled in each course by the domicile of Chhattisgarh, reservation policy of the State Government shall be applicable. The eligibility criteria of a course may be relaxed by the Governing Body for the candidates belonging to Scheduled Caste and Scheduled Tribes of Chhattisgarh.
7. The seats earmarked for the reserved category may be converted into open seat if they lie vacant even after the closing date of each category is exhausted.

4. PROVISION FOR ADMISSIONS

1. The University shall reserve the right to deny admission to a candidate.
2. The procedure of admission shall be approved by the Governing Body as per the guidelines of State Government.
3. The admissions for under graduate and post-graduate courses shall be made on the basis of Admission Policy framed by the Governing Body in accordance with the guidelines issued by UDC and State Government.
4. Admission shall be offered at the beginning of each semester.
5. The application for admission shall, among others, be accompanied by: (i) the school or College Leaving Transfer Certificate duly signed by the Head of the Institution testamined by the candidate as a regular student (ii) duly attested self attested photocopies of the statement of marks along with the original copies which shall be retained after verification on the basis of which the candidate is seeking admission in a particular Course. For an applicant pursuing the qualifying examination as a private candidate, certificates from two gazetted officers in the

offer the highest good character and moral shall be required. If the candidate has passed the qualifying examination from a Board other than the Connecticut Board of Secondary Education or a University other than this University, then he shall submit, in addition to the school or college leaving certificate, an eligibility and a Migration Certificate issued by competent authority together with migration fee, as prescribed by the University. If any one of the documents are found to be forged, tampered or false, the student's admission shall automatically stand annulled and necessary legal action may be initiated.

6. The mode of submitting application form for admission can be direct through corresponding Guidance centre through post or mail. Any person from India or abroad seeking admission in the University can interact online with the University.
7. The Admission Committee shall process the applications and selected candidates shall be given provisional admission to per the provisions of the Admission Policy. The admission list shall be displayed on the notice Board as well as in the website of the University.
8. At the time of admission, every student and teacher present or legal guardian shall be required to sign a declaration to the effect that the student voluntarily himself/herself to the disciplinary and pecuniary jurisdiction of the Vice-Chancellor and other authorities of the University.
9. A student, who has passed a part of any degree or diploma from another recognized University (recognized according to law), shall be admitted to subsequent higher class for such examination after its equivalence has been determined by the Academic Council.
10. The admissions of the students shall be completed before the commencement of each semester every year or the date decided by the Coordination Committee.
11. Provided that where the date specified or the date decided by the Academic Council as the last date of admission happens to be a holiday, the next working day shall be treated as the last date of admission.
12. The maximum duration for which the enrollment of a student, seeking admission in Certificate / Diploma / BSc / PG / M. Phil / Ph. D. courses of the University, in which the student shall be required to complete the program or fulfil the

enrollment, shall be limited as defined in the academic regulations of the University.

13. Admission of a student to any course shall be subject to the availability of vacant seat in that particular course in which admission is sought, on the basis of merit.
14. A candidate who has been wrongly admitted to any course shall forfeit his/her right as a student in the University and shall not be allowed to appear in Examination of the University.
15. A candidate who has been expelled or has been disqualified from appearing in an examination by any other University/Institution shall not be admitted to any course of study in this University during the period of suspension or disqualification.
16. No student enrolled in the University shall be promoted to any subsequent higher class of a course unless he fulfills the criteria for promotion as per the regulations framed by the Academic Council in this regard.
17. No student migrating from any other university shall be admitted to any course of the University unless he/she has passed the qualifying examination with minimum passing marks as fixed by the Governing Body.
18. Without prejudice to the provision contained in the sub-clause 17 above, no student migrating from any other university shall be admitted to any course of the University without the prior permission of the Registrar of the University.
19. Student who has passed a part of a Degree or Post Graduate Examination from any other University shall be admitted to subsequent higher class for such an Examination in any course of the University only after he/she fulfills the eligibility conditions for higher class to be determined by the competent authority.

3. ENROLMENT OF STUDENTS

1. Dean of Faculty / Director of Center shall submit the details of admitted students in a prescribed format within the stipulated time after the last date of admission, along with all the relevant original documents and enrollment fee, as specified by the Academic Council from time to time, to the Registrar and also displayed on the website.
2. The Transfer and Migration Certificate submitted by students at the time of admission shall become the property of the University.

3. Enrolled students shall be issued new Transfer Certificate and Migration Certificate under the seal of the University at the time of leaving the University.
4. No person shall be admitted to any examination of the University, unless he/she has been duly enrolled as a student of the University.
5. If a student takes a Migration Certificate to join another University, after enrolment to the University shall lapse until such time as he/she subsequently returns with a Migration Certificate from that University to join some course of the University. Fresh enrolment and admission fee in such cases shall be necessary.
6. The Registrar shall maintain a record of all enrolled students studying in the Various Faculties or Schools or carrying out research work in the University.

6. ADMISSION COMMITTEE

1. The Academic Council may constitute an Admission Committee in each School of Study Center for regulating the admissions in the University.
2. The Committee shall:
 - i. Scrutinize the Application forms for admission of the candidate, in accordance with the conditions of admission prescribed by the Academic Council from time to time.
 - ii. Consider the Admission Tenders tender invitations or as otherwise directed by the Academic Council.
 - iii. Prepare the merit list based on the results of admission in the University.

7. ADMISSION OF INTERNATIONAL STUDENTS

1. The Academic Council may set up an International Students' Cell to deal with admission and guidance of international students. This Cell will not only control the admission of the students but will also provide necessary guidance and counselling for securing admission.
2. International Students

The International Students shall include the following:

 - a. Foreign Students: Students holding passports issued by foreign countries including people of Indian origin who have acquired the nationality of foreign countries shall be treated as foreign students.

- b. **Non-Resident Indians (NRI):** Only those Non-Resident Indian students who have studied and passed the qualifying examinations from schools or colleges in foreign countries shall be treated as international students. This shall include the students studying in the schools or colleges situated in foreign territories even if affiliated to the Boards of Secondary Education or Universities located in India; but shall not include students studying in the schools or colleges situated in India and affiliated to the Boards of Secondary Education or Universities of the foreign countries.

Students passing the qualifying examinations from Boards or Universities located in foreign countries as external students and dependents of NRI studying in India shall not be treated as international students.

Entry level status of international students as entry to the country shall be maintained.

3. **Documents Required For Admission of International Students**
 - a. **Visa:** All the international students shall require a student visa endorsed to this University for joining any course. A candidate wishing to join a research programme shall require a research visa endorsed to this University. The visa should be valid for the prescribed duration of the course. A visa is not required for NRI candidates. Students who are doing full time course in some other institutions, do not require a separate visa for joining part time course provided that their current visa is valid for the entire duration of the course.
 - b. **No Dejection Certificate:** All international students wishing to undertake any research work or join Ph.D. or MPhil Programmes will have to obtain the Security clearance from the Ministry of Home or External Affairs and the approval of Department of Secondary and Higher Education, Ministry of Human Resource Development, Government of India and this must be on the research visa endorsed to this University.
4. **Eligibility Qualifications**
 - a. Only those students who have qualified from foreign Universities or Boards of Higher Education recognised as equivalent by the Academic Council in accordance with the guidelines of Association of Indian Universities (AIU) shall be eligible for admission.

- b. The procedure of admission for international students shall be as per the regulations framed by the Academic Council in this regard.
3. **Government of India Scholarships**
International students who are awarded scholarships by the Indian Council of Cultural Relations (ICCR), New Delhi, shall be given preferential treatment while granting admission and for hostel accommodation. Sponsored candidates from different foreign governments for training, studies and research shall also be given preference.
6. **Discipline**
The international students shall abide by the rules of the University and the code of conduct as applicable to Indian students during their course.
7. **Medium of Instruction**
The medium of instruction in the University shall be English.

OPJINDAL UNIVERSITY, RAIGARH (C-16)
ORDINANCE NO. 02
COURSES / PROGRAMMES OF STUDIES
[Act Section 28(1) (b)]

1. APPLICABILITY

Various courses of study under the programmes of Livable Masters, Bachelor, Diploma and Certificates will be applicable in each School of Study. The following is the list of the Degree Programmes of Studies which may be offered by the respective Schools of Study.

1. SCHOOL OF ENGINEERING AND TECHNOLOGY

- | | | |
|-----|------------------------------|-----------|
| (1) | Doctor of Philosophy (Ph.D.) | |
| (2) | Post Graduate Programmes | |
| (1) | M.Tech. (Full Time) | - 2 Years |
| (2) | M.Tech. (Part Time) | - 3 Years |
| (3) | Integrated Programmes | - 5 Years |
| (3) | Under Graduate Programmes | |
| (1) | B. Tech. (Full Time) | - 4 Years |
| (2) | B. Tech. (Part Time) | - 5 Years |

2. SCHOOL OF SCIENCE

- | | | |
|-----|--------------------------------------|-----------|
| (1) | Doctor of Philosophy (Ph.D.) | |
| (2) | Master of Philosophy (M. Phil) | - 1 Year |
| (3) | Master of Science (M.Sc.) | - 2 Years |
| (4) | Bachelor of Science (B.Sc.) | - 3 Years |
| (5) | Integrated B.Sc. - M.Sc. (Full Time) | - 4 Years |
| (6) | B.Sc. (Hons.) (Full Time) | - 3 Years |
| (7) | B.Sc. - B.Ed. (Full Time) | - 4 Years |

3. SCHOOL OF MANAGEMENT

- | | | |
|-----|--|-----------|
| (1) | Doctor of Philosophy (Ph.D.) | |
| (2) | Master of Philosophy (M. Phil) | - 1 Year |
| (3) | Master of Business Administration (M.B.A.) | - 2 Years |
| (4) | Bachelor of Business Administration (B.B.A.) | - 3 Years |

4. SCHOOL OF EDUCATION

- | | | |
|-----|------------------------------|--|
| (1) | Doctor of Philosophy (Ph.D.) | |
|-----|------------------------------|--|

(2)	Master of Philosophy (M.Phil)	- 1 Year
(3)	Master of Education (M.Ed.)	- 2 Years
(4)	Bachelor of Education (B.Ed.)	- 2 Years
(5)	Integrated B.Ed + M.Ed.	- 3 Years

6. SCHOOL OF PHYSICAL EDUCATION

(1)	Doctor of Philosophy (Ph.D.)	
(2)	Master of Philosophy (MPhil)	- 1 Year
(3)	Master of Physical Education (M.P.Ed.)	- 2 Years
(4)	Bachelor of Physical Education (B.P.Ed.)	- 3 Years

7. NON DEGREE PROGRAMMES

The University shall offer, with the approval of the Academic Council and the Board of Management, such non-degree programmes as it may desire from time to time.

Separate Ordinances shall be framed by the University for each course of study indicating course objectives and expected outcomes, eligibility criteria for admission, scheme of teaching, evaluation and examination, conditions for passing, promotion from one semester to another, award of diploma etc.

O.P.J.S. UNIVERSITY, RAIGARH (C. G.)
ORDINANCE NO.03
BACHELOR OF TECHNOLOGYFOUR YEAR DEGREE COURSE
[Act Section 28 (1) (b)]

1. APPLICABILITY

- (1) The undergraduate degree Course in Engineering and Technology (4 years Degree Course, in brief) shall be of four year duration, and shall be designated as Bachelor of Technology (B. Tech.) in the concerned branch.
- (2) The degree of B. Tech. shall be awarded for the various branches of Engineering and Technology being taught in the University after successful completion of the Course.
- (3) The evaluation shall be on the basis of Grades and Credits awarded by the student in the said course.

2. ELIGIBILITY FOR ADMISSIONS

- (1) The minimum qualification for admission to first year B. Tech. shall be passing of Higher Secondary School Certificate Examination (10+2 examination) with Physics and Mathematics as compulsory subjects along with one more subject viz. Chemistry / Biotechnology / Biology / Technical Vocational subject, from a recognized State / National / International Board / University, along with minimum marks as prescribed by the Board of Management in this regard.
- (2) Candidates who have passed the Diploma course examination in related branch of engineering / technology from a recognized board of technical education / University shall also be eligible for admission to first semester of B. Tech. Course in the concerned branch.
- (3) Candidates who have passed the Diploma course examination in appropriate branch of engineering / technology in the first cycle from a recognized board of technical education / University shall be eligible for admission in the third semester (second year of 4 Year Degree Course). Such candidates shall be required to pass the subjects of Physics, Chemistry and Mathematics of B. Tech. first year before admission in Vth semester. This shall be subject to guidance given by UGC and AICTE.

- (4) Candidates who have passed the Bachelor of Science (B.Sc.) 3-year degree course in Mathematics, Physics, and Chemistry / Statistics / Electronics / Computer Science in the first division from a recognized University shall also be eligible for admission to the first semester (second year) of 4-Year degree Course. Such candidates shall be required to pass such subjects of the first year as prescribed by AICTE, before admission to Vth Semester.
- (5) Admission to all B-Tech. courses shall be referred at the beginning of each semester or as prescribed by the students council, at the first year level. The Admission policy shall be decided by the Governing Body of the University. The guidelines issued by the UGC, AICTE and the State Government shall be adhered to.
- (6) Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to first semester of B-Tech. Course, provided they have passed (10 + 2) Higher Secondary Education or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the O.P.J.S. (Jaipur) University.
- (7) The University may admit a student to B-Tech. Course on transfer from other institutions/universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University at request of the program. Provided, no student shall be admitted during the first year, under this scheme.
- (8) The University reserves the right to cancel the admission of any student and ask transfer or discontinue further studies at any stage of his/her career on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION OF THE COURSE

- (1) The duration of the course shall be four years divided into eight semesters.
- (2) The University may offer Courses Semester at the end of eighth semester examination to interested candidates. This shall be of up to eight weeks duration. Separate fee shall be charged for this Semester which shall be decided by the Board of Management.

- (3) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (4) The maximum duration available to a student for completion of B. Tech. Course shall be six years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permitted to a student, but it shall exclude the period of Suspension, if any.
- (5) At the beginning of each semester, every student shall have to register him / herself within the duration prescribed in the academic calendar.

4. EXAMINATIONS

- (1) The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- (2) The detailed syllabus or scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be laid down by the Academic Council.
- (3) A student may be debarred from appearing in the End Semester Examination by the Dean of the School / Director of Centre due to any of the following reasons:
 - (a) Disciplinary action taken against the student.
 - (b) On the recommendation of concerned Head of the department, if
 - (i) The attendance in the Lecture / Tutorial / Practical classes is below 75% or is may be determined by the Academic Council in the semester.
 - (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.
- (4) The University shall conduct fall examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical classes who may have failed or missed the previous semester's examination.

- (v) The teacher may conduct the makeup examination for the students who have missed or failed in the Progress Review Examination, with the approval of the Vice-Chancellor.
- (vi) If a candidate has passed a semester examination in full he / she shall NOT be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.

3. EVALUATION (ASSESSMENT) OF PERFORMANCE

(1) BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) the particular component of curriculum a candidate has to pass separately in the Progress Review Examination (PRE) and the End Semester Examination (ESE) of that component of curriculum.
- (c) The minimum passing marks for the End Semester Examination (ESE) and the Progress Review Examination (PRE) shall be as prescribed by the Academic Council for each course.
- (d) A student failing in the Progress Review Examination (PRE) of any theoretical and /or practical (laboratory) subject shall not be allowed to appear in the End Semester Examination of that subject.

(2) BASIS OF CREDITS

- (a) One hour of contact hours (L) shall be equal to one credit whereas two hours of contact tutorial (T) and /or practical (P) shall be equal to one credit. Thus, Credit = $[1 + (T+P)/2]$. Credit in a subject shall be a whole number, not fractional number. If a credit is a subject runs on in fraction then it shall be rounded up to nearest whole number.

- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the oral exam.
- (c) A candidate shall be eligible for the award of degree of B. Tech., only when he/she scores all the credits allotted to the course in which he/she has taken admission.

4. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend atleast 85 percent of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Deans of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 75% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

5. PROMOTION TO HIGHER SEMESTERS:

A student shall be allowed to carry the backlog of theoretical subjects of the preceding semester but shall not be permitted to carry any backlog of (a) 3rd semester when s/he is continuing semester in which the student is to take the admission. For example a student seeking admission in 4th semester should not carry any backlog of theory / practical subjects of the 1st semester. Similarly a student seeking admission in 5th semester should not carry any backlog of theory / practical subjects up to 2nd semester.

6. CREDIT BASED GRADING SYSTEM

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his overall performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).

- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic Council in this regard.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (or a point) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his/her admission to the degree programme and reflects the cumulative performance of a student. The CGPA at the end of 6th semester shall be calculated as per the regulations framed by the Academic Council in this regard.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear (pass) a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council thereof.
- (9) A student shall earn all the credit allotted to a particular subject if he/she clears (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council in this regard.

3. TRANSCRIPT

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades required, SGPA of each semester and the final CGPA.

44. Notwithstanding the above, the University shall ensure that the study programme leading to:
 - (a) D. Tech. degree shall conform to the standard set by the relevant regulations / norms of the UGC or the AKTE.

O.P.J.S.D.A.L UNIVERSITY, RAIGARH (C. G.)**ORDINANCE NO. 04
MASTER OF TECHNOLOGY [M.TECH.] – TWO YEAR DEGREE COURSE
[Act Section 28(1) (b)]****1. APPLICABILITY**

The degree of Master of Technology (M. Tech.) shall be awarded to a candidate who as per the provisions of this Ordinance has successfully completed the Course work and Thesis work within the prescribed time period.

2. ELIGIBILITY FOR ADMISSIONS

- (1) The Admission policy shall be as decided from time to time by the Governing Body of the University. The guidelines issued by UGC, AICTE and the State Government shall be adhered to.
- (2) Candidates who have qualified for the award of the Bachelor's degree in the relevant field of study and preferably who have a valid GATE (Graduate Aptitude Test in Engineering) score with minimum percentile fixed by the Governing Body, from time to time, shall be eligible to apply for admission to the M. Tech. programme.
- (3) Notwithstanding what has been stated in (2) above regarding GATE applications, the candidate sponsored by organisations recognised by the Governing Body and applications from foreign nationals received through proper channel may be considered for admission to the M. Tech. programme without qualifying in GATE. Their admission shall, however, be governed by the regulations prescribed by the University in this respect.
- (4) The eligibility criteria for admission to the M. Tech. programme shall be as decided by the Academic Council of the University from time to time and announced by the University for Admission each year.
- (5) The award of the M. Tech. Degree shall be in accordance with the regulations of the University.

3. DURATION OF THE COURSE

- (1) The normal duration of the M. Tech. programme including project work shall be two semesters. Candidates may be permitted to do their project work in industry and other approved organisations as prescribed in the regulations.

- (1) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (2) The maximum duration available to a student for completion of M. Tech Course shall be four years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Readmission. Entry.
- (3) At the beginning of each semester, every student shall have to register himself/herself within the duration prescribed in the academic calendar.

A. STRUCTURE OF THE COURSE

The structure of all M. Tech Courses, Scheme of Examination, Curriculum and Syllabi shall be as prescribed by the Academic Council in this regard.

B. EXAMINATIONS

- (1) The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the student's performance during the programme of study.
- (2) The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be prescribed by the Academic Council in this regard.
- (3) A student may be debarred from appearing in the End Semester Examination by the Dean of the School / Director of Course due to any of the following reasons:
 - (a) Disciplinary action taken against the student;
 - (b) On the recommendation of concerned Head of the Department, if
 - (i) The attendance in the Lecture / Tutorial / Practical classes is below 75% or as may be determined by the Academic Council in the semester;
 - (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the

theory + practical courses who may have failed or missed the previous students' examination).

- (5) The teacher may conduct the makeup examination for the students who have missed or failed in the Progress Review Examination, with the approval of the Academic Council.

4. EVALUATION (ASSESSMENT) OF PERFORMANCE

(1) BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) the particular component of curriculum a candidate has to pass separately in the Progress Review Examination (PRE) and the End Semester Examination (ESE) of that component of curriculum.
- (c) The minimum passing marks for the End Semester Examination (ESE) and the Progress Review Examination (PRE) shall be as framed by the Academic Council for each course from time to time.
- (d) A student failing in the Progress Review Examination (PRE) of any theoretical and/or practical (laboratory) subject shall not be allowed (permitted) to appear in the End Semester Examination of that subject unless special approval is granted by the Academic Council.

(2) BASIS OF CREDITS

- (a) One hour of contact in lecture (L) shall be equal to one credit, where as two hours of contact in tutorial (T) and / or practical (P) shall be equal to one credit. Thus, $Credit = [L + (T+P)/2]$. Credits in a subject shall be a whole number, not fractional number. If a credit in a subject comes out in fraction, then it shall be rounded off to the nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.

- (c) A candidate shall be eligible for the award of degree only when he/she attains all the credits allotted to the course in which he / she has taken admission.

7. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend all percent or the percentage as may be decided by the Academic Council of the Institute and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Head of the Institute / School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 75% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

8. PROJECT & THESIS EVALUATION

The evaluation of Project work and Thesis shall be done as per the procedure laid down in the regulations framed by the Academic Council in this regard.

9. BREAK IN THE PROGRAMME

Students may be permitted to take a break in the programme for joining a job provided that they have completed the course work.

The project work may be done during a leave period either in the organisation where they work if it has required Research and Development facility, or in the University. Such students shall complete the project work within the maximum duration for completion of the programme. Students desirous of discontinuing their programme at any stage with the intention of completing the project work at a later date shall seek and obtain the permission of the Head of the Faculty / School of Study / Director of Career before doing so.

10. PROJECT WORK IN INDUSTRY OR OTHER ORGANISATIONS

- (1) Sponsored candidates from Research and Development Organisation which

- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear (pass) a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council from time to time in this regard.
- (9) A student shall earn all the credits allotted to a particular subject if he/she clear (pass) that subject.
- (10) For the award of degree a candidate should have earned minimum CGPA as per the regulations framed by the Academic Council from time to time in this regard.
- (11) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council from time to time in this regard.

12. TRANSCRIPT

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

13. Notwithstanding the above, the University shall ensure that the study programmes leading to M. Tech. degree shall conform to the standard set by the relevant regulations / norms of the UGC or the AICTE.

**O.P.JINDAL UNIVERSITY, RAIPUR (UJ)
ORDINANCE NO. 05
DOCTOR OF PHILOSOPHY (Ph. D.)
[Act Section 28 (1) (b)]**

1. APPLICABILITY

The degree of Doctor of Philosophy (Ph.D.) is awarded to a candidate who in pursuance of the provisions of this Ordinance has submitted the thesis at the level of original research either in a particular discipline or involving more than one discipline that makes a contribution to the advancement of knowledge.

2. DEPARTMENT RESEARCH COMMITTEE (DRC)

All academic matters related to Ph.D. degree shall be processed by the Departmental Research Committee (hereafter DRC) consisting of the following:

- (1) Head of the concerned department – Chairman
- (2) Three members from the department that arrange the department teachers engaged in research.
- (3) Two outside experts nominated by the Vice Chancellor.

For conducting the meeting of the DRC, minimum four members shall be required including one outside expert.

3. RESEARCH DEGREE COMMITTEE (RDC)

1. The Research Degree Committee (hereafter RDC) shall be responsible for maintaining the standards of the research work leading to the award of degree of Ph.D. The Committee shall consist of the following:-
 - (1) Vice-Chancellor or his nominee – Chairman
 - (2) Dean of the concerned Faculty / School of Studies
 - (3) Chairman Board of Studies of the concerned subject/subjects
 - (4) Two Professors/Associate Professors from the Department nominated by Vice-Chancellor
 - (5) Two outside experts nominated by the Vice Chancellor, one of a panel of five experts given by the Chairman of the Board of Studies nominated
2. Four members including one outside expert shall form the quorum for the meetings of RDC. The Supervisor / Co-Supervisor shall be invited to be present during the oral presentation of the candidate.

3. No TA and DA shall be payable to the candidate as well as the Supervisor/Co-Supervisor for attending the RDC meeting.
4. The meeting of the RDC shall be held in the University Office. The frequency of RDC meetings shall be as per the regulations framed by the Academic Council in this regard. The Committee shall consider the proposals of DRC for approval of the Supervisor/Co-Supervisor and confirm the same if found suitable. If the proposal is not found suitable, the Committee shall ask the DRC to send another proposal.
5. The Committee shall also annually recommend the registration of a candidate for the award of Ph.D. degree.

4. ADMISSION POLICY & PROCEDURE

The policy adopted by the University for the registration of candidates for the award of Ph.D. Degree and the Admission Procedure shall be as per the regulations framed by the Academic Council, in accordance with the UGC Regulations in this regard.

5. ELIGIBILITY FOR REGISTRATION FOR DEGREE OF DOCTOR OF PHILOSOPHY

A candidate for the registration of Ph.D. must, at the time of application hold Master's degree in the relevant Discipline / Subject with at least 55% marks or an equivalent grade of the University, a deemed University or any other University incorporated by an law for the time being in force and recognized by the University or possess M. Phil degree through a regular programme from an University, a deemed university or any other university incorporated by any law for the time being in force and recognized by the University.

Notwithstanding the above, eligibility and procedure for admissions to Ph.D. program shall comply with the provisions of UGC Regulations, 2009.

6. PERIOD OF RESEARCH AND EXTENSION

The minimum and maximum duration for the completion of Ph.D. programme shall be as per the regulations framed by the Academic Council. If a candidate fails to complete the programme for some reason, his maximum duration as specified then extension shall be granted as per the regulations framed by the Academic Council from time to time in this regard.

7. RESIDENTIAL REQUIREMENTS

The residential requirements for the condition pursuing Pa. II programme shall be as per the rules and regulations framed by the Academic Council, in accordance with the UGC Regulations in this regard.

8. CRITERIA/ELIGIBILITY FOR RESEARCH SUPERVISOR/CO-SUPERVISOR

- (1) Faculty not below the rank of a University Associate Professor, working in the University who has obtained a Doctorate Degree in the subject, has publications in Standard journals and has five years of experience in the respective field. Notwithstanding the aforesaid, the competency norms laid down by UGC shall be adhered to.
- (2) A recognized supervisor who fails to publish research papers during last five years shall not be eligible to enroll new candidate under his/her supervision. The persons who have been recognized as Supervisors / Co-Supervisors shall be eligible to supervise even after their separation from the University. However, in this case the concerned faculty, with a permission of the Chairman, DRC, shall have to accept an additional Co-supervisor, who is in service, from the relevant research centre approved by the University.
- (3) The person recommended as Co-Supervisor to guide the Research Scholar may be any one of the following:
 - (a) A recognized Supervisor of the University
 - (b) An Officer working in an organization of State/Central Government who has obtained a doctorate degree in the relevant subject and has published at least five research papers in reputed journals (ISSN) and has at least two years of experience in teaching/research.
 - (c) A Scientist/Director working in a research institute / organization / establishment / laboratory recognized by the University, who has obtained a doctorate degree and has published five research papers in the concerned subject and has two years post doctoral research experience.

- (4) A Supervisor shall not have at any given point of time more than eight Ph.D. Scholars.

8. CHANGE OF SUPERVISOR

Under special circumstances, the candidate may be allowed to change the Supervisor on the recommendation of the JDC. However, no major change in the topic of research shall be permitted due to change in supervisor.

10. RESEARCH WORK PROGRESS REVIEW

- (1) The candidate shall submit, in every six months, a record of attendance, receipt of fees paid and progress report of the work through his/her supervisor in the prescribed format.
- (2) The progress of the work carried out during the past six months shall be presented by the candidate before the JDC. During the presentation, the Supervisor/Co-Supervisor shall also be present.
- (3) If the progress of the work is not found to be satisfactory in two consecutive reports and the recommendation or no reports have been received for a period of one year or the candidate fails to deposit the prescribed fee, the Vice-Chancellor, on the recommendation of the JDC, may order the removal of the name of the scholar from the list of those registered for the Ph.D. Degree.

11. SUBMISSION OF SYNOPSIS OF THESIS & PRE-Ph.D. PRESENTATION

- (1) Prior to submission of the thesis, the candidate shall make a pre-Ph.D. presentation before the JDC, that may be open to all faculty members and research students, for getting the feedback and comments, which may be suitably incorporated into the draft thesis under the advice of the supervisor.
- (2) The candidate shall submit a synopsis of the summary of the thesis together with a list of at least two research papers published or accepted for publication in a standard journal, through his/her Supervisor to the Registrar about two months prior to the anticipated date of submission of the thesis.
- (3) The supervisor shall submit two panels of at least five names of examiners in each. The Panel one shall comprise names of the reputed foreign University Professors / Associate Professors and panel two shall consist of the names of

Indian University/Institutions (preferably, IISc or IITs) Professors/Associate Professors actively engaged in the concerned area of research. Provided that the panel of examiners shall be obtained from the Chairman, Board of Studies of the subject concerned, in case the candidate is related to the supervisor.

- (4) The terms "relatives" shall include: Father, Mother, Wife, Husband, Daughter, Son, Grand Son, Grand Daughter, Brother, Sister, Nephew, Niece, Grand Nephew/Niece, Uncle, Aunt, Son-in-law, Sister-in-law, Father-in-law, Etc. (unless otherwise specified).
- (5) The Vice-Chancellor shall approve the names of two examiners, as per the regulations of the Academic Council in this regard, forwarding the Synopsis of the Thesis to them. In case of refusal from one or both examiners, then the Registrar shall obtain approval for alternate examiners from the same panels. The process will be nil the consent from the examiners is/ are received.

12. STRUCTURE OF Ph.D. THESIS

The following specifications shall to be followed by every candidate while preparing his/her Ph.D. thesis:

- (1) The candidate shall follow the instructions of the University in regard to the typographic format, content, the first page, declaration, certification, number of pages and measures in the thesis.
- (2) The publication(s) of the candidate shall be attached along with the thesis as an appendix.

13. SUBMISSION OF THESIS

- (1) Ph.D. candidates shall submit the minimum number of research papers as specified by the Academic Council in the regulations in refereed journals specified in the approval list by the respective Board of Studies before the submission of thesis for adjudication, the printer's holding for the same in the form of a copy of an acceptance letter or acceptance letter along with a copy of the paper. This shall be submitted along with the submission form while submitting the Ph.D. thesis.
- (2) Six copies of the Ph.D. thesis shall be submitted (Four copies with soft cover and two copies with hard cover) by the candidate, along with the 5 copies of the

summary of Ph.D. thesis. The soft copy of Ph. D. thesis shall also be submitted by the candidates.

- (3). A one page abstract of the Ph.D. thesis (in triplicate) shall also be submitted by the candidates along with the thesis.
- (4). Key words (not less than 10) and List of Abbreviations shall be included in the synopsis, thesis, summary and abstract of the thesis.

14. EVALUATION PROCEDURE OF THESIS

The evaluation procedure of the Ph. D. Thesis and the conduct of Viva-Voce Examination (Oral Defense of the Thesis) shall be as per the regulations framed by the Academic Council, in accordance with the UGC Regulations in this regard.

15. PROVISIONAL CERTIFICATE AND THE DEGREE

The candidates shall be issued provisional certificate after successful completion of the viva-voce examination and on approval of the same by the Vice-Chancellor and subsequent ratification by the Governing Body, provisional degree shall be issued. The date of issuance of the certification by the University regarding the award of Ph.D. shall be deemed as the date of conferment of Degree. The Degree shall be formally awarded in the ensuing convocation.

16. SCHEDULE OF PAYMENT OF FEE

The fee for the various stages of Ph. D. programme shall be fixed by the Board of Management and the same shall deposited by the candidates as per the schedule declared by the Academic Council.

17. The Ph. D. programme will be started after approval from the Chhattisgarh Private Universities Regulatory Commission (CUPURE).
18. Notwithstanding the above, the University shall ensure that the study programme leading to Ph. D. Degree shall conform to the standard set by the relevant regulations / norms of the UGC or the concerned Statutory bodies, as the case may be.

OF JINDAL UNIVERSITY, RAIGARH (C. G.)
ORDINANCE NO. 06
BACHELOR OF BUSINESS ADMINISTRATION
THREE YEAR DEGREE COURSE
[Act Section 28 (1) (b)]

1. APPLICABILITY

- (1) The undergraduate degree Course in Management's three Degree Course, in brief shall be a three year course, hence after called the 3 year Degree Course, and shall be designated as Bachelor of Business Administration (BBA).
- (2) The degree of BBA, shall be awarded for various branches of Management such as; but not limited to, General Management, Information Technology, Services, and Entrepreneurship after successful completion of the Course.
- (3) The studies and examinations of these BBA Courses shall be on the basis of Grades and Credits earned by the student.

2. ELIGIBILITY FOR ADMISSIONS

- (1) The minimum qualification for admission to first year of BBA examination shall be passing of Higher Secondary School Certificate Examination (10th examination) from a recognized State / National / International Board / University, with minimum passing marks of 80% (one may be fixed by the Academic Council).
- (2) Admission to BBA course shall be offered at the beginning of each semester on a pro-rata basis by the Academic Council, at the first year level. The Admission policy shall be decided by the Governing Body of the University, in accordance with the guidelines issued by the UGC, AICTE and the State Government.
- (3) Non-Resident Indians (NRIs), persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to first semester of BBA Course, provided they have a qualification equivalent to (10 + 2) Higher Secondary Examination. Admission to such candidates shall be made on the basis of policy decided by the Governing Body of the University, following the guidelines issued by the UGC and the State Government.
- (4) The University may admit a student to BBA Course on transfer from other Institutions/Universities. Such admissions may be made at any level subject to fulfillment of the academic requirements of the University in respect of the

program. However, no student will be permitted transfer during the first year under the scheme.

- (C) The University reserves the right to suspend the admission of any student and ask him/her to discontinue his/her studies at any stage of his/her career on the grounds of unsatisfactory academic performance at admission.

A DURATION OF THE COURSE

- (1) The duration of the course will be three years divided into six semesters.
- (2) Every student of BBA shall be required to undergo a practical training in an industrial organization approved by the University for four weeks, normally in the Summer Vacation. The candidate shall be required to undergo training in the various areas of the organization concerned. The organization may assign a specific project to the candidate, which shall be completed by him/her during the period of training. The work done by the candidate during the training period shall be submitted in the form of a training report. The last date for the receipt of training report in the office of the Controller of Examinations shall be one month after the date of completion of training.
- (3) The University may offer Capstone Semester at the end of sixth semester examination to interested candidates. This will consist of up to eight weeks duration. There shall be separate fee charged for this Semester which will be decided by the Board of Management.
- (4) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (5) The maximum duration available to a student for completion of BBA Course shall be five years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of suspension, if any.
- (6) At the beginning of each semester, every student shall have to register himself/herself within the duration prescribed in the academic calendar.

4. EXAMINATIONS

- (1) The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- (2) The detailed examination scheme for End Semester Examination (ESE), as well as Progress Review Examination (PRE) for all components of the curriculum shall be as laid out by the Academic Council in this regard.
- (3) A student may be deferred from appearing in the End Semester Examination by the Dean of the School due to any of the following reasons:
 - (a) Disciplinary action taken against the student.
 - (b) On the recommendation of concerned Head of the department, if:
 - (i) The attendance in the Lecture / Tutorial / Practical classes or in laboratory training is below 75% or equivalently determined by the Academic Council in the semester.
 - (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semester examination.
- (5) The teacher may conduct the make-up examination for the students who have missed or failed in the Progress Review Examination with the approval of the Vice-Chancellor.
- (6) If a candidate has passed a semester examination in full he / she shall NOT be permitted to reappear in the examination for improvement in B / Dist / merit / grades in any other category.

5. EVALUATION (ASSESSMENT) OF PERFORMANCE

(I) BASIS OF MARKS

- (i) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examination (PRE). The maximum marks in each component of curriculum shall be as per the examination scheme indicated by the Academic Council.
- (ii) To pass (qualify) the particular component of curriculum a candidate has to pass adequately in the Progress Review Examination (PRE) and the End Semester Examination (ESE) of that component of curriculum.
- (iii) The minimum passing marks for the End Semester Examination (ESE) and the Progress Review Examination (PRE) shall be prescribed by the Academic Council for each course.
- (iv) A student failing in the Progress Review Examination (PRE) of any subject shall not be allowed (permitted) to appear in the End Semester Examination of that subject.

(II) BASIS OF CREDITS

- (i) One hour of contact in lecture (L) shall be of one credit, whereas two hours of contact in tutorial (T) and / or practical (P) shall be equal to one credit. Thus, $Credit = (L + (T+P)2)$. Credit in a subject shall be whole number, not fractional number. If a credit in a subject turns out in fraction then it shall be rounded off to nearest whole number. Credits for industrial training shall be defined by the Academic Council based on duration.
- (ii) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.

- (c) A candidate shall be eligible for the award of degree of BSc only when he / she covers all the credits allotted to the courses in which he / she has taken admission.

6. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend at least 85 percent of the classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 75% or his percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

7. PROMOTION TO HIGHER SEMESTERS

A student shall be allowed to carry the backlog of subjects of the preceding semester but shall not be permitted to carry any backlog of (n-2) semester when he is current semester in which the student is to take the admission. For example a student seeking admission in 7th semester should not carry any backlog of 1st semester.

8. CREDIT-BASED GRADING SYSTEM

- (1) Each course along with its weightage in terms of credits shall be recommended by the Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the End-Semester Examination (ESE) and Program Review Examination (PRE).
- (3) The letter grades to be used and their numerical equivalent (called the Grade Points) shall be as per the regulations framed by the Academic Council in the report.
- (4) The letter grades shall be awarded for each subject theoretical/practical and for each module (component) of the curriculum separately.

- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his admission to the degree programme and reflects the cumulative performance of a student. The CGPA at the end of n^{th} semester shall be calculated as per the regulations framed by the Academic Council.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear (pass) a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council in this regard.
- (9) A student shall earn all the credits allotted to a particular subject if he/she clear (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council.
- (11) The final examination grade sheet at the end of first semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council.

9. TRANSCRIPT

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

10. Notwithstanding the above, the University shall ensure that the study programme leading to BBA degree shall conform to the standard set by the relevant regulations / norms of the UGC or the concerned Statutory bodies.

O.P.J.S.D.A.L. UNIVERSITY, RAIPURH (C.G.)
ORDINANCE NO. 07
MASTER OF BUSINESS ADMINISTRATION (MBA) - TWO YEAR DEGREE
COURSE
[Act Section 28(1) (b)]

1. APPLICABILITY

- (1) The postgraduate degree Course in Management (2 year Degree Course, in brief) shall be of two year duration, and shall be designated as Master of Business Administration (MBA).
- (2) The degree of MBA shall be awarded for various branches of Management such as, but not limited to, General Management, Technology Management, Information Technology, Services and Entrepreneurship after successful completion of course.
- (3) The studies and examinations of the MBA course shall be on the basis of Grades and Credits earned by the student and the degree of Master of Business Administration (MBA) shall be awarded to a candidate who as per the provision of this Ordinance has successfully completed the Course work, project-work and Industrial training/Internship within the prescribed time period.

2. ELIGIBILITY FOR ADMISSIONS

- (1) The Admission policy shall be decided by the Governing Body of the University. The guidelines issued by the UGC, AICTE and the State Government shall be adhered to.
- (2) Candidates who have qualified for the award of the Bachelor's degree (minimum Semester program) and preferably who have a valid Management Aptitude Test score such as CAT/ MAT/ XAT/ State Entrance Test / CPJL Entrance Test as approved with minimum percentile fixed by the Governing Body, shall be eligible to apply for admission to the MBA programme.
- (3) Notwithstanding what has been stated in (2) above regarding Management Aptitude test, the candidates sponsored by organizations recognized by the Governing Body and applications from foreign nationals received through proper channel may be considered for admission to the MBA Programme without

qualifying with a test. Their admission shall, however, be governed by the regulations prescribed by the University for the purpose.

- (4) The award of the MBA Degree shall be in accordance with the regulations of the University.

3. DURATION OF THE COURSE

- (1) The normal duration of the MBA programme including project work and internship shall be of four semesters. Candidates may be permitted to do their project work and internship in industry and other organisations approved by the University.
- (2) Every student of MBA shall be required to undergo a practical training/ internship in an industrial organisation approved by the University for four weeks normally in the Summer Vacation. The candidates shall be required to undergo training in the various areas of the organisation concerned. The organisation may assign a specific project to the candidate, which shall be completed by him/her during the period of training. The work done by the candidate during the training period shall be submitted in the form of a training report. The last date for the receipt of training report in the office of the Controller of Examinations shall be one month after the date of completion of training.
- (3) The academic calendar including semester breaks shall be declared by the Academic Council at the beginning of each year.
- (4) The maximum duration available to a student for completion of MBA Course shall be of four years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permitted to a student, but it shall exclude the period of Suspension, if any.
- (5) At the beginning of each semester, every student shall have to register him / herself within the duration prescribed in the academic calendar.

4. STRUCTURE OF THE COURSE

The structure of all MBA Courses, Scheme of Examinations, Curriculum and Syllabi shall be as prescribed by the Academic Council.

5. EXAMINATIONS

- (1) The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester

Examination (ESE) for assessing the students' performance during the programme of study.

- (1) The detailed examination scheme for End Semester Examinations (ESE) as well as Progress Review Examinations (PRE) for all components of the curriculum shall be prescribed by the Academic Council.
- (2) A student may be debarred from appearing in the End Semester Examination by the Dean of the School / Director of Centre due to any of the following reasons:
 - (a) Disciplinary action taken against the student.
 - (b) On the recommendation of Dean of the School, if:
 - (i) The attendance in the classes or individual training or internship is below 75% or as may be determined by the Academic Council in the semester.
 - (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.
- (3) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semester's examination.
- (4) The teacher may conduct the students examination for the students who have missed or failed in the Progress Review Examination, with the approval of the Academic Council.

C. EVALUATION (ASSESSMENT) OF PERFORMANCE

(1) BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated for each component of the curriculum separately following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The evaluation marks in each component of curriculum shall be as per the examination scheme declared by the Academic Council.

- (b). To pass (qualify) the particular component of a curriculum, a candidate has to pass separately in the Program Review Examination (PRE) and the End Semester Examination (ESE) of that component of curriculum.
- (c). The minimum passing marks for the End Semester Examination (ESE) and the Program Review Examination (PRE) shall be as framed by the Academic Council for each course from time to time.
- (d). A student failing in the Program Review Examination (PRE) of any theoretical and/or practical (Laboratory) subject shall not be allowed (permitted) to appear in the End Semester Examination of that subject unless special approval is granted by the Academic Council.

(2) BASIS OF CREDITS

- (a). One hour of contact in lecture (L) shall be equal to one credit whereas two hours of contact in tutorial (T) and/or practical (P) shall be equal to one credit. Thus, Credit = $[L + (T+P)2]$. Credit in a subject shall be a whole number, not a fractional number. If a credit in a subject turns out to be a fraction, then it shall be rounded off to nearest whole number. Credits for industrial trainings shall be defined by the Academic Council based on duration.
- (b). A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c). If a candidate attend classes and passes the examinations in one or more subjects in an institution approved by the University under an exchange program, the credits earned there would be counted towards the award of the degree by the University.
- (d). A candidate shall be eligible for the award of degree of B.A., only when he/she earns all the credits allotted to the course in which he/she has taken admission.

3. ATTENDANCE

Candidates appearing for any semester examination are required to attend at least 75 percent or the percentage as may be decided by the Academic Council of the concerned university in each subject of the course of study, provided that a short fall in attendance up to 7% and a further 2% can be compensated by the Dean of the School and Vice-Chancellor of the University respectively. In satisfactory reasons. However, under no condition a candidate who has an aggregate attendance of less than 75% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End

Semester Examination

8. PROJECT & INTERNSHIP EVALUATION

The evaluation of Project work and Internship shall be done as per the scheme laid down by the Academic Council in this regard.

9. BREAK IN THE PROGRAMME

Students may be permitted to take a break in the programme and take up a job provided that they have completed the course work.

The project work may be done during a leave period either in the organization where they work or in the University. Such students shall complete the project work within the maximum duration for completion of the programme. Students desirous of taking a break in their programme at any stage with the intention of completing the project work at a later date shall seek and obtain the permission of the Deo of the School before doing so.

10. PROJECT WORK IN INDUSTRY OR OTHER ORGANISATIONS

- (1) Sponsored candidates from Organizations which have facilities for work in the area proposed and those students who get employment in such organization after completion of the coursework, may be permitted to carry out their project and internship work in such organizations.
- (2) Regular candidates may also be permitted to carry out their project and internship in reputed Organizations.
- (3) The students who are permitted to do the project and thesis work in an industry or other reputed Organizations, shall have to pay the tuition and other fees to the University for the duration of such work. They shall not be eligible to receive any stipend / scholarship / Fellowship from the University if they are receiving any financial support from the industry/ organization in which they are doing the project/ internship.

11. CREDIT BASED GRADING SYSTEM

- (1) Each course along with its weightage in terms of credits shall be recommended by the Curriculum & Academic Policy Committee and shall be approved by the Academic Council. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the

Final Semester Examination (ESE) and Progress Review Examination (PRE).

- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic Council for the purpose.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his admission to the degree programme and reflects the cumulative performance of a student. The CGPA at the end of n^{th} semester shall be calculated as per the regulations framed by the Academic Council.
- (7) At the end of each semester, SGPA and CGPA shall be calculated up to two places of decimal without rounding off.
- (8) To clear (pass) a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council from time to time in this regard.
- (9) A student shall earn all the credits allotted to a particular subject if he/she clear (pass) that subject.
- (10) For the award of degree a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council from time to time in this regard.
- (11) The final examination grade sheet at the end of final semester continuation of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council from time to time in this regard.

12. TRANSCRIPT

The transcript issued to a student after completion of the course shall contain the consolidated record of all the courses taken semester wise by the student, grades obtained, SGPA of each semester and the final CGPA.

13. Notwithstanding the above, the University shall ensure that the study programmes leading to MBA degree shall conform to the standard set by the relevant regulations / norms of the UGC or the AICTE.

O.P.JINDAL UNIVERSITY, RAIGARH (C.G.)
ORDINANCE NO.08

**CONDUCT OF EVALUATION & EXAMINATIONS FOR PROGRAMMES
 LEADING TO ALL BACHELOR'S/MASTER'S DEGREES AND UNDER-
 GRADUATE/POST GRADUATE DIPLOMAS FOLLOWING SEMESTER
 SYSTEM**

[Act Section 28 (1) (c)]

1. APPLICABILITY

This ordinance shall apply to all programmes leading to all Bachelor's/Master's degrees and Under-graduate/Post-graduate diplomas following semester system other than programmes for which separate ordinance is notified.

2. DEFINITIONS

- (1) Academic programme means a programme of courses and/or any other component leading to a Bachelor's degree, Master's degree, Post-graduate and Under-graduate diploma.
- (2) Semester System means a programme wherein each academic year is approximately into two semesters, normally each of six months duration, pertaining to teaching, training, internship, and working etc.
- (3) Board of Studies (BOS) means the Board of Studies of the concerned faculty/school.
- (4) Course means a component of the academic programme, carrying a distinctive code no. and specific credit assigned to it.
- (5) External examiner means an examiner who is not in the employment of the University.
- (6) Student means a person admitted to the University/Schools of any of the University for any of the academic programmes in which this Ordinance is applicable.

3. EXAMINATIONS

- (1) The University shall hold examinations for all such academic programmes as are approved by the Academic Council and as it may notify from time to time for awarding Bachelor's/Master's Degrees, Under-graduate/Post-graduate Diplomas.

as the case may be, as per the prescribed Scheme of Teaching & Examination and Syllabi as are approved by the Academic Council.

- (1) Examinations of the University shall be open to regular students i.e. candidates who have undergone a course of study in the University for a period specified for that programme of study in the Scheme of Teaching & Examination and Syllabi.
- (2) Provided that the Academic Council may allow any other category of candidates to take the University Examination for a specified academic programme subject to the fulfilment of such conditions as may be laid down by the Academic Council from time to time.

Provided further, that a student may be detained from appearing in the final Semester Examination as provided in Clause 4 of the Ordinance or as provided in any other Ordinance of the University.

4. PROGRAMMES CONTENT & DURATION

- (1) A Bachelor's/Master's degree and Under-graduate/Post-graduate diploma programme shall comprise of a number of courses and/or other components as specified in the Scheme of Teaching & Examination and Syllabi of the concerned programme, as are approved by the Academic Council. Each course shall be assigned a weightage in terms of specified Credits.
- (2) The minimum period required for completion of a programme shall be the programme duration as specified in the Scheme of Teaching & Examination and Syllabi for the concerned programme.
- (3) The maximum permissible period for completing a programme shall be as per the regulations framed by the Academic Council in this regard.

5. SEMESTER

- (1) The Calendar of activities for evaluation and examinations shall be notified by the University for each semester before the start of Academic Year.
- (2) The academic break-up of the semester devoted to instructional work shall be as per the ordinances of the concerned programme.

6. ACADEMIC PROGRAMME COMMITTEE

- (1) There shall be an Academic Programme Committee in each Faculty/School of Study/Center of the University.
- (2) All the Professors of the Faculty/School of Studies / Center shall constitute the Academic Programme Committee of which the Dean of the Institute/School / Director of Center shall act as the Chairman. This Committee will coordinate the implementation of the conduct of examination and evaluation for each programme with optimum utilization of resources.
- (3) The Academic Programme Committee shall also perform other tasks as assigned to it by the Board of Studies of the concerned faculty of the University or by the Dean of Faculty / School.
- (4) The Academic Programme Committee shall meet as and when required but at least once every semester. The Chairman of the Committee shall convene the meetings.

7. EXAMINATION FEES

The Registrar shall notify the fees payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fees before the start of examinations shall not ordinarily be eligible to appear in the examination.

8. ATTENDANCE

- (1) A student shall be required to have a minimum attendance of 85% or more or the percentage as may be decided by the Academic Council in the aggregate of all the courses taken together in a semester, provided that the Dean of the Faculty / School may authorize attendance shortage up to 5% for individual student for reasons to be recorded. Further, condonation up to 5% may be done by the Vice-Chancellor. However, under no condition, a student who has an aggregate attendance of less than 75% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the semester end examination.
- (2) A student who has been detained due to shortage of attendance shall not be allowed to be promoted to the next semester and he/she shall be required to take

re-admission and repeat all courses of the said semester with the next batch of the students.

- (2) Dean of the Faculty/ School shall announce the names of all such students who are not eligible to appear in the semester-end examination, before the start of the end semester examination and simultaneously intimate the same to the Controller of Examination.

In case any student appears by default, who in fact has been detained by the Faculty / School, his/her result shall be treated as null and void.

9. EVALUATION & EXAMINATION

- (1) The overall weighting of a course in the Syllabi and Scheme of Teaching & Examination shall be determined in terms of credit assigned to the course.
- (2) The evaluation of students in a course shall have two components unless specifically stated otherwise in the Scheme of Teaching & Examination and Syllabi.
 - (i) Evaluation through an end semester examination
 - (ii) Continuous evaluation by the teacher(s) of the course
- (3) The University shall have the right to call for the records of teacher's continuous evaluation as and when required.
- (4) End Semester Practical examinations shall be conducted by the Board of Examinations for each practical. The Board shall consist of one or more examiners.
- (5) For any other type of examination, not covered above, the mode of conduct of examination shall be decided by the Controller of Examinations on the recommendation of the Board of Studies with the approval of the Vice-Chancellor.
- (6) The distribution of weightage for various components of evaluation shall be as prescribed in the concerned Ordinance.

- (7) For any other components of a programme not covered by the above, the weights shall be provided by the Board of Studies/Programme Coordination Committee, with the approval of the Vice-Chancellor.

16. CONDUCT OF END-SEMESTER EXAMINATIONS

- (1) The Controller of Examination shall prepare and duly publish a programme for the conduct of examinations specifying the dates of such examinations and the last date by which applications and fees for examinations shall be paid by the intending candidates.
- (2) The schedule of examination shall be notified by the Controller of Examination at least 2 weeks prior to the first day of the commencement of end semester examinations.
- (3) For theory as well as practical examinations and assignments for thesis/project report etc., all questions shall be recommended by the Chairman of Board of Studies and approved by the Vice-Chancellor.

Provided that the Vice-Chancellor may, by his discretion, may delegate his authority to the Chairman Academic Council.

- (4) The Controller of Examination shall, in consultation with the Dean of the Faculty / School where there is an examination centre, appoint Centre Superintendent Examination and Assistant Superintendent Examination, if any. For each examination centre and shall issue instructions for their guidance.

Provided that for the purpose of appointment of an Assistant Superintendent Examination in a centre, the minimum strength of candidates appearing there shall be at least 200 in number.

- (5) The Superintendent of the Examination at each centre shall be personally responsible for the safe custody of question papers and the answer books sent to him and shall render to the Controller of Examination a complete account of used and unused question papers and answer books.

- (6) The Centre Superintendent shall supervise the work of invigilators working under him and shall conduct the examinations strictly according to the instructions issued by the University.
- (7) The Centre Superintendent of the examination shall, whenever necessary, send a confidential report to the Controller of Examinations about the conduct of examination mentioning therein the performance of the invigilators and the general behavior of the examinees. He shall send a daily report on the number of examinees attending each of examinations, examinee roll numbers and such other information relating to the examinations being held at the centre, along with any other matter which he thinks fit to be brought to the notice of the University. He shall also be responsible for maintenance and submission of the account of advance money received and expenditure incurred in connection with the conduct of the examinations to the Controller of Examinations of the University.
- (8) The Centre Superintendent shall have the power to expel an examinee, from examination on any ground whatsoever, on any of the following grounds:
 - (i) That the examinee created a nuisance or serious disturbance at the examination centre.
 - (ii) That the examinee showed a seriously aggressive attitude towards an invigilator and member of the staff occupied with the examination work.
- (9) If necessary, the Superintendent may ask for police assistance to meet any unpleasant situation created by the examinees. The Controller of Examinations should be informed at the earliest about such incident.
- (10) Unless otherwise directed, only teachers of Faculties/Schools of Studies shall be appointed as invigilators by the Superintendents.
- (11) It shall be the duty of Superintendents to ensure that an examinee is the same person who had filled in the form of application for appearing at the examination, by way of checking the photograph pasted on the form and signature (over already on the form and one to be obtained in the examination hall).
- (12) The Controller of Examinations may, on the recommendation of the Centre Superintendent appoint an examinee in extra duty situation pertaining to

answers to questions at the examination of behalf of an examinee who is unable to write himself/herself or answer of answers short statements or sudden illness, provided that such an examinee shall be a matured person possessing qualification of at least one class examination lower than the examination concerned.

- (13) Subject to the provision of this Ordinance, the Academic Council may from time to time make, alter or modify rules and procedure about the conduct of examinations.

11. RESULTS COMMITTEE

- (1) There shall be a Result Preparation & Declaration Committee for each Faculty / School of Study. This Committee shall be constituted by the Academic Council.
- (2) The functions of the Results Committee shall be as follows:
 - (a) To oversee the results prepared and pass the same for its publication by the Controller of Examination;
 - (b) To investigate complaints against question papers and to take necessary action;
 - (c) To exercise such other powers as the Academic Council may delegate to it from time to time.
- (3) If an action is to be taken against an Examinee, Centre Superintendent or an invigilator the matter shall be reported to the Chairman, Academic Council for necessary action.
- (4) The evaluation and result preparation shall be done in accordance with the regulations framed by the Academic Council.
- (5) The University shall conduct fall examination at the end of each semester for the regular students. This examination will also enable these students to appear in the theory / practical courses that may have failed or missed the previous semester examination.
- (6) Students shall be promoted to higher-semester as per the regulations framed by the Academic Council from time to time in this regard.
- (7) Except as otherwise decided by the Academic Council, the examination answer books and the documents regarding the marks obtained by the examinees, except

the tabulated results, shall be disposed of not exceeding after 5 months from the date of the declaration of the results.

- (3) The Academic Council, by a regulation, may authorize the Controller of Examinations to publish and electronically display the results of the University examination as passed by the Faculty Committee. The results, when published, shall simultaneously be communicated to the Dean of the School of Studies concerned.
- (4) The concentration of the Discipline, Course, Superintendent, Assistant Course Superintendent and Invigilators will be applicable as per the regulations framed by the Council by the Academic Council.

II. DURING EXAMINATION

- (1) No candidate shall leave the examination hall within half an hour of the start of the examination for any purpose whatsoever and no late comers will be permitted for the examination after 15 minutes of its commencement.
- (2) Candidates accused of leaving the examination hall impulsively shall be permitted to return for a maximum period of 5 minutes. The answer shall be counted and if the candidate fails to return within this limit of 5 minutes, leave shall not be permitted or enter the Examination Hall, unless he/she gives convincing explanation.
- (3) A candidate found misbehaving during the examination shall be warned not to do so. If the candidate continues taking in spite of the warning by the invigilator, the answer book of such candidate shall be withdrawn and a second answer book shall be supplied. Only the second answer book shall be used for valuation. The first answer book shall be cancelled and sent to the Controller of Examinations by the Superintendent.
- (4) The Superintendent or an examination center shall take action against all candidates who are found misbehaving or attempting to use unfair means in the examination hall or within the premises of the examination center during the hours of examination in the following manner:

- (a) The examinee shall be called upon to surrender all the objectionable materials found in his / her possession including the answer book and a memorandum shall be prepared with date and time.
- (b) The statement of the candidate and the invigilator shall be recorded.
- (c) The candidate shall be issued a fresh answer book marked "Duplicate-Using Unfair Means" to attempt answer within the remaining time prescribed for the examination.
- (d) All the material as collected and the write up/notes along with a statement of the candidate and the answer book, duly signed shall be forwarded to the Committee of Examination by name, in a separate confidential sealed registered packet marked "Unfair means" along with the observations of the Superintendent.
- (e) The material as collected from the examinee together with both the answer book collected while using unfair means and the other supplied after ward, will be sent to the Committee by the Controller of Examination for assessing both the answer books separately and to report if the examinee has actually used unfair means in view of the material collected.
- (f) The cases of the use of unfair means at the examination as reported by the Centre Superintendent along with the report of the Examinee shall be examined by the Committee to be appointed by the Academic Council every year for the purpose.
- (g) The Committee shall, after examining the cases, decide the action to be taken in each case and report to the Academic Council all cases of the use of unfair means.
- (h) The quantum of punishment for using unfair means at the examination shall depend on the severity of the misconduct and be in following categories:
Category-A: Examination of that theory paper shall be cancelled if which the candidate has been found using unfair means.
Category-B: Entire full examination (theory) shall be cancelled.
Category-C: Entire examination shall be cancelled in full and student shall be debarred from appearing in next examination and therefore candidate can not be admitted in next coming semester / year.

Category-D: Present examination shall be cancelled in full and the candidate shall be deferred for next two examinations.

Category-E: Cancellation of present full examination and deferred for next four examinations and case will be reported to the police for criminal proceeding against the candidate.

1A. DISSERTATION/THESIS

For dissertation/thesis for Master's degree programmes, wherever, specified in the scheme, the evaluation shall be done and marks awarded by a Committee comprising an internal examiner, who will exclusively be the representative, and one or more external examiners. The examiners shall be appointed by the Vice-Chancellor, out of a panel of three or more names suggested.

O.P. JINDAL UNIVERSITY, RAIGARH (C.G.)
ORDINANCE NO.89
AWARD OF DEGREES, DIPLOMAS, CERTIFICATES AND OTHER ACADEMIC
DISTINCTIONS
[Act Section 28(1) (c)]

1. The Candidates after passing the examinations prescribed for a particular certificate, diploma or degree shall become entitled for the award of the said certificate, diploma or degree respectively as the case may be.
2. The Registrar shall place the names of all the successful candidates for the award of certificate, diploma or degree before the Academic Council soon after the declaration of the results. On approval by the Academic Council, the Provisional Certificate, Diploma and Degree shall be issued to the respective candidates by the Registrar.
3. The Certificate, Diploma and Degree shall be signed by the Vice-Chancellor.
4. The approval accorded by the Academic Council for the award of the Certificate, Diploma, Degree or any other distinctions/awards shall be placed before the Board of Management for its concurrence. On being concurred by the Board of Management, the degree, diploma and certificate shall be awarded to the successful candidates as recommended.
5. The nomenclature of the Degree, Diploma/Certificate that would be conferred by the University in the different Departments / Schools of Studies / Centers shall be determined by the Academic Council in accordance with the guidelines issued by UGC.

OPJINDAL UNIVERSITY, RANGARH (C. G.)
ORDINANCE No. 10
FELLOWSHIPS, SCHOLARSHIPS, STUDENTSHIPS, MEDALS & PRIZES
[Act Section 28(1) (d)]

1. It shall be the policy of the University to encourage meritorious and deserving students to pursue Courses/Programmes of studies and research in the University without great financial stress. The University shall strive to provide the adequate number of Scholarships, Fellowships, Studentships and Free-ships, for financial help, and also provide for award of Medals and Prizes.
2. Scholarships shall be awarded to the students of the University subject to availability of funds. Rules for award of the same shall be as laid down in the Regulations.
3. All awards of Fellowships, Research Scholarships and other Scholarships shall be made on the recommendation of a Committee constituted by the Board of Management.
4. There shall also be a scheme of merit Scholarship, subject to availability of funds, where the rank holders in every programme shall be awarded Scholarship, the quantum of which shall be as decided by the University from time to time.
5. Subject to the general conditions applicable to all Research Fellowships and Scholarships as laid down in the regulations, the value, duration and conditions for the award of All India Fellowships shall be such as are prescribed by the University Grants Commission/CSIR/UGC and other Bodies.
6. The value and duration of Studentship/Fellowships initiated by the University shall be as laid down by the Academic Council and approved by the Board of Management. The selection of the candidates, terms and conditions of award of Scholarships / Fellowships, suspension, termination and continuation of Scholarships / Fellowships shall be governed in accordance with the directives of the Board of Management.

O.P.J.S. UNIVERSITY, RAIGARH (C. G.)
ORDINANCE NO. 11
EXAMINATION FEES TO BE CHARGED FOR VARIOUS COURSES OF THE
UNIVERSITY
[Act Section 28 (1) (f)]

1. The examination fee for each course shall be proposed by the Controller of Examination and sent to the Academic Council for its approval prior to the notification of the examination.
2. The Controller of Examinations/Registrar of the University shall notify the fees payable by the students for various courses of examinations after the same is approved by the Vice-Chancellor.
3. As per the schedule prepared for conduct of the examinations, the students shall be required to deposit the prescribed examination fee along with the examination form for the concerned examination.
4. The fee shall be collected by the Dean of Faculty /School of Studies/ Director of Center and shall be forwarded, along with the application form duly submitted, to the Controller of Examinations for necessary action.
5. If a student fails to fill the examination form and deposit the fee he/she shall be required to pay late fee as per the regulations laid down by the University in this regard.
6. The student, who fails to present himself/herself for the examination, shall not be entitled to any refund of fee or to be considered as he deposits for subsequent examination.
7. A candidate who due to sickness or other cause is unable to present himself/herself as an examinee shall not receive a refund of fees provided that the Vice-Chancellor, on the recommendation of the Controller of Examinations/Registrar of the University, made after being satisfied by ascertaining the facts and making required investigation through documents submitted to him, about the genuineness or merit of it, may order the adjustment of the fees towards the immediately next Examination.
8. The Examination Fee of a candidate who dies before appearing at the Examination may be refunded if fall to his/her guardian or successor.
9. The entire fees paid by a candidate whose application for appearing at an Examination is cancelled on account of producing fraudulent documents or giving false particulars shall stand forfeited.

OP JINDAL UNIVERSITY, RAJGARH (C. G.)
ORDINANCE No. 12
NORMS FOR THE RESIDENCE OF THE STUDENTS OF THE UNIVERSITY
[Act Section 28 (1) (c)]

1. The hostel managed by the University shall provide the stimulating and holistic living environment that contributes significantly to superior academic performance of the students. It shall complement the University's vision at all times.
2. Every hostel at all times shall maintain high standard of discipline and conduct contributing to the name of the University.
3. Each student desirous of taking admission in the hostel shall submit proper application at the prescribed time to the Chief Warden after admission in the University along with proof of income. He / She shall appear before hostel committee in person along with his/her parents/local guardian and the original documents.
4. The admission in the hostel shall be at the discretion of the Warden in consultation with the Chief Warden. Special care shall be taken to accommodate students belonging to weaker economic sections of the society.
5. On admission to the hostel the parents and students shall fill up the form of undertaking and nominate the local guardian and visitors allowed to the hostel.
6. The students shall occupy the rooms allotted to him/her. He / She shall not change the room or shift the furniture out of his/her room without the permission of the Hostel Warden.
7. The residents of the hostel shall be responsible for the care and maintenance of their furniture, furniture, fixtures, etc. Any damage to hostel property shall be made good by the residents.
8. The residents shall be forbidden from using any electrical appliances other than provided or specifically permitted by the Warden in writing.
9. The residents shall be prohibited to possess firearms, weapons or potentially dangerous instruments. Defaulters shall be dealt with serious disciplinary action against them including expulsion.

10. Consumption of drugs/alcohol/tobacco/smoking shall be strictly prohibited in the hostel premises. Detractors shall be severely dealt with and disciplinary action like expulsion etc. shall be initiated against them.
11. The students residing in the University Hostel shall pay such fees as may be prescribed by the Board of Management from time to time.
12. Each Hostel shall have Wardens appointed by the Vice-Chancellor on the recommendation of the Dean of the Faculty, School of Study Director of Career and the Chief Warden for their duration and on such terms and conditions as may be prescribed by the Board of Management from time to time.

O.P.J.S. UNIVERSITY, RAIGARH (C.G.)
ORDINANCE No. 13
PROVISIONS REGARDING DISCIPLINARY ACTIONS AGAINST THE
STUDENTS

[Act Section 28(1) (b)]

1. Every student in the University shall at all times display good behavior, obey directions in studies, maintain decorum and dignity, take proper interest in co-curricular activities, shall observe a code of conduct both within and outside the campus in a manner befitting a student of a world class University and observe all rules of discipline of the Faculty / School of Study / Centre of which he/she is a student and of the University.
2. Each student shall show due respect and courtesy to the teachers, administrators and other employees in and outside of the University and good neighborly behavior towards fellow students.
3. Any violation of the code of conduct or breach of any rule or regulation of the University by the student shall constitute an act of indiscipline and shall make student liable for disciplinary action.
4. The following acts shall constitute acts of gross indiscipline and students indulging in any of them shall be liable to disciplinary action against them:
 - (a) Disobeying the teachers and displaying indiscipline within and outside the University premises.
 - (b) Indulging in vandalism, violence and damaging University and/or Public property or property of a fellow student.
 - (c) Quarreling, fighting and passing derogatory remarks in the University premises against a teachers/employees/students and non-student staff.
 - (d) Possession and use of firearms, weapons and potentially dangerous instruments etc.
 - (e) Consumption and sale of drugs/alcohol/steroids/narcotics etc.
 - (f) Indulging in ragging which is strictly prohibited as per Supreme Court Ruling and is a cognizable offence.
 - (g) Any other act which the Disciplinary Committee may determine to be undesirable.
5. When a student has been found guilty of breach of discipline within or outside the premises of the University, or residing elsewhere, or has been guilty of

intervention, the Dean of the School of Study/ Faculty / Director of Center at which such student is studying shall take necessary action after conducting the enquiry through a Committee and communicate the action taken to the Vice-Chancellor. According to the nature and gravity of the offence the action may be in any of the following form:

- (a) Suspend such student from attending the classes for not more than two weeks.
 - (b) Disqualify such student from appearing at the coming Examination.
 - (c) Expel such student from the University.
 - (d) Re-admit such student.
6. Before enforcing such punishment as aforesaid, the Dean of the concerned Faculty/ School of Study/ Director of Center shall give the student concerned an opportunity of personal hearing and record the reasons of inflicting the punishment in writing.
 7. The Dean of the Faculty/ School of Study/ Director of Center concerned shall have the power to temporarily suspend the student for such a time as may be necessary to conduct enquiry into his/her conduct in connection with the alleged offence.
 8. The period during which a student remains suspended for completion of an enquiry shall be reckoned in the calculation of his/her attendance for appearing at an Examination provided he/she is found innocent.
 9. The revocation of a student from a Faculty/ School of Study/ Center shall entail the removal of his/her name from the register of its enrolled students.
 10. The fees of the student suspended from the University shall be refunded.
 11. A student so expelled shall not be readmitted in the University before the completion of a period of three years or prescribed duration (whichever is earlier) from the date of his/her revocation. A reinstated student seeking re-admission after the prescribed duration from the date of his/her revocation shall submit an affidavit of maintaining good behavior during his/her stay in the University as a student.
 12. The Postor/Dean of Student's Welfare (DSW) may be appointed from amongst the teaching staff of the University by the Vice-Chancellor for a period of two years to maintain the discipline. In view of exigencies, the teacher appointed may continue for another term of two years with the approval of Vice-Chancellor.
 13. The powers and duties of the Postor/Dean of Student's Welfare (DSW) shall be determined by the Vice-Chancellor from time to time.

O P JINDAL UNIVERSITY, RAIPUR (C.G.)
ORDINANCE NO.14
MANNER OF CO-OPERATION AND COLLABORATION WITH OTHER
UNIVERSITIES AND INSTITUTES OF HIGHER EDUCATION
[Act Section 28(1) (i)]

1. The University may seek cooperation and collaboration with the existing Universities and Institutes of Higher Education in India and abroad and execute a Memorandum of Understanding (MOU) detailing the terms and area of cooperation and collaboration mutually agreed upon.
2. In the interest of academic excellence the University may like to collaborate with institutions of repute with respect to academic exchange program. Such proposals may be sent by the University or received from other institutions. The University shall get the proposal scrutinized by a committee appointed by the Vice-Chancellor. Then the proposal shall be placed before the Vice-Chancellor for necessary action.
3. The University may collaborate with Universities and Institutes of Excellence engaged in Higher Education in the country and abroad for the Research and Consultancy work from time to time.
4. The University may collaborate with the Government Organizations and Institutes for providing training, coaching and guidance to the students of economically weaker sections of the society and to the teachers of schools and colleges of the area.
5. A copy of the MOU will be sent to the PURC for information.

- (2) "Steering Committee" of the Centre of Excellence means committee, Board, Board of Studies as in case of University, Faculties / Schools of Studies. The Steering Committee shall be constituted by the Academic Council as per the directives of the Board of Management. The Academic Council and the Board of Management may constitute such other committees as may be required for the functioning of the Centre of Excellence.

3. ACTIVITIES OF THE CENTRE

- (1) Each Centre of Excellence shall undertake all such activities which are beneficial to the society at large. Such activities shall be defined on the basis of inputs gathered from the faculties of the different Universities, Industry and Research Scientists and the resultant outputs may either lead to knowledge creation or could be utilized by the Faculties, Schools of Studies for strengthening their teaching programmes and by the industry for enhancing their technical & managerial competencies.
- (2) Each Centre of Excellence shall undertake or promote some distinctive/specialty research in the subject/discipline which may fill up the existing gap of literature in the subject in the research at national/international level; this research could either be taken by the faculty of Centre of Excellence or by its students or in collaboration with corporate, administrative and research organizations of national and international repute.

Each Centre of Excellence shall, however, have the flexibility in matter of accepting research projects to be funded by external agencies. Based on the findings of the research conducted, the Centre can also develop and start focused academic programmes, which could be of an inter-disciplinary nature that may increase the employability and promote industry interaction. As a matter of fact, these programmes shall be expected to be highly innovative and as per the need and likely to act as "Change Agent" both at National & Global levels.

- (3) Each Centre shall undertake/promote consultancy in the areas which are niche areas of the Centre for the benefit of the corporate/ administrative/ state/ community/ the nation at large.

4. POWERS AND FUNCTIONS OF THE STEERING COMMITTEE

- (1) The General Powers and Functions of the Steering Committee shall broadly be the same as the powers and functions of the Board of Studies under a Statute.
- (2) Besides, the Steering Committee shall exercise such powers and perform such functions as may be assigned to it by the Academic Council and the Board of Management from time to time.

5. POWERS OF DIRECTOR

The Director of the Centre of Excellence shall have the same responsibilities and authorities, including financial delegations, as that of a Dean of a University School of Study Faculty.

6. MEETINGS OF THE STEERING COMMITTEE

- (1) The Steering Committee shall have a minimum of 12 meetings in a one academic session and the notice for the meeting shall definitely be issued at least 15 days before the day fixed for the meeting. However, an emergency meeting of the Steering Committee can be called on a shorter notice for a prior approval from the Vice-Chancellor of the University.
- (2) The quorum for the meetings of Steering Committee shall be 1/3 of its total members.
- (3) Notwithstanding anything stated in the Ordinance, for any unforeseen contingencies, not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor shall take a decision. The decisions of the Vice-Chancellor shall be final.

Nakasongola, the 8th November 2017

NOTIFICATION

No. 1 of 2017/2018. Chertogoch Private Universities Regulatory Commission, Kampala side (S. Letter No. 729/PU-05/O&S/2015/1264, Dated: 13-10-2017 has approved the New Ordinances No. 15 to 18 of O.P. Baidal University, O.P. Baidal-Kasasulwa Park, Village-Puripatunga, Taluk-B-Ghorokoda, District-Bagmati, Under Section 28(2) of Chertogoch Private Universities (Establishment & Operation) Act, 2005.

1. The State Government hereby gives its approval for notification of these Ordinances in Official Gazette.
2. The above Ordinances shall come into force from the date of its publication in the Official Gazette.

By, order and in the name of the Governor of Chertogoch,
ASHISH KUMAR BHATT, Secretary.

O P JINDAL UNIVERSITY, RAIGARH (C. G.)**ORDINANCE NO.16****BACHELOR OF SCIENCE -THREE YEAR DEGREE COURSE****[Act Section 28 (1) (b)]****1. APPLICABILITY**

- (1) The undergraduate degree Course in Science (3 years Degree Course) shall be of three-year duration, and shall be designated as Bachelor of Science (B.Sc.). The subjects of the Course shall be such as has been mentioned in the Statutes/ Ordinances under the faculty of Science.
- (2) The degree of B.Sc. shall be awarded after successful completion of the Course.
- (3) The evaluation shall be on the basis of Grades and Credits earned by the student in the said course.

2. ADMISSION PROCEDURE & METHOD OF SELECTION

- (1) Every candidate seeking admission to these courses must have passed Higher Secondary (H.S.) or its equivalent course recognized from recognized State / National / International Board / University. The eligibility criterion for admission in individual course will be decided by the Academic Council of the University.
- (2) Admission to B.Sc. courses shall be offered as prescribed by the academic council, at the first year level. The Admission policy shall be decided by the Academic Council of the University. The guidelines issued by the UGC and the State Government shall be adhered to. The State reservation policy shall be applicable.
- (3) Non-Resident Indian (NRI), Person of Indian Origin (PIO) and Foreign National shall also be eligible for admission to B.Sc. Course, provided they have passed (10 + 2) / Higher Secondary Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the O P Jindal University.
- (4) The University may permit a student to B.Sc. Course on transfer from other institutions/universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the program. Provided that, no student shall be admitted during the first year, under this scheme.
- (5) The University reserves the right to cancel the admission of any student and ask him/her to discontinue higher studies at any stage of his/her career on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION OF THE COURSE

- (1) The duration of the course shall be three years divided into six equal semesters.
- (2) The academic calendar including semester breaks shall be declared by the Dean, School of Science at the beginning of each year with the approval of Vice-Chancellor.
- (3) The maximum duration available to a student for completion of B.Sc. Course shall be five years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of suspension, if any. However, the Vice-Chancellor of the University may extend one year duration in some special circumstances.
- (4) At the beginning of each semester, every student shall have to register him/herself within the duration prescribed in the academic calendar.

4. STRUCTURE OF THE COURSE

The structure of B.Sc. Courses, Scheme of Examination, Curriculum and Syllabi shall be such as may be prescribed by the Academic Council in this regard.

5. FEE FOR THE COURSE

Fee for the B.Sc. Courses shall be such as may be decided by the Board of Management of the University with the approval of CGPURC.

6. EXAMINATIONS

- (1) The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programs of study.
- (2) The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be laid down by the Academic Council.
- (3) A student may be defamed from appearing in the End Semester Examination by the Dean of the School with the approval of Vice-Chancellor, due to any of the following reasons:
 - (a) Disciplinary action has been taken against the student.
 - (b) On the recommendation of concerned Head of the department, if:
 - (i) The attendance in the Lecture / Tutorial / Practical classes is below 75% or as provided in clause (8) of attendance, in the semester.
 - (ii) The performance in the Progress Review Examination (PRE) during 1st Semester has been found unsatisfactory.

- (4) The University shall conduct fall examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- (5) If a candidate has passed a semester examination in full he / she shall NOT be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.

7. EVALUATION (ASSESSMENT) OF PERFORMANCE

(1) BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated with the assignment of the curriculum following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum and minimum marks in the composite final result (ESE+ PRE) of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum.

(2) BASIS OF CREDITS

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus, $\text{Credit} = (L + (T+P)/2)$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of B. Sc., only when he / she earns all the credits allotted to the course in which he / she has taken admission.

8. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend at least 75 percent of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 65% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

9. PROMOTION TO HIGHER SEMESTERS

A student shall be allowed to carry the backlog of theory/practical subjects of the preceding semester but shall not be permitted to carry any backlog of (n-2) year, where n is current year in which the student is to take the admission.

10. CREDIT BASED GRADING SYSTEM

- (1) Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).

O P JINDAL UNIVERSITY, RAIGARH (C. G.)**ORDINANCE NO.17****MASTER OF SCIENCE (M.Sc.) – TWO YEAR DEGREE COURSE****[Act Section 28 (1) (b)]****1. APPLICABILITY**

The degree of Master of Science (M. Sc.) shall be awarded to a candidate, who as per the provisions of this Ordinance, has successfully completed the Course work and Project/Dissertation work within the prescribed time period for the said course. The subjects of the course shall be such as has been mentioned in the Statutes/ Ordinances under the Faculty of Science.

2. ADMISSION PROCEDURE & METHOD OF SELECTION

- (1) The Admission policy shall be as decided from time to time by the Academic Council of the University. The guidelines issued by UGC and the State Government shall be adhered to. The State reservation policy shall be applicable.
- (2) Candidates who have passed graduation course with the relevant subjects as one of the major subject from any recognized university or an equivalent body duly recognized by UGC, shall be eligible to apply for admission to the M. Sc. programme.
- (3) Notwithstanding what has been stated in (2) above, the candidates sponsored by organizations recognized by the Governing Body and applications from foreign nationals received through proper channel may be considered for admission to the M. Sc. Their admission shall, however, be governed by the rules prescribed by the University in this respect.
- (4) The eligibility criteria for admission to the M. Sc. programme shall be as decided by the Academic Council of the University from time to time and announced by the University for Admission each year.
- (5) The award of the M. Sc. Degree shall be in accordance with the Ordinances of the University.

3. DURATION OF THE COURSE

- (1) The normal duration of the M. Sc. programme including project/Dissertation work shall be four semesters. Candidates may be permitted to do their project work in industry and other approved organizations as prescribed in the regulations.

- (2) The academic calendar including semester breaks shall be declared by the Dean, School of Science at the beginning of each year with the approval of the Vice-Chancellor.
- (3) The maximum duration available to a student for completion of M. Sc. Course shall be four years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Respite, if any.
- (4) At the beginning of each semester, every student shall have to register himself/herself within the duration prescribed in the academic calendar.

4. STRUCTURE OF THE COURSE

The structure of all M. Sc. Courses, Scheme of Examination, Curriculum and Syllabi shall be such as may be prescribed by the Academic Council in this regard.

5. FEE FOR THE COURSE

Fee for the M. Sc. courses shall be such as may be decided by the Board of Management of the University with the approval of CGPURC.

6. EXAMINATIONS

- (1) The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- (2) The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be prescribed by the Academic Council in this regard.
- (3) A student may be deferred from appearing in the End Semester Examination by the Dean of the School due to any of the following reasons:
 - (i) Disciplinary action has been taken against the student.
 - (ii) On the recommendation of concerned Head of the department, if
 - (a) The attendance in the Lecture / Tutorial / Practical classes is below 75% or as per Clause (8) of "attendance", in the semester.
 - (b) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or failed the previous semesters' examination.

- (3) The teacher may conduct the makeup examination for the students who have missed or failed in the Progress Review Examination, with the approval of the Academic Council.

7. EVALUATION (ASSESSMENT) OF PERFORMANCE

(1) BASES OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated with the aid of percent of the curriculum following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum and minimum marks in the composite / final result (ESE + PRE) of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum.

(2) BASES OF CREDITS

- (a) One hour of contact in lecture (L) shall be equal to one credit where as two hours of contact in tutorial (T) and / or practical (P) shall be equal to one credit. Thus, Credit = $[L + (T+P)2]$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction then it shall be rounded off to the nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of Bt. Sc., only when he / she earns all the credits allotted to the course in which he / she has taken admission.

8. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend 75 percent or the percentage as may be decided by the Academic Council of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Head of the Institute / School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition a candidate who has an aggregate attendance of less than 60% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

9. PROJECT & THESIS EVALUATION

- (a) **Thesis / Project work:** A student will carry out project work during the last semester. A student shall carry out the project work under the supervision of a member of teaching staff of the School of Science. A student may undertake to execute the project in collaboration with an industry, Research and Development Organization or another academic Institution.

University where sufficient facilities exist to carry out the project work. In addition to the Supervisor / Guide from the Department, a Joint Supervisor / Co-Guide may be appointed from the Industry, a Research Laboratory or another University with the approval of the HOD. The Internal Supervisor /Guide may, if felt necessary, visit the Industry, or the Research Laboratory or the Research University in connection with the project of a student.

- (b) **Dissertation and Viva- Voce:** A student shall be required to submit a dissertation on the Project Work carried out by him/hers. Three/Four bound copies of the thesis will be submitted to the Head of the department by the last date prescribed in the Academic Calendar for the purpose. A brief bio-data and a one page abstract of the project work carried out will be required to be appended to the dissertation. The thesis will be sent to external examiner, appointed by the University, from a panel of experts suggested by the Department for examination. Dissertation viva voce will be held as per the date fixed in Academic Calendar. The external expert who examined the thesis will conduct the viva voce.
- (c) **Extension of project:** Extension of project work beyond the submission deadline may be granted in a very special case by the Dean of School of Science or the recommendation of the Department for a maximum period of 6 months.
- (d) **Acknowledgement:** Student shall acknowledge involvement and for contribution of the industry, R & D organization or University in completing the project in the dissertation by appending the certificate to this effect, issued by the supervisor from that industrial organization.

10. BREAK IN THE PROGRAMME

Students may be permitted to take a break in the programme for joining a job provided that they have completed the course work. The project/Dissertation work may be done during a later period either in the organization where they work if it has desired Research and Development facility, or in the University. Such students shall complete the project/Dissertation work within the maximum duration for completion of the programme. Students desirous of discontinuing their programme at any stage with the intention of completing the project/Dissertation work at a later date shall seek and obtain the permission of the Dean of the Faculty / Head of the Department before doing so.

11. PROJECT WORK

- (1) Sponsored candidates from Research and Developmental Organizations which have facilities of research work in the area proposed and those students who get employment in such organization after completion of the coursework, may be permitted to carry out their project and dissertation work in such organizations.
- (2) Regular candidates may also be permitted to carry out their project and dissertation work in reputed Research and Development units and other reputed Organizations.
- (3) The students who are permitted to do the project and dissertation work in an Industry or Research and Development units and other reputed Organizations, shall have to pay the tuition and other fees to the University for the duration of such work. They shall not be eligible to receive any stipend / scholarship / fellowship from the University if they are receiving any financial support from the industry/ organization in which they are doing the project / dissertation work.

12. CREDIT BASED GRADING SYSTEM

- (1) Each course along with its weightage in terms of credits shall be as recommended by the Curriculum & Academic Policy Committee and shall be approved by the Academic Council. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic Council in this regard.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the guidelines framed by the Academic Council in this regard.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his / her admission to the degree programme and reflects the Cumulative performance of a student. The CGPA at the end of any semester shall be calculated as per the guidelines framed by the Academic Council.

O P JINDAL UNIVERSITY, RAIGARH (C. G.)**ORDINANCE NO.18****MASTER OF PHILOSOPHY (M. PHIL) - ONE YEAR DEGREE COURSE****[As per Section 18(1) (b)]****1. APPLICABILITY**

The degree of Master of Philosophy (M. Phil.) shall be awarded to a candidate who as per the provisions of this Ordinance has successfully completed the course work and Project/Dissertation work within the prescribed time period.

2. ADMISSION PROCEDURE & METHOD OF SELECTION

- (1) The Admission policy shall be as decided from time to time by the Academic Council of the University. The guidelines issued by UGC and the State Government shall be adhered to. The State reservation policy shall be applicable.
- (2) Candidates who have passed Master's degree with the relevant subject as one of the major subject from any recognized university or an equivalent body duly recognized by UGC, shall be eligible to apply for admission to the M. Phil. Programme, provided he/she has obtained at least 55% in the post graduate examination or at least 'B' grade in seven point grading system. A relaxation of 5% may be provided for the Scheduled Caste / Scheduled Tribe / Other Backward Class (non-creamy layer) / Differently abled categories.
- (3) In addition to the above, a candidate must also fulfill any one of the following conditions:
 - (i) Qualified in any of the following examinations: NET (conducted by UGC/CNR), SET, CAT, or equivalent national level examinations conducted by ICAR/ICMR/NBHM etc.
 - (ii) Holder of UGC teacher fellowship.
- (4) Candidates who do not fulfill any of the conditions mentioned in article no. 3 above, must qualify in the Entrance Test followed by an interview, both to be conducted by the Admission Committee of the concerned academic Department.
- (5) Notwithstanding what has been stated in (2 to 4) above the candidates sponsored by organizations recognized by the Governing Body and applications from foreign nationals received through proper channel may be considered for admission to the M. Phil programme. Their admission shall, however, be governed by the rules prescribed by the University in this respect.
- (6) The eligibility criteria for admission to the M. Phil. programme shall be as decided by the Academic Council of the University from time to time and announced by the University for Admission each year.

- (7) The award of the M. Phil. Degree shall be in accordance with the Ordinance of the University.

5. DURATION OF THE COURSE

- (1) The normal duration of the M. Phil. programme including project/Research work shall be two semesters. Candidates may be permitted to do their project work in industry and other approved organizations as prescribed in the Ordinance.
- (2) The academic calendar including semester breaks shall be declared by the Dean of School at the beginning of each year with the approval of the Vice Chancellor.
- (3) The maximum duration available to a student for completion of M. Phil. Course shall be two years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of Rustication, if any.
- (4) At the beginning of each semester, every student shall have to register himself/herself within the duration prescribed in the academic calendar.

4. SUBJECTS OF THE COURSE

The subjects of the course shall be such as has been mentioned in the Statutes/Ordinances under the respective faculties.

8. STRUCTURE OF THE COURSE

The structure of all M. Phil. Courses, Scheme of Examination, Curriculum and Syllabi shall be such as may be prescribed by the Academic Council in this regard.

6. FEE FOR THE COURSE

Fee for the course shall be such as may be decided by the Board of Management of the University with the approval of CGPUC.

7. EXAMINATIONS

- (1) The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- (2) The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be prescribed by the Academic Council in this respect.
- (3) A student may be debarred from appearing in the End Semester Examination by the Dean of the School due to any of the following reasons:

- (a) Disciplinary action has been taken against the student;
- (b) On the recommendation of concerned Head of the department, if
 - (i) The attendance in the Lecture / Tutorial / Practical classes is below 75% (or as per clause (3) of "attendance" determined by the Academic Council, in the semester;
 - (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.
- (4) The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical exams who may have failed or missed the previous semester's examination.
- (5) The teacher may conduct the makeup examination for the students who have missed or failed in the Progress Review Examination, with the approval of the Academic Council.

8. EVALUATION (ASSESSMENT) OF PERFORMANCE

(1) BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum and minimum marks in the composite / final result (ESE + PRE) of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum.

(2) BASIS OF CREDITS

- (a) One hour of contact in lecture (L) shall be equal to one credit where as two hours of contact in tutorial (T) and / or practical (P) shall be equal to one credit. Thus, $\text{Credit} = (L + (T+P)/2)$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded off to the nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of M. Phil. only when he / she earns all the credits allotted to the course in which he / she has taken admission.

9. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend 75 percent or the percentage as may be decided by the Academic Council of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 2% and a further 2% can be condoned by the

Head of the Institute / School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 65% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

III. PROJECT & THESIS EVALUATION

- (i) **Thesis / Project work:** A student will carry out project work during the last semester. A student shall carry out the project work under the supervision of a member of teaching staff of the School of Science. A student may undertake to execute the project in collaboration with an industry, Research and Development Organization or another academic Institution / University where sufficient facilities exist to carry out the project work. In addition to the Supervisor / Guide from the Department, a Joint Supervisor / Co-Guide may be appointed from the Industry, a Research Laboratory or another University with the approval of the BOD. The Internal Supervisor / Guide may, if felt necessary, visit the Industry, or the Research Laboratory or the Research University in connection with the project of a student.
- (ii) **Dissertation and Viva- Voce:** A student shall be required to submit a dissertation on the Project Work carried out by him/her. Three/Four bound copies of the thesis will be submitted to the Head of the department by the last date prescribed in the Academic Calendar for the purpose. A brief Ho-data and a one-page abstract of the project work carried out will be required to be appended to the dissertation. The thesis will be sent to external examiner, appointed by the University, from a panel of experts suggested by the Department for examination. Dissertation viva voce will be held as per the date fixed in Academic Calendar. The external expert who examined the thesis will conduct the viva-voce.
- (iii) **Extension of project:** Extension of project work beyond the submission deadline may be granted in a very special case by the Dean of School of Science on the recommendation of the Department for a maximum period of 6 months.
- (iv) **Acknowledgement:** Student shall acknowledge involvement and/or contribution of the industry, R & D organization or University in completing the project in the dissertation by appending the certificate to this effect, issued by the supervisor from that industrial organization.

11. BREAK IN THE PROGRAMME

Students may be permitted to take a break in the programme for joining a job provided that they have completed the course work. The project/Dissertation work may be done during a later period either in the organization where they work if it has desired Research and Development facility, or in the University. Such students shall complete the project/Dissertation work within the maximum duration for completion of the programme. Students desirous of discontinuing their programme at any stage with the intention of completing the project/Dissertation work at a later date shall seek and obtain the permission of the Dean of the Faculty / Head of the department before doing so.

12. PROJECT WORK

- (1) Sponsored candidates from Research and Developmental Organizations which have facilities of research work in the area proposed and those students who get employment in such organization after completion of the course work, may be permitted to carry out their project and dissertation work in such organizations.
- (2) Regular candidates may also be permitted to carry out their project and dissertation work in reputed Research and Development units and other reputed Organizations.
- (3) The students who are permitted to do the project and dissertation work in an Industry or Research and Development units and other reputed Organizations, shall have to pay the tuition and other fees to the University for the duration of such work. They shall not be eligible to receive any stipend / scholarship / fellowship from the University if they are receiving any financial support from the industry/ organization in which they are doing the project / dissertation work.

13. CREDIT BASED GRADING SYSTEM

- (1) Each course along with its weightage in terms of credits shall be as recommended by the Curriculum & Academic Policy Committee and shall be approved by the Academic Council. Only approved courses can be offered during any semester.
- (2) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).
- (3) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic Council in this respect.
- (4) The letter grades shall be awarded for each subject, theoretical or practical and for each module (except none) of the curriculum separately.
- (5) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the guidelines framed by the Academic Council in this regard.
- (6) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his / her admission to the degree programme and reflects the Cumulative performance of a student. The CGPA at the end of nth semester shall be calculated as per the guidelines framed by the Academic Council.

Chatt. Nagar. No. 2100/February-2019

NOTIFICATION

No. P.3.02/11-03/2019-11, Chhattisgarh Pradesh University Regulatory Commission, Raipur dated Letter No. T755P11/03/02/2019-11, Dated 17-01-2019, has approved the New Ordinance No. 10 of 2019 of C.U. (Hd) University, C.U. Jash (Knowledge Park, Village-Narbaicham, Tehsil-Charghoda, District-Rajnagar, Under Section 29(1) of Chhattisgarh Private Universities (Establishment & Operation) Act, 2009.

1. The State Government hereby gives its approval for notification of this Ordinance in Official Gazette.
2. The above Ordinance shall come into force from the date of its publication in the Official Gazette.

By order and in the name of the Governor of Chhattisgarh,
SUTENDRA KUMAR JAINWAL, Secretary

O P JINDAL UNIVERSITY, RAIGARH (C. G.)

ORDINANCE NO.19

PG DIPLOMA

1. APPLICABILITY

- 1.1 The University shall offer Post Graduate Diploma courses in engineering and management disciplines in the specific subject of the department through its School of Engineering and School of Management. The details of subjects are furnished below:

S.No.	School /Department	Subjects	Duration
1.	School of Engineering	1. Steel Technology 2. Power Plant Engineering & Energy Management 3. CAD/CAM 4. Environmental Engineering 5. Industrial Engineering 6. Computer Engineering and Application 7. New and Renewable Energy	12 Months
2.	School of Management	1. Supply Chain Management 2. Hospitality and Tourism Management 3. Banking and Financial Services 4. Retail Management 5. Information Technology and Management 6. Business Administration 7. Business Analytics 8. Innovation and Entrepreneurship 9. Family Business Management 10. Marketing Management	21 months

- 1.2 The P G Diploma shall be awarded after the successful completion of the course.

1.3 The evaluation shall be based on the basis of grades and credits earned by the candidate in the said course.

1.4 Number of seats in each course shall be decided by the Board of Management as per the norms laid down by the concerned regulatory body.

2. ELIGIBILITY CRITERIA AND ADMISSION PROCEDURE

2.1 Every Candidate seeking admission to these courses must have passed relevant under graduate degree or an equivalent course recognized from any state/national/international recognized board/ university.

2.2 The eligibility criteria for admission in individual course shall be decided by the academic council of the university. The State reservation policy shall be applicable.

2.3 The admission to these courses shall be through merit list made on the basis of his/her qualifying degree or through Entrance test/Interview whatever the case may be.

2.4 The admission of these courses shall be offered as prescribed by the academic council, at the first semester level. The admission shall be decided by the academic council of the university and the guidelines issued by the UGC and state government shall be adhered to.

2.5 Non-resident Indian (NRI), Person of Indian Origin (PIO) and foreign national shall also be eligible for admission to P G Diploma course, provided they have passed under graduate or any other equivalent degree. Admission to such candidate shall be made on the basis of the entrance test conducted by the G P Jindal University.

2.6 The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his / her career on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION OF THE COURSE

3.1 Total duration of the P G Diploma courses shall be of 12 months in Engineering stream and 21 months in Management stream.

3.2 The academic calendar including semester breaks shall be declared by the respective Dean, of Schools at the beginning of the session with the approval of the Vice Chancellor.

3.3 The maximum duration allowed for completing P G Diploma course shall be of 1.5 times of course duration.

- 3.4 If a candidate at any stage of his/her study is found unable to complete it within the said time he/she shall not be allowed to continue the course further.
- 3.5 At the beginning of semester, every student shall have to register him / herself within the duration prescribed in the academic calendar.

4. STRUCTURE OF THE COURSE

The structure of all P. G. Diploma Courses, Scheme of Examination, Curriculum and Syllabi shall be as prescribed by the Academic Council in this regard.

5. EXAMINATIONS

- 5.1 The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 5.2 The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be laid down by the Academic Council.
- 5.3 A student may be debarred from appearing in the End Semester Examination by the Dean of the School with the approval of Vice Chancellor, due to any of the following reasons:
 - 5.3.1 When disciplinary action has been initiated against the said student.
 - 5.3.2 On the recommendation of concerned Head of the department, if
 - (i) The attendance in the Lecture / Tutorial / Practical classes is below 65% or as provided in clause (7) of attendance, in the semester.
 - (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.
- 5.4 The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semester examination.
- 5.5 If a candidate has passed a semester examination in full he / she shall **NOT** be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.

6. EVALUATION (ASSESSMENT) OF PERFORMANCE

- 6.1 The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum and minimum marks in the composite /final result (ESE+ PRE) of curriculum shall be as per the examination scheme declared by the Academic Council.
- 6.2 To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum.
- 6.3 One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus, $Credit = L + [T+P/2]$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to nearest whole number.
- 6.4 A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- 6.5 A candidate shall be eligible for the award of P.G. Diploma only when he/she earns all the credits allotted to the course in which he/she has taken admission.

7. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend at least 65% of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 65% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

8. PROMOTION TO HIGHER SEMESTERS

A student shall be allowed to carry the backlog of theory/practical subjects of the preceding semester but it will be governed by sub-clause 3.3 of clause 3.

9. CREDIT BASED GRADING SYSTEM

- 9.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.

- 9.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).

10. FEES

Fees for the course/s shall be as determined by the University and approved by the Chhattagadh Private Universities Regulatory Commission from time to time.

O P JINDAL UNIVERSITY, RAIGARH (C. G.)**ORDINANCE NO.20****BACHELOR OF EDUCATION (B.Ed.)****1. APPLICABILITY**

- 1.1 This ordinance shall be applicable to the candidates admitted to Bachelor Degree course in Education. The Graduation course in Education leads to the degree of Bachelor of Education (B.Ed.) of the University.
- 1.2 The above courses shall be offered as per the National Council of Teachers Education (NCTE) / University Grants Commission (UGC) / State Government norms, revised from time to time.
- 1.3 The above course shall be of two years degree course and divided into four semesters. Each semester would be approximately of six months duration including vacation/preparatory leave/examination industrial training etc.
- 1.4 Number of seats in each course/s shall be decided by the Board of Management of the university as per the norms laid down by the concerned regulatory body.

2. ELIGIBILITY CRITERIA AND ADMISSION PROCEDURE

As per the guidelines of the concerned regulatory/statutory body, the eligibility criteria for the course shall be:

- 2.1 Every applicant for admission to B.Ed. shall have passed Bachelor's degree or equivalent as prescribed in NCTE norms.
- 2.2 The admission to the B.Ed. course shall be governed by the rules and the criteria set by the Academic Council and as per the norms set out by the relevant statutory body. The State reservation policy shall be applicable.
- 2.3 The admission to the B.Ed. course shall be offered as prescribed by the academic council at the first year level. The University will issue admission notifications in newspapers/on the University's website/notice board of the University etc., before the start of the academic year. The admission will be given on the basis of merit.

- 2.4 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to B.Ed. Course, provided they have passed Bachelor Degree Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the O.P.J.S. University.
- 2.5 The University may permit a student to B.Ed. Course on transfer from other Institutes/Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the programme provided that, no student shall be admitted during the first year, under this scheme.
- 2.6 The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his/her career on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION AND CONDUCTION OF THE COURSE

- 3.1 The duration of the course shall be Two years divided into four equal semesters.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean, School of Education at the beginning of each year with the approval of the Vice Chancellor.
- 3.3 The maximum duration of the course shall be of three years. However, one mercy attempt can be granted to a student by Vice Chancellor which should not be more than one year on satisfactory reasons.

4. STRUCTURE OF THE COURSE

The subjects to be studied in different semesters of the courses shall be as per the schemes approved by the concerned Board of Studies and Academic Council of the University.

5. EXAMINATIONS

- 5.1 The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 5.2 The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be laid down by the Academic Council.

5.3 A student may be debarred from appearing in the End Semester Examination by the Dean of the School with the approval of Vice Chancellor, due to any of the following reasons:

5.3.1 When disciplinary action has been initiated against the said student.

5.3.2 On the recommendation of concerned Head of the department, if

- (i) The attendance in the Lecture/Tutorial/Practical classes is below 65% or as provided in clause (7) of attendance, in the semester.
- (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.

5.4 The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.

5.5 If a candidate has missed a semester examination in full he/she shall NOT be permitted to reappear in that examination for improvement in division/marks /grades or for any other purpose.

6. EVALUATION (ASSESSMENT) OF PERFORMANCE

6.1 The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum and minimum marks in the composite /final result (ESE+PRE) of curriculum shall be as per the examination scheme declared by the Academic Council.

6.2 To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum.

6.3 One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus, Credit = $L + (T+P)/2$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to nearest whole number.

- 6.4 A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- 6.5 A candidate shall be eligible for the award of degree of B. Ed., only when he/she earns all the credits allotted to the course in which he/she has taken admission.

7. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend at least 65% of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 55% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

8. PROMOTION TO HIGHER SEMESTERS

A student shall be allowed to carry the backlog of theory/practical subjects of the preceding semester for admission in any higher semester.

9. CREDIT BASED GRADING SYSTEM

- 9.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- 9.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).

10. FEES

Fees for the course/s shall be as determined by the University and approved by the Chhattisgarh Private Universities Regulatory Commission from time to time.

O P JINDAL UNIVERSITY, RAIGARH (C. G.)

ORDINANCE NO. 21

MASTER OF EDUCATION (M.Ed.)

1. APPLICABILITY

- 1.1 This ordinance shall be applicable to the candidates admitted to Master Degree course in Education. This Post-Graduation course in Education leads to the degree of Master of Education [M.Ed.] of the University.
- 1.2 The above courses shall be offered as per the National Council of Teachers Education (NCTE)/University Grants Commission (UGC)/State Government of Chhattisgarh norms, revised from time to time.
- 1.3 The above programme shall be of two years degree course and divided into four semesters. Each semester would be approximately of six months duration including vacation/preparatory leave/examination industrial training etc.
- 1.4 Number of seats in each course/s shall be decided by the Board of Management of the university as per the norms laid down by the concerned regulatory body.

2. ELIGIBILITY CRITERIA AND ADMISSION PROCEDURE

As per the guidelines of the concerned regulatory/statutory body, the eligibility criteria for the course shall be:

- 2.1 The eligibility criteria for admission to the first year of M.Ed. course will be B.Ed./B.A., B.Ed./B.Sc., B.Ed./B.El. Ed. with an undergraduate degree with percentage marks as per NCTE guidelines.
- 2.2 The admission to the M.Ed. course shall be governed by the rules and the criteria set by the Academic Council and as per the norms set out by the relevant statutory body. The State reservation policy shall be applicable.
- 2.3 The admission to the M.Ed. course shall be offered as prescribed by the academic council at the first year level. The University will issue admission notifications in newspapers/on the University's website/notice board of the University etc., before the start of the academic year. The admission will be given on the basis of merit.

- 2.4 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to M.Ed. Course, provided they have passed B.Ed. Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the O.P.J.S. University.
- 2.5 The University may permit a student to M.Ed. Course on transfer from other Institutes/Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the programme provided that, no student shall be admitted during the first year, under this scheme.
- 2.6 The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his/her career on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION AND CONDUCTION OF THE COURSE

- 3.1 The duration of the course shall be Two years divided into four equal semesters.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean, School of Education at the beginning of each year with the approval of the Vice-Chancellor.
- 3.3 The maximum duration of the course shall be of three years. However, one mercy attempt can be granted to a student by Vice-Chancellor which should not be more than one year on satisfactory reason.

4. STRUCTURE OF THE COURSE

The subjects to be studied in different semesters of the courses shall be as per the schemes, approved by the concerned Board of Studies and Academic Council of the University.

5. EXAMINATIONS

- 5.1 The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 5.2 The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be laid down by the Academic Council.

5.3 A student may be debarred from appearing in the End Semester Examination by the Dean of the School with the approval of Vice Chancellor, due to any of the following reasons:

5.3.1. When disciplinary action has been initiated against the said student.

5.3.2. On the recommendation of concerned Head of the department, if

- (i) The attendance in the Lecture/Tutorial/Practical classes is below 65% or as provided in clause (7) of attendance, in the semester.
- (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.

5.4 The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.

5.5 If a candidate has passed a semester examination in full he/she shall **NOT** be permitted to reappear in that examination for improvement in division/marks /grades or for any other purpose.

6. EVALUATION (ASSESSMENT) OF PERFORMANCE

6.1 The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum and minimum marks in the composite /final result (ESE-PRE) of curriculum shall be as per the examination scheme declared by the Academic Council.

6.2 To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum.

6.3 One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus, $\text{Credit} = L + (T+P)/2$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to nearest whole number.

6.4 A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.

- 6.5 A candidate shall be eligible for the award of degree of M. Ed., only when he/she earns all the credits allotted to the course in which he/she has taken admission.

7. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend at least 65% of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 55% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

8. PROMOTION TO HIGHER SEMESTERS

A student shall be allowed to carry the backlog of theory/practical subjects of the preceding semester for admission to any higher semester.

9. CREDIT BASED GRADING SYSTEM

- 9.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.

- 9.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).

10. FEES

Fees for the course/s shall be as determined by the University and approved by the Chhattisgarh Private Universities Regulatory Commission from time to time.

O P JINDAL UNIVERSITY, RAIGARH (C. G.)

ORDINANCE NO.23

DIPLOMA IN ENGINEERING

1. APPLICABILITY

- 1.1 This ordinance shall be applicable to the candidates admitted to Diploma courses in Engineering/Technology. The course shall include the branches related to all the departments of the School of Engineering of the University. The details of the subjects along with the department are furnished below.

S. No.	Department	Subjects
1	Mechanical Engineering	1. Mechanical Engineering 2. Automobile Engineering 3. Aircraft maintenance Engineering 4. Aeronautical Engineering
2	Civil Engineering	1. Civil Engineering 2. Environmental Engineering
3	Electrical Engineering	1. Electrical Engineering
4	Mining Engineering	1. Mining Engineering
5	Metallurgical Engineering	1. Metallurgical Engineering
6	Computer Science & Engineering	1. Computer Science & Engineering 2. Computer Engineering and Application 3. Cloud Technology & Information Securities

- 1.2 The above courses shall be offered as per the All India Council of Technical Education (AICTE)/University Grants Commission (UGC) norms, revised from time to time.
- 1.3 The above courses shall be of three years diploma course and divided into six semesters. Each semester would be approximately of six months duration including vacation/preparatory leave/examination industrial training, etc.
- 1.4 Number of seats in each course/s shall be decided by the Board of Management as per the norms laid down by the concerned regulatory body.

2. ELIGIBILITY CRITERIA AND ADMISSION PROCEDURE

Following are the eligibility criteria as per the guidelines of concerned regulatory/statutory body, the eligibility norms in the course shall be:

- 2.1 Every applicant for admission to Diploma in Engineering/Technology shall have passed 10th Class from a recognized board.
- 2.2 The candidate both ITI and equivalent qualification in relevant branch will be eligible for the admission to 3rd semester of the respective Diploma Course.
- 2.3 The admission to the Diploma in Engineering/Technology course shall be governed by the rules and the criteria set by the Academic Council and as per the norms set out by the relevant statutory body. The State reservation policy shall be applicable.
- 2.4 The admission to the Diploma in Engineering/Technology course shall be offered as prescribed by the academic council at the first year level. The University will issue admission notifications in newspapers/on the University's website/notice board of the University etc., before the start of the academic year. The University may conduct its own entrance examination for admission. The students may also secure direct admission in the University. The admission will be given on the basis of merit.
- 2.5 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to Diploma Course, provided they have passed 10th Class Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the O P Jindal University.
- 2.6 The University may permit a student in Diploma Course on transfer from other Institutes/Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the programme provided that, no student shall be admitted during the first year, under this scheme.
- 2.7 The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his/her career on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION AND CONDUCTION OF THE COURSE

- 3.1 The duration of the course shall be Three years divided into six equal semesters.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean/Head, School of Engineering at the beginning of each year with the approval of the Vice Chancellor.

- 3.3 The maximum duration of the course shall be of five years. However, one merry attempt can be granted to a student by Vice Chancellor which should not be more than one year on satisfactory reason.

4. **STRUCTURE OF THE COURSE**

The subjects to be studied in different semesters of the courses shall be as per the schemes, approved by the concerned Board of Studies and Academic Council of the University.

5. **EXAMINATIONS**

- 5.1 The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 5.2 The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be laid down by the Academic Council.
- 5.3 A student may be debarred from appearing in the End Semester Examination by the Dean of the School with the approval of Vice Chancellor, due to any of the following reasons:
- 5.3.1 When disciplinary action has been initiated against the said student.
- 5.3.2 On the recommendation of concerned Head of the department, if
- (i) The attendance in the Lecture / Tutorial / Practical classes is below 65% or as provided in clause (7) of attendance, in the semester.
 - (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.
- 5.4 The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- 5.5 If a candidate has passed a semester examination in full he / she shall **NOT** be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.

6. EVALUATION (ASSESSMENT) OF PERFORMANCE

- 6.1 The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum and minimum marks in the composite /final result (ESE+ PRE) of curriculum shall be as per the examination scheme declared by the Academic Council.
- 6.2 To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum.
- 6.3 One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus, $\text{Credit} = (L + (T+P)/2)$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to nearest whole number.
- 6.4 A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- 6.5 A candidate shall be eligible for the award of Diploma only when he/she earns all the credits allotted to the course in which he/she has taken admission.

7. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend at least 65% of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 55% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

8. PROMOTION TO HIGHER SEMESTERS

A student shall be allowed to carry the backlog of theory/practical subjects of the preceding semester but it will be governed by sub-clause 3.3 of clause 3.

9. CREDIT BASED GRADING SYSTEM

- 9.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- 9.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).

10. FEES

Fees for the course/s shall be as determined by the University and approved by the Chhattisgarh Private Universities Regulatory Commission from time to time.



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छत्तीसगढ़ राजपत्र

(असाधारण)
प्राधिकार से प्रकाशित

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पुस्तक संख्या, वि-संग्रह का क्रमांक 1819 — भाग्य 7, पृष्ठ 194।

उच्च शिक्षा विभाग
गोखले मदनदाई बघा, ग्वा. पागदर जटल नगर

2024-25, Friday, 20 June 2025

49501

सूचना क्र. १-१/२०११/३२-३ (आई-३) — ७५. निम्न विवरितप्रकार विविधताएं आयोग के ७३ अर्थात् २२६/सीएच/७२/ओएम क्र. २०११/२७११, दिनांक १६-०६-२०११ द्वारा जारी विवरित विवरितप्रकार, जैसी विवरित विवरित प्रारं. २२६-सीएच/७२, अर्थात्-आयोग विवरित-२०११ के अनुसार विवरित प्रारं. २३ में ७२ व ७३ अनुसार प्रारं. २२६-सीएच/७२ (आयोग एवं अर्थात्) अर्थात्, २०११ को द्वारा २६/७२ के द्वारा विवरित प्रारं. २३।

2. राज्य सरकार, एमएलआर, राज्यीय स्तरों पर कार्यरत विभिन्न समितियों की स्वीकृति प्राप्त करता है।
3. राज्यीय स्तरों पर राज्य में प्रचलित विभिन्न विधियों को प्रभावित नहीं करता।

[illegible]

Ashi Nagar, the 27th July 2018

NOTIFICATION

No. E-3/2001/18-2 (Part-1). — Chhattisgarh Private Universities Regulatory Commission, Raipur vide its Letter No. 775/PUR/MD&S/2018/647, Dated 18-06-2018 has approved the New Ordinances No. 23 to 77 of O.P. Tatal University, O.P. Tatal Knowledge Park, Village-Pangluchair, Taluk-Ghangharia, District-Rajnagar, Under Section 25(2) of Chhattisgarh Private Universities (Establishment & Operation) Act, 2009.

1. The State Government hereby gives its approval for notification of these Ordinances in Official Gazette.
2. The above Ordinances shall come into force from the date of its publication in the Official Gazette.

By order and in the name of the Governor of Chhattisgarh,
RENU D. PILLAY, Principal Secretary.

O P JINDAL UNIVERSITY, RAIGARH (C. G.)

ORDINANCE NO. 23

BACHELOR OF SCIENCE WITH HONOURS - THREE YEAR DEGREE COURSES

1. APPLICABILITY

- 1.1 The Faculty of Science of the university shall offer the three years' undergraduate degree courses in Science and shall be designated as Bachelor of Science (Hons) [B.Sc. (Hons)] in the specific subjects of the Department as mentioned in the Annexure/Ordinances of the university. The details of the subjects along with the department are furnished below:

S.No.	Department	Subjects
1.	Physical Science	Physics, Applied Physics, Laser Science & Applications, Material Science, Nano materials, Nanotechnology, Electronics, Aircraft Maintenance, Aviation, Avionics
2.	Chemical Sciences	Chemistry, Applied Chemistry, Industrial Chemistry
3.	Mathematical and Computational Sciences	Mathematics, Applied Mathematics, Statistics, Computer Science
4.	Life Sciences	Biology, Zoology, Microbiology, Home Science, Bio Chemistry, Food and Nutrition, Food Technology
5.	Earth Sciences	Geology, Environmental Science

- 1.2 The degree of B.Sc. (Hons) shall be awarded after successful completion in the specified specific subjects of the department.
- 1.3 The evaluation shall be on the basis of grades and credits earned by the student in each subject of these courses.

2. ADMISSION PROCEDURE & METHOD OF SELECTION

- 2.1 Every candidate seeking admission to these courses must have passed Higher Secondary (10+2) or relevant course recognised from recognised State/National/International Board/University with prescribed subjects. The eligibility criteria for admission in individual course will be decided by the Academic Council of the university as per the norms laid down by government of Chhattisgarh.

- 2.2 Admission to B. Sc. (Hons) course shall be offered as prescribed by the academic council, at the first year level. The Admission policy shall be decided by the Academic Council of the university. The guidelines issued by the UGC and the State Government shall be adhered to. The State reservation policy shall be applicable.
- 2.3 The university will issue admission notification in newspaper and the university's website/notice board of the university etc., before the start of the academic year. The university may conduct its own entrance examination for admission. The students may also secure direct admission in the university and the admission will be given on the basis of merit.
- 2.4 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to B. Sc. (Hons) course, provided they have passed (10 + 2) / Higher Secondary Examination, or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the OP Jindal University and the admission will be given on the basis of merit.
- 2.5 The university may permit a student to B. Sc. (Hons) course on transfer from other institutions/universities. Such admissions may be made at any level subject to fulfilment of academic requirements of the university in respect of the program, provided that, no student shall be admitted during the first year under this scheme.
- 2.6 The university reserves the right to cancel the admission of any student and ask him/her to discontinue higher studies at any stage of higher career on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION OF THE COURSE

- 3.1 The duration of the course shall be three years and divided into six equal semesters.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean of the School at the beginning of each year with the approval of the Vice-Chancellor.
- 3.3 The maximum duration available to a student for completion of B. Sc. (Hons) course shall be of five years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of rustication, if any. However, the Vice-Chancellor of the university may extend one-year duration in some special circumstances.
- 3.4 At the beginning of each semester, every student shall have to register him/herself within the duration prescribed in the academic calendar.

4. STRUCTURE OF THE COURSE

The structure of course, scheme of examination, curriculum and syllabi shall be such as may be prescribed by the Academic Council in accordance with the UGC guide lines in this regard.

5. FEE FOR THE COURSE

Fee for the B.Sc. (Hons) course shall be such as may be decided by the Board of Management of the university with the approval of Chhattisgarh Private University Regulatory Commission(CGPURC).

6. EXAMINATIONS

6.1 The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.

6.2 The detailed examination scheme for PRE as well as ESE for all components of the curriculum shall be laid down by the Academic Council.

6.3 A student may be debarred from appearing in the End Semester Examination by the Dean of the school with the approval of the Vice Chancellor, due to any of the following reasons:

(a) Disciplinary action has been taken against the student.

(b) On the recommendation of concerned head of the department, if

(i) The attendance in the Lecture/Tutorial/Practical classes is below 65% or as provided in clause (8) of attendance, in the semester.

(ii) The performance in the PRE during the semester has been found unsatisfactory.

6.4 The university shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.

6.5 If a student has passed a semester examination in full he/she shall NOT be permitted to reappear in that examination for improvement in division/marks/grades or for any other purpose.

7. EVALUATION / ASSESSMENT OF PERFORMANCE

The evaluation/assessment of the performance shall be done on the basis of marks as well as on the basis of grades.

7.1 BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated with the comparison of the curriculum following the system of continuous examination consisting of PRE and ESE. The maximum and minimum marks in the final result (PRE+ ESE) of each subject of the course shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) a particular subject of the respective course, a candidate has to score minimum marks in the courses as result of that subject as per the guidelines of the session authority of the program.

7.2 BASIS OF CREDITS

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and/ or practical (P) shall be equal to one credit. Thus, $Credit = [L + (T+P)/2]$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted in a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of B.Sc(Hons), only when he/she scores all the credits allotted in the course in which he / she has taken admission.

8. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend at least 65% of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the university respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 65% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

9. PROMOTION TO HIGHER SEMESTERS

A student shall be allowed to carry the backlog of theory/practical subjects of the preceding semester but he/she should complete the course within stipulated duration as mentioned in clause (3) of this ordinance.

10. CREDIT BASED GRADING SYSTEM

- 10.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- 10.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the PRE and EAC.

O P JINDAL UNIVERSITY, RAIGARH (C. G.)

ORDINANCE NO. 14

BACHELOR OF COMMERCE AND BACHELOR OF COMMERCE WITH HONOURS THREE YEAR DEGREE COURSES

1. APPLICABILITY

1.1 The Faculty of Management of the university shall offer the following under graduate courses:

- (i) Bachelor of Commerce (B. Com)
- (ii) Bachelor of Commerce with Honours (B. Com-Hons)

These undergraduate degree courses shall be of three-year duration.

1.2 The degree of B.Com/B.Com (Hons) shall be awarded after successful completion of the respective course.

1.3 The evaluation shall be on the basis of grades and credits earned by the student in each subject of these courses.

2. ADMISSION PROCEDURE & METHOD OF SELECTION

2.1 Every candidate seeking admission to these courses must have passed Higher Secondary (10+2) or relevant course recognised from recognized State/National/International Board/University with prescribed subjects. The eligibility criterion for admission in individual course will be decided by the Academic Council of the university and as per the norms laid down by government of Chhattisgarh.

2.2 Admission to B. Com/B.Com (Hons) course shall be offered as prescribed by the academic council, at the first year level. The Admission policy shall be decided by the Academic Council of the university. The guidelines issued by the UGC and the State Government shall be adhered to. The State reservation policy shall be applicable.

2.3 The university will issue admission notification in newspaper/on the university's website/notice board of the university etc., before the start of the academic year. The university may conduct its own entrance examination for admission. The students may also secure direct admission in the university and the admission will be given on the basis of merit.

2.4 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to B.Com/B.Com (Hons) course, provided they have passed (10+2)/Higher Secondary Examination or any other equivalent examination. Admission to

such candidates shall be made on the basis of the entrance test conducted by the O.P. Jindal University and the admission will be given on the basis of merit.

- 2.3 The university may permit a student to B.Com/B.Com (Hons) course on transfer from other Institute/University. Such admissions may be made at any level subject to fulfillment of academic requirements of the university in respect of the program, provided that, no student shall be admitted during the first year, under this scheme.
- 2.4 The university reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his/her career on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION OF THE COURSE

- 3.1 The duration of the course shall be three years and divided into six equal semesters.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean of the School at the beginning of each year with the approval of the Vice-Chancellor.
- 3.3 The maximum duration available to a student for completion of B.Com/B.Com (Hons) course shall be of five years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of rustication, if any. However, the Vice-Chancellor of the university may extend one-year duration in some special circumstances.
- 3.4 At the beginning of each semester, every student shall have to register himself within the duration prescribed in the academic calendar.

4. STRUCTURE OF THE COURSE

The structure of B.Com/B.Com (Hons) course, scheme of examination, curriculum and syllabi shall be such as may be prescribed by the Academic Council in accordance with the UGC guidelines in this regard.

5. FEE FOR THE COURSE

Fee for the B.Com/B.Com (Hons) course shall be such as may be decided by the Board of Management of the university with the approval of Chhatrapati Private University Regulatory Commission (CGPURC).

6. EXAMINATIONS

- 6.1 The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.

- 6.2 The detailed examination scheme for PRE as well as ESE for all components of the curriculum shall be laid down by the Academic Council.
- 6.3 A student may be debarred from appearing in the First Semester Examination by the Dean of the school with the approval of the Vice-Chancellor, due to any of the following reasons:
 - (a) Disciplinary action has been taken against the student.
 - (b) On the recommendation of concerned head of the department, if
 - (i) The attendance in the Lecture/Tutorial/Practical classes is below 60% or as provided in clause (3) of attendance, in the semester.
 - (ii) The performance in the PRE during the semester has been found unsatisfactory.
- 6.4 The university shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- 6.5 If a candidate has passed a semester examination in full he/she shall NOT be permitted to reappear in that examination for improvement in division/marks/grades or for any other purpose.

7. EVALUATION / ASSESSMENT OF PERFORMANCE

The evaluation/assessment of the performance shall be done on the basis of marks as well as on the basis of credits:

7.1 BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated with the component of the curriculum involving the system of continuous evaluation consisting of PRE and ESE. The maximum and minimum mark in the final result (PRE+ ESE) of each subject of the course shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) a particular subject of the respective course, a candidate has to score minimum marks in the composite result of that subject as per the guidelines of the concerned authority of the program.

7.2 BASIS OF CREDITS

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus, $\text{Credit} = [L + (T+P)/2]$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.

O P JINDAL UNIVERSITY, RAIGARH (C. G.)**ORDINANCE NO. 25****MASTER OF COMMERCE [M.Com] – TWO YEAR DEGREE COURSE****1. APPLICABILITY**

The Faculty of Management of the university shall offer the Post Graduate course, Master of Commerce (M.Com). The degree of Master of Commerce shall be awarded to a candidate, who as per the provisions of this Ordinance has successfully completed the course as well as project/dissertation works within the prescribed time period of the said course.

2. ADMISSION PROCEDURE & METHOD OF SELECTION

- 2.1 The Admission policy shall be as decided from time to time by the Academic Council of the university. The guidelines issued by UGC and the State Government shall be adhered to. The prevailing reservation policy of the State Government shall be applicable.
- 2.2 Candidates seeking admission in M.Com courses must have passed Bachelor Degree in Commerce discipline from any recognized university.
- 2.3 Notwithstanding what has been stated in (2) above, the candidates sponsored by organizations recognized by the Governing Body and applications from foreign nationals received through proper channel may be considered for admission to the M. Com. Their admission shall, however, be governed by the rules prescribed by the university in this respect.
- 2.4 The eligibility criteria for admission to the M. Com. course shall be as decided by the Academic Council of the university from time to time and announced by the university for Admission each year and the admission will be given on the basis of merit.
- 2.5 The award of the M. Com. degree shall be in accordance with the Ordinance of the university.

3. DURATION OF THE COURSE

- 3.1 The normal duration of the M. Com. course including project/dissertation work shall be of four semesters. Candidates may be permitted to do their project work in industry and other approved organizations as prescribed in the regulations.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean of the School at the beginning of each year with the approval of the Vice-Chancellor.

- (c) A candidate shall be eligible for the award of degree of B.Com with Hon. (Hons), only when he/she earns all the credits allotted to the course in which he / she has taken admission.

8. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend at least 65% of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the university respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 55% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

9. PROMOTION TO HIGHER SEMESTERS

A student shall be allowed to carry the backlog/s of theory/practical subjects of the preceding semester but he/she should complete the course within stipulated duration as mentioned in clause (C) of this ordinance.

10. CREDIT BASED GRADING SYSTEM

- 10.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- 10.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the PRE and ESE.

- 3.3 The maximum duration available to a student for completion of M. Com. course shall be of five years. The minimum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of vacation, if any.
- 3.4 At the beginning of each semester, every student shall have to register himself/herself within the duration prescribed in the academic calendar.

4. STRUCTURE OF THE COURSE

The structure of all M. Com. courses, scheme of examination, marksheet and syllabi shall be such as may be prescribed by the Academic Council in accordance with the UGC guidelines in this regard.

5. FEE FOR THE COURSE

Fee for the M.Com. courses shall be such as may be decided by the Board of Management of the university with the approval of the Chhattisgarh Private University Regulatory Commission (CUPURC).

6. EXAMINATIONS

- 6.1 The university shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 6.2 The detailed examination scheme for PRE as well as ESE for all components of the curriculum shall be prescribed by the Academic Council in this respect.
- 6.3 A student may be debarred from appearing in the End Semester Examination by the Dean of the school due to any of the following reasons:
 - (a) Disciplinary action has been taken against the student.
 - (b) On the recommendation of concerned head of the department, if:
 - (i) The attendance in the Lecture/Tutorial/Practical classes is below 65% or as per Clause (B) of "attendance", in the semester.
 - (ii) The performance in the PRE during the semester has been found unsatisfactory.
- 6.4 The university shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory/practical courses who may have failed or missed the previous semester's examination.
- 6.5 The teacher may conduct the makeup examination for the students who have absent or failed in the PRE, with the approval of the Dean of the School.

7. EVALUATION / ASSESSMENT OF PERFORMANCE

The evaluation/assessment of the performance is done on the basis of marks as well as on the basis of credits:

7.1 BASIS OF MARKS

- The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of Progress Review Examinations (PRE) and End Semester Examinations (ESE). The maximum and minimum marks in the composite/final result (PRE+ ESE) of curriculum shall be as per the examination scheme declared by the Academic Council.
- To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum as per the guidelines of the concern authority of the program.

7.2 BASIS OF CREDITS

- One hour of contact in lecture (L) shall be equal to one credit where as two hours of contact in tutorial (T) and/or practical (P) shall be equal to one credit. Thus, Credit = $(L + (T+P)/2)$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded off to the nearest whole number.
- A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- A candidate shall be eligible for the award of degree of M. Com., only when he/she earns all the credits allotted to the course in which he/she has taken admission.

8. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend 65% or the percentage as may be decided by the Academic Council of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Head of the Institute/School and Vice-Chancellor of the university respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 55% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

9. PROJECT & THESIS EVALUATION

- Thesis / Project work:** A student will carry out project work during the last semester. A student shall carry out the project work under the supervision of a member of teaching staff of the department. A student may undertake to execute the project in collaboration with an

Industry, research and development organization or another academic institution/university where sufficient facilities exist to carry out the project work. In addition to the supervisor / guide from the department, a joint supervisor/co-guide may be appointed from the industry, a research laboratory or another university with the approval of the HOD. The internal supervisor/co-guide may, if felt necessary, visit the industry, or the research laboratory or the research university in connection with the project of a student.

- (b) **Dissertation and Viva- Voce:** A student shall be required to submit a dissertation on the project work carried out by himself. Four bound copies of the thesis will be submitted to the head of the department by the last date prescribed in the academic calendar for the purpose. A brief bio-data and a one-page abstract of the project work carried out will be required to be appended to the dissertation. The thesis will be sent to external examiner, appointed by the university, from a panel of experts suggested by the department for examination. Dissertation Viva- voce will be held as per the date fixed in academic calendar. The external expert who examined the thesis will conduct the viva voce.
- (c) **Extension of project:** Extension of project work beyond the submission deadline may be granted in a very special case by the Dean of the School on the recommendation of the department for a maximum period of 6 months.
- (d) **Acknowledgement:** Student shall acknowledge involvement and/or contribution of the industry, R & D organization or university in completing the project in the dissertation by appending the certificate to this effect, issued by the supervisor from that industrial organization.

10. BREAK IN THE PROGRAMME

Students may be permitted to take a break in the programme for joining a job provided that they have completed the course work. The project/dissertation work may be done during a later period either in the organization where they work if it has desired research and development facility, or in the university. Such students shall complete the project/dissertation work within the maximum duration for completion of the programme. Students desirous of discontinuing their programme at any stage with the intention of completing the project/dissertation work at a later date must seek and obtain the permission of the Dean of the School/Head of the Department before doing so.

11. PROJECT WORK

- 11.1 Sponsored candidates from research and developmental organizations which have facilities of research work in the area proposed and those students who get employment in such organizations after completion of the coursework, may be permitted to carry out their project and dissertation work in such organizations.
- 11.2 Regular candidates may also be permitted to carry out their project and dissertation work in related research and development units and other related organizations.
- 11.3 The students who are permitted to do the project and dissertation work in an industry or research and development units and other related organizations, shall have to pay the tuition and other fees to the university for the duration of such work. They shall not be eligible to receive any stipend/scholarship/fellowship from the university if they are receiving any financial support from the industry/organization in which they are doing the project/dissertation work.

12. CREDIT BASED GRADING SYSTEM

- 12.1 Each course along with its weightage in terms of credits shall be as recommended by the Curriculum & Academic Policy Committee and shall be approved by the Academic Council. Only approved courses can be offered during any semester.
- 12.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the Progress Review Examination (PRE) and End Semester Examination (ESE).
- 12.3 The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic Council in this respect.
- 12.4 The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.
- 12.5 The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the guidelines framed by the Academic Council in this regard.
- 12.6 The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his / her admission to the degree programme and reflects the cumulative performance of a student. The CGPA at the end of n^{th} semester shall be calculated as per the guidelines framed by the Academic Council.

O P JINDAL UNIVERSITY, RAIGARH (C. G.)

ORDINANCE NO. 24

BACHELOR OF PHYSICAL EDUCATION (B.P.Ed) – TWO YEAR DEGREE COURSE

1. APPLICABILITY

- 1.1 This ordinance shall be applicable to the candidates admitted to bachelor degree courses in Physical Education. The graduation course in Physical Education leads to the degree of Bachelor of Physical Education (B.P.Ed) of the university.
- 1.2 The above courses shall be offered as per the National Council of Teachers Education (NCTE)/University Grants Commission (UGC)/State Government norms, revised from time to time.
- 1.3 The above course shall be of two-year degree course and divided into four semesters. Each semester would be approximately of six months' duration including vacation/preparatory term/examination/term etc.
- 1.4 Number of seats in each courses shall be decided by the Board of Management of the university as per the norms laid down by the concerned regulatory body.

2. ELIGIBILITY CRITERIA FOR ADMISSIONS AND PROCEDURE

As per the guidelines of the concerned regulatory/statutory body, the eligibility criteria for the course shall be:

- 2.1 Every applicant for admission to B.P.Ed shall have passed bachelor's degree or equivalent in any discipline and having at least participation in the inter college / inter zone / district school competition as recognized by the A.P.J.K.A. / State Government of India. In addition, the university shall follow the guidelines issued by NCTE/UGC/State/ Central Government regarding admission from time to time. The prevailing recruitment policy of the State Government shall applicable.
- 2.2 The admission to the B.P.Ed course shall be governed by the rules and the criteria set by the Academic Council and/or the relevant statutory body.
- 2.3 The admission to the B.P.Ed course shall be offered as prescribed by the Academic Council at the first year level. The university will issue admission notification in newspaper/on the university's website/notice board of the university etc., before the start of the academic year. The university may conduct its own entrance examination for

admission. The students may also secure direct admission in the university and the admission will be given on the basis of merit.

- 2.4 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to B. P. Ed. Course, provided they have passed Bachelor Degree Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the O.P. Jindal University and The admission will be given on the basis of merit.
- 2.5 The University may permit a student to B. P. Ed. Course on transfer from other Institutes/Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the programme provided that, no student shall be admitted during the first year, under this scheme.
- 2.6 The University reserves the right to cancel the admission of any student and ask him/her to discontinue higher studies at any stage of higher career on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION AND CONDUCTION OF THE COURSE

- 3.1 The duration of the course shall be two years divided into four equal semesters.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean of the School at the beginning of each year with the approval of the Vice Chancellor.
- 3.3 The maximum duration of the course shall be of three years. However, one more attempt can be granted to a student by Vice Chancellor which should not be more than one year or sickness/reason.

4. STRUCTURE OF THE COURSE

The structure of B.P. Ed Course, scheme of examination, curriculum and syllabi shall be such as may be prescribed by the Academic Council in accordance with the UGC/NCTE guidelines in this regard.

5. FEE FOR THE COURSE

Fee for the B.P. Ed Course shall be such as may be decided by the Board of Management of the university with the approval of CGPUC.

6. EXAMINATIONS

- 6.1 The university shall adopt the system of continuous evaluation consisting of Progress Review Examinations (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.

- 6.2 The detailed examination scheme for PRE as well as ESE for all components of the curriculum shall be prescribed by the Academic Council in this respect.
- 6.3 A student may be deterred from appearing in the End Semester Examination by the Dean of the School due to any of the following reasons:
 - (a) Disciplinary action has been taken against the student;
 - (b) On the recommendation of concerned head of the department, if:
 - (i) The attendance in the Lecture/Laboratory/Practical classes is below 50% or as per Clause (3) of "attendance", in the semester;
 - (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory;
- 6.4 The university shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory/practical courses who may have failed or missed the previous semester's examination.
- 6.5 The teacher may conduct the makeup examination for the students who have missed or failed in the Progress Review Examination, with the approval of the Academic Council.

7. EVALUATION (ASSESSMENT) OF PERFORMANCE

7.1 BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of Progress Review Examinations (PRE) and End Semester Examinations (ESE). The maximum and minimum marks in the composite/final result (PRE + ESE) of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum as per the guidelines of the concern authority of the program.

7.2 BASIS OF CREDITS

- (a) Unit-hour of contact in Lecture (L) shall be equal to one credit where as two hours of contact in tutorial (T) and/or practical (P) shall be equal to one credit. Thus, $Credit = \{L + (T+P)/2\}$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded off to the nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of B.Sc. Ed. only when he/she earns all the credits allotted to the course in which he/she has taken admission.

8. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend 65% or the percentage as may be decided by the Academic Council of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Head of the Institute / School and Vice-Chancellor of the university respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 55% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

9. PROMOTION TO HIGHER SEMESTERS

A student shall be allowed to carry the backlog(s) of theory/practical subjects of the preceding semester but he/she should complete the course within stipulated duration as mentioned in clause (C) of this ordinance.

10. CREDIT BASED GRADING SYSTEM

- 10.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- 10.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the PRS and ESR.

O P JINDAL UNIVERSITY, RAIGARH (C. G.)

ORDINANCE NO. 27

MASTER OF PHYSICAL EDUCATION (M.P.Ed) - TWO YEAR DEGREE COURSE

1. APPLICABILITY

- 1.1 This ordinance shall be applicable to the candidates admitted to Master Degree course in Physical Education. This post-graduation course in Physical Education leads to the degree of Master of Physical Education (M.P.Ed) of the university.
- 1.2 The above courses shall be offered as per the National Council of Teachers Education (NCTE)/University Grants Commission (UGC)/State Government of Chhattisgarh norms, revised from time to time.
- 1.3 The above programme shall be of two-year degree course and divided into four semesters. Each semester would be approximately of six-month duration including vacation/preparatory leave/examination/training etc.
- 1.4 Number of seats in each course/s shall be decided by the Board of Management of the university as per the norms laid down by the concerned regulatory body.

2. ELIGIBILITY CRITERIA FOR ADMISSIONS AND PROCEDURE

- 2.1 The eligibility criteria for admission to first year M.P.Ed courses shall have passed B.P.Ed, B.Sc. (Physical Education, Health Education & Sports) or equivalent from any recognised university with percentage of marks as per NCTE guidelines. Powering reservation policy of the State shall be applicable.
- 2.2 The admission to the M.P.Ed course shall be governed by the rules and the criteria set by the Academic Council. In addition, university shall follow the guidelines issued by UGC/NCTE/State Government regarding admission from time to time.
- 2.3 The admission to the M. P.Ed course shall be offered as prescribed by the academic council at the first year level. The university will have admission notifications in newspapers/on the university's website/notice board of the university etc., before the start of the academic year. The university may conduct its own entrance examination for admission. The students may also secure direct admission in the university and the admission will be given on the basis of merit.
- 2.4 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to M. P. Ed. Course, provided they have passed B.P.Ed examination or any other equivalent examination. Admissions to such candidates shall be

made on the basis of the entrance test conducted by the OP Jindal University and the admission will be given on the basis of merit.

- 2.5 The university may permit a student to M.P.Ed course on transfer from other institute/universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the university in respect of the programme provided that, no student shall be admitted during the first year, under this scheme.

- 2.6 The university reserves the right to cancel the admission of any student and ask him/her to discontinue higher studies at any stage of higher course on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION AND CONDUCTION OF THE COURSE

- 3.1 The duration of the course shall be Two years divided into four equal semesters.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean, School of Physical Education at the beginning of each year with the approval of the Vice Chancellor.
- 3.3 The maximum duration of the course shall be of three years. However, one mercy attempt can be granted to a student by Vice Chancellor which should not be more than one year on satisfactory reason.

4. STRUCTURE OF THE COURSE

The structure of all M.P. Ed course, scheme of examination, curriculum and syllabi shall be such as may be provided by the Academic Council in accordance with the UGC/NCTE guidelines in this regard.

5. FEE FOR THE COURSE

Fee for the M.P. Ed Course shall be such as may be decided by the Board of Management of the university with the approval of CGPURC.

6. EXAMINATIONS

- 6.1 The university shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 6.2 The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be laid down by the Academic Council.

6.3 A student may be deflected from appearing in the End Semester Examination by the Dean of the school with the approval of Vice Chancellor, due to any of the following reasons:

- (a) Disciplinary action has been taken against the student.
- (b) On the recommendation of concerned head of the department, if
 - (i) The attendance in the Lecture/Tutorial/Practical classes is below 65% or as provided in clause (f) of attendance, in the semester.
 - (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.

6.4 The university shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory & practical sessions who may have failed or missed the previous semester's examination.

6.5 If a candidate has passed a semester examination in full he/she shall NOT be permitted to appear in that examination for improvement in division/marks /grades or for any other purpose.

7. EVALUATION (ASSESSMENT) OF PERFORMANCE

7.1 BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated with the components of the curriculum following the system of continuous evaluation consisting of Progress Review Examinations (PRE) and End Semester Examinations (ESE). The maximum and minimum marks in the composite/final result (PRE+ESE) of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) the particular curriculum a candidate has to secure minimum marks in the composite result of that curriculum as per the guidelines of the concern authority of the program.

7.2 BASIS OF CREDITS

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus, Credit = $\{L + (T+P)/2\}$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out to be fraction, then it shall be rounded up to nearest whole number.

- (b) A candidate shall earn the credits allotted in a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of M. Ed., only when he/she earns all the credits allotted to the course in which he/she has taken admission.

8. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend at least 85% of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the university respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 15% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End-Semester Examination.

9. PROMOTION TO HIGHER SEMESTERS

A student shall be allowed to carry the backlog/s of theory/practical subjects of the preceding semester but he/she should complete the course within stipulated duration as mentioned in clause (5) of this ordinance.

10. CREDIT BASED GRADING SYSTEM

- 10.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- 10.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the PBE and ASE.

अज्ञात नगर, दिनांक २९ जून २०२२

अज्ञात नगर ३८-३१/२०२२/३८-३ — भारत के संविधान के अनुसूचि ३२ के भाग (३) के अनुभाग में इस विभाग की सम्मेलनक अधिवेशन दिनांक २८-६-२०२२ पर कैंपेडी अज्ञात अधिवेशन के सम्मेलन की प्रविष्टि के अनुसार प्रकाशित किया गया है।

अज्ञात नगर के सम्मेलन के नाम के साथ अज्ञात नगर,
भुवनेश्वर, भारत, नगर।

Atal Nagar, the 29th June 2022

NOTIFICATION

No. F-3-11/2022/38-3 — Chhattisgarh Private Universities Regulatory Commission, Raipur vide its Letter No. 773/PU/GO/385/2019/169/0, Dated 11-06-2022 has approved the amendments of Ordinance No. 15 and 21 & New Ordinance No. 29 of O.P. India University, B.P. India Knowledge Park, Village-Panjwarh, Taluk: Chorghada, District Raipur (Chhattisgarh), Under Section 29(2) of Chhattisgarh Private Universities (Establishment & Operation) Act, 2008.

2. The State Government, hereby, gives its approval for notification of these Ordinance in Official Gazette.

3. The above Ordinance shall come into force from the date of its publication in the official Gazette.

By order and in the name of the Governor of Chhattisgarh,
BILVANTESH YADAV, Secretary.

O P JINDAL UNIVERSITY, RAIGARH (C. G.)**ORDINANCE NO.29
BACHELOR OF ARTS (B.A.) HONOURS IN ECONOMICS
THREE YEAR DEGREE COURSE****1. APPLICABILITY**

- 1.1 The Faculty of Management of the University shall offer undergraduate course: Bachelor of Arts (B.A.) Honours in Economics. This undergraduate degree course shall be of three-year duration.
- 1.2 The degree of B.A. (Hons) Economics shall be awarded after successful completion of the respective course.
- 1.3 The evaluation shall be on the basis of grades and credits earned by the student in each subject of this course.

2. ADMISSION PROCEDURE & METHOD OF SELECTION

- 2.1 Every candidate seeking admission in this course must have passed Higher Secondary (10+2) or relevant course recognized from recognized State/National/International Board/University in any discipline. The eligibility criterion for admission in the course will be decided by the Academic Council of the University and as per the norms laid down by government of Chhattisgarh/DIC.
- 2.2 The Admission policy shall be decided by the Academic Council of the University. The guidelines issued by the UGC and the State Government shall be followed in. The State reservation policy shall be applicable.
- 2.3 The University will give admission notifications in newspapers/on the University's website/intra board of the University etc., before the start of the academic year. The University may conduct its own entrance examination for admission. The students may also secure direct admission in the University and the admission will be given on the basis of merit.
- 2.4 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission in B.A. (Hons) Economics course, provided they have passed (10+2) Higher Secondary Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the OP Jindal University and the admission will be given on the basis of merit.

- 2.5. The University may permit a student to B.A. (Hons) Economics course on transfer from other Institutes/Universities. Such admissions may be made in any level subject to fulfillment of academic requirements of the University in respect of the program, provided that, no student shall be admitted during the first year, under this scheme.
- 2.6. The University reserves the right to cancel the admission of any student and ask him/her to discontinue further studies at any stage of his/her career on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION OF THE COURSE

- 3.1. The duration of the course shall be three years and divided into six equal semesters.
- 3.2. The academic calendar including semester break shall be declared by the Dean of the School at the beginning of each year with the approval of the Vice-Chancellor.
- 3.3. The maximum duration available to a student for completion of B.A. (Hons) Economics course shall be of five years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of vacation, if any. However, the Vice-Chancellor of the University may extend one year duration in some special circumstances.
- 3.4. At the beginning of each semester, every student shall have to register him/herself within the duration prescribed in the academic calendar.

4. STRUCTURE OF THE COURSE

The structure of B.A. (Hons) Economics course, scheme of examination, curriculum and syllabi shall be such as may be prescribed by the Academic Council in accordance with the UAC guidelines in this regard.

5. FEE FOR THE COURSE

Fee for the B.A. (Hons) Economics course shall be such as may be decided by The Board of Management of the University with the approval of Chhatrapati Private University Regulatory Commission (CGPURC).

6. EXAMINATIONS

- 6.1. The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 6.2. The detailed examination scheme for PRE as well as ESE for all components of the curriculum shall be laid down by the Academic Council.

- 6.3 A student may be debarred from appearing in the First Semester Examination by the Dean of the school with the approval of the Vice-Chancellor, due to any of the following reasons:
- Disciplinary action has been taken against the student.
 - On the recommendation of concerned head of the department, if
 - The attendance in the Lecture/tutorial/Practical classes is below 75% or as provided in clause (8) of attendance, in the semester.
 - The performance in the PPR during the semester has been found unsatisfactory.
- 6.4 The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semester's examination.
- 6.5 If a candidate has passed a semester examination in full marks (100 NMT), he is permitted to reappear in that examination for improvement in division/marks/grades or for any other purpose.

7. EVALUATION / ASSESSMENT OF PERFORMANCE

The evaluation/assessment of the performance shall be done on the basis of marks as well as on the basis of credits.

7.1 BASIS OF MARKS

- The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of PRE and ESE. The maximum and minimum marks in the final result (PRE + ESE) of each subject of the course shall be as per the examination scheme declared by the Academic Council.
- To pass (qualify) a particular subject of the respective course, a candidate has to score minimum marks in the composite result of that subject as per the guidelines of the Academic Council.

7.2 BASIS OF CREDITS

- One hour of course/lecture (L) shall be equal to one credit whereas two hours of contact/tutorial (T) and / or practical (P) shall be equal to one credit. Thus, $\text{Credit} = (L + (T+P)/2)$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to nearest whole number.
- A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- A candidate shall be eligible for the award of degree of B.A. (Hons) Economics, only when he/she earns all the credits allotted to the course in which he/she has taken admission.

8. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend at least 75% of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 4% and a further 2% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 65% (or the percentage as may be decided by the Academic Council in a semester) shall be allowed to appear in the End Semester Examinations.

9. PROMOTION TO HIGHER SEMESTERS

A student shall be allowed to carry the backlog/s of theoretical subjects of the preceding semester but he/she should complete the course within stipulated duration as mentioned in clause (3) of this ordinance.

10. CREDIT BASED GRADING SYSTEM

- 10.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- 10.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the PHE and ESE.

Amrit Nagar, the 4th February 2022

NOTIFICATION

No. F-1-37/2021/38-1.— Chhattisgarh Private Universities Regulatory Commission, Bhopal vide its Letter No. 775/P/REG/Ord/2015/16457, Dated 28-12-2021 has approved the New Ordinance No. 28 of O.P. Jaisri University, O.P. Jaisri Knowledge Park, Village-Patijpithara, Tehsil-Changhoda, District-Balgarh (Chhattisgarh), Under Section 28(2) of Chhattisgarh Private Universities (Establishment & Operation) Act, 2009.

2. The State Government hereby gives its approval for notification of these Ordinances in Official Gazette.
3. The above Ordinance shall come into force from the date of its publication in the official Gazette.

By order and in the name of the Governor of Chhattisgarh,
BHUVANSHI YADAV, Secretary.

OF JINDAL UNIVERSITY, RAIGARH (C. G.)
ORDINANCE NO. 28
POST GRADUATE PROGRAMME IN MANAGEMENT– TWO YEAR
CERTIFICATE COURSE for Working Executives
[Act Section 28(1) (b)& 29 (1)]

1. APPLICABILITY

- i. The Postgraduate Programme Course in Management (2 year Certificate Course, in brief) shall be of two-year duration, and shall be designated as Executive Master of Business Administration (EMBA) for working executives.
- ii. The certificate of Executive Master of Business Administration (EMBA) shall be awarded for various branches of Management, but not limited to, General Management, Marketing Management, Finance Management, Human Resources Management, Operations Management, Information Systems, Technology Management, Services and Entrepreneurship after successful completion of course.
- iii. The studies and examinations of the Executive Master of Business Administration (EMBA) course shall be on the basis of Grades and Credits earned by the student and the certificate of Executive Master of Business Administration (EMBA) shall be awarded to a candidate who as per the provisions of this Ordinance has successfully completed the Course work and project-work within the prescribed time period.

2. ELIGIBILITY FOR ADMISSIONS

- i. Candidates having Bachelor's Degree or equivalent with 50% marks in any discipline and minimum three-year post qualification work experience shall be eligible to apply for the Executive Master of Business Administration (EMBA) programme. Candidates having a valid Management Aptitude Test score such as CAT/ MAT/ XAT/ State Entrance Test/UPSC Entrance Test as approved with minimum percentile fixed by the Academic Council would be given preference for admission to the EMBA (Working Executives) programme.
- ii. Notwithstanding what has been stated in above (2.i) regarding Management Aptitude tests, the candidates sponsored by organizations recognized by the University and applications from foreign nationals received through proper

channel may be considered for admission to the Executive Master of Business Administration (EMBA) Programme without qualifying such a test. Their admission shall, however, be governed by the regulations prescribed by the University for the purpose.

- ii. The detailed Admission procedure shall be decided by the Academic Council of the University. The Guidelines issued by UGC/AICTE/State Government, if any, shall be referred to.
- iii. The award of the Executive Master of Business Administration (EMBA) Certificate shall be in accordance with the regulations of the University.

3. DURATION OF THE COURSE

- i. The normal duration of the Executive Master of Business Administration (EMBA) programme including project work shall be of four semesters. Candidates may be permitted to do their project work in his own or other industry and organizations approved by the University.
- ii. The academic calendar including semester breaks shall be declared by the Dean of the School with the approval of Vice-Chancellor at the beginning of each year.
- iii. The maximum duration available to a student for completion of Executive Master of Business Administration (EMBA) Course shall be of four years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of restriction, if any.
- iv. At the beginning of each semester, every student shall have to register him/herself within the duration prescribed in the academic calendar.

4. STRUCTURE OF THE COURSE

The subjects to be studied in different semesters of the Executive Master of Business Administration (EMBA) course shall be as per the schemes approved by the concerned Board of Studies and Academic Council of the University.

5. CONDUCTION OF THE CLASSES

- i. The programme is spread over twenty-four months and the classes will be conducted in the

weekends i.e. Saturday & Sunday for 8 hours on each day.

4. EXAMINATIONS

(i) The University shall follow the system of continuous evaluation. The system of continuous evaluation consisting of Progress Review Examination (PRE) and End Semester Examination (ESE) for assessing the students' performance during the programme of study. Grading and final evaluation is done on the basis of quizzes, assignments, class participation, term papers and project work.

(ii) The Progress Review Examination (PRE) consists of two components:

- a. Teacher assessment (TA): It is based on quizzes, assignments, class participation, unit test and project work.
- b. Mid Semester Exam: It will be conducted for almost 50% of the course.

(iii) The End Semester Examination (ESE)

(iv) Duration for the Mid-Term and End -Term examination will be as follow:

Exam	Minimum duration	Maximum duration
Mid-Term	2Hrs	
End-Term	2Hrs	2Hrs

(v) The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be prescribed by the Academic Council.

(vi) A student may be debarred from appearing in the End Semester Examination by the Dean of the School due to any of the following reasons:

- (a) Disciplinary action taken against the student.
- (b) On the recommendation of Dean of the School, if the performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.

(vii) The University shall conduct full examination at the end of each semester for the students. This examination will also enable those students to appear in the theory of

practical courses who may have failed or missed the previous semesters' examination.

- (viii) The teacher may conduct the make-up examination for the students who have missed or failed in the Progress Review Examination, with the approval of the Vice-Chancellor on recommendation of Dean of the School.

7. EVALUATION (ASSESSMENT) OF PERFORMANCE

(i) BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum and minimum marks in the composite final result (ESE + PRE) of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum.

(ii) BASIS OF CREDITS

- (a) One hour of contact in lecture (L) shall be equal to one credit whereas two hours of contact in tutorial (T) and/ or practical (P) shall be equal to one credit. Thus, Credit = $[L + (T+P)/2]$. Credit in a subject shall be a whole number, not a fractional number. If a credit in a subject turns out in fraction, then it shall be rounded off to nearest whole number.
- (b) A candidate shall earn the credits allotted in a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of certificate of EMBA, only when he/ she earns all the credits allotted to the course in which he/ she has taken admission.

8. ATTENDANCE

Candidates appearing for any semester examination are required to attend at least 75 percent, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate

markings of less than 65% in a semester shall be allowed to appear in the End Semester Examination.

9. PROMOTION TO HIGHER SEMESTER

A student shall be allowed to carry the backlog of theoretical subjects of the preceding semester but he/ she should complete the course within the stipulated duration as mentioned in clause (3) of the ordinance.

10. BREAK IN THE PROGRAMME

Students may be permitted to take a break in the programme ONLY on medical / health grounds.

11. PROJECT WORK AND EVALUATION

- (i) Sponsored candidates from Organizations which have facilities for work in the area proposed may be permitted to carry out their project work in such organizations.
- (ii) Candidates may also be permitted to carry out their project in other reputed Organizations with the approval of Dean of the School.
- (iii) The evaluation of Project work shall be done as per the scheme laid down by the Academic Council in this regard.

12. CREDIT BASED GRADING SYSTEM

- (i) Each course along with its weightage in terms of credits shall be recommended by the Board of Studies (BoS) and shall be approved by the Academic Council. Only approved courses can be offered during any semester.
- (ii) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).
- (iii) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic Council for the purpose.
- (iv) The letter grades shall be awarded for each subject, theoretical or practical and for each module (component) of the curriculum separately.

- (vi) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (vii) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his admission to the certificate programme and reflects the cumulative performance of a student. The CGPA at the end of *xth* semester shall be calculated as per the regulations framed by the Academic Council.
- (viii) To clear (pass) a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council from time to time in this regard.
- (ix) A student shall earn all the credits allotted to a particular subject if he/she clear (pass) that subject.
- (x) For the award of certificate, a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council from time to time in this regard.
- (xi) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council from time to time in this regard.

13. GRADE SHEET

The grade sheet issued to a student after completion of the course shall contain the consolidated record of grades obtained SGPA of each semester and the final CGPA.

14. FEES

Fee for the programme shall be decided by the Board of Management of the University with the approval of Chhattisgarh Private University Regulatory Commission (CGPURC) from time to time.

अहम नगर, दिनांक 29 जून 2022

संज्ञक एन 3-11/2022/जे-3— राजा जी प्रतिष्ठान की अनुमति 188 की अपूर्व (3) के अनुसार में इस विभाग की समन्वयक अधिकारी दिनांक 28-6-2022 को उचित अनुसार अधिनियम की व्यवस्था की प्रतिष्ठान में एनयूएन स्थापित किया गया है।

अधीनस्थ की व्यवस्था की सूची की सेवा अधिकाधिकार
सुनील खन्ना, सचिव

Ahmed Nagar, the 29th June 2022

NOTIFICATION

No. F 3-11/2022/JE-3 — Chhatrapati Private Universities Regulatory Commission, Raipur vide its Letter No. 773/PL/000005/2015/REG-3, Dated 11-05-2022 has approved the amendments of Ordinance No. 15 and 23 & New Ordinance No. 29 of C.P. Jindal University, C.P. Jindal Knowledge Park, Village-Purjiparkura, Tahsil- Chorghada, District-Raipur (Chhattargarh), Under Section 29(2) of Chhatrapati Private Universities (Establishment & Operation) Act, 2009.

2. The State Government, hereby, gives its approval for notification of these Ordinance in Official Gazette.

3. The above Ordinance shall come into force from the date of its publication in the official Gazette.

By order and in the name of the Governor of Chhattargarh,
BHUVANTSHI YADAV, Secretary.

O P JINDAL UNIVERSITY, RAIGARH (C. G.)**ORDINANCE NO.29
BACHELOR OF ARTS (B.A.) HONOURS IN ECONOMICS
THREE YEAR DEGREE COURSE****1. APPLICABILITY**

- 1.1 The Faculty of Management of the University shall offer undergraduate course: Bachelor of Arts (B.A.) Honours in Economics. This undergraduate degree course shall be of three-year duration.
- 1.2 The degree of B.A. (Hons) Economics shall be awarded after successful completion of the respective course.
- 1.3 The evaluation shall be on the basis of grades and credits earned by the student in each subject of this course.

2. ADMISSION PROCEDURE & METHOD OF SELECTION

- 2.1 Every candidate seeking admission in this course must have passed Higher Secondary (10+2) or relevant course recognized from recognized State/National/International Board/University in any discipline. The eligibility criterion for admission in the course will be decided by the Academic Council of the University and as per the norms laid down by government of Chhattisgarh/UGC.
- 2.2 The Admission policy shall be decided by the Academic Council of the University. The guidelines issued by the UGC and the State Government shall be adhered to. The State reservation policy shall be applicable.
- 2.3 The University will issue admission notifications in newspapers/on the University's website/home board of the University etc., before the start of the academic year. The University may conduct its own entrance examination for admission. The students may also secure direct admission in the University and the admission will be given on the basis of merit.
- 2.4 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission in B.A. (Hons) Economics course, provided they have passed (10 + 2) Higher Secondary Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the O.P. Jindal University and the admission will be given on the basis of merit.

- 2.4 The University may permit a student to B.A. (Hons) Economics course or transfer from other Institutes/Universities. Such admissions may be made in any level subject to fulfilment of academic requirements of the University in respect of the program, provided that, no student shall be admitted during the first year, under this scheme.
- 2.6 The University reserves the right to cancel the admission of any student and ask him/her to discontinue higher studies at any stage of his/her career on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION OF THE COURSE

- 3.1 The duration of the course shall be three years and divided into six equal semesters.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean of the School at the beginning of each year with the approval of the Vice-Chancellor.
- 3.3 The maximum duration available to a student for completion of B.A. (Hons) Economics course shall be of five years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of vacation, if any. However, the Vice-Chancellor of the University may extend one-year duration in some special circumstances.
- 3.4 At the beginning of each semester, every student shall have to register him/herself within the routine prescribed in the academic calendar.

4. STRUCTURE OF THE COURSE

The structure of B.A. (Hons) Economics course, schema of examination, curriculum and syllabi shall be such as may be prescribed by the Academic Council in accordance with the UGC guidelines in this regard.

5. FEE FOR THE COURSE

Fee for the B.A. (Hons) Economics course shall be such as may be decided by the Board of Management of the University with the approval of Chhattisgarh Private University Regulatory Commission (CGPURC).

6. EXAMINATIONS

- 6.1 The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 6.2 The detailed examination scheme for PRE as well as ESE for all components of the curriculum shall be laid down by the Academic Council.

- 6.3 A student may be debarred from appearing in the End Semester Examination by the Dean of the school with the approval of the Vice Chancellor, due to any of the following reasons:
- (a) Disciplinary action has been taken against the student.
 - (b) On the recommendation of concerned head of the department, if
 - (i) The attendance in the Lecture/Tutorial/Practical classes is below 75% or as provided in clause (8) of attendance, in the semester.
 - (ii) The performance in the POE during the semester has been found unsatisfactory.
- 6.4 The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semester's examination.
- 6.5 If a candidate has passed a semester examination in full he/she shall NOT be permitted to reappear in that examination for improvement in division/marks/grades or for any other purpose.

7. EVALUATION / ASSESSMENT OF PERFORMANCE

The evaluation/assessment of the performance shall be done on the basis of marks as well as on the basis of credits.

7.1 BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of PRE and ESE. The maximum and minimum marks in the final result (PRE+ ESE) of each subject of the course shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) a particular subject of the respective course, a candidate has to score minimum marks in the composite result of that subject as per the guidelines of the Academic Council.

7.2 BASIS OF CREDITS

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus, $\text{Credit} = (L + (T+P)/2)$. Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of degree of B.A. (Hons) Economics, only when he/she earns all the credits allotted to the course in which he / she has taken admission.

8. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend at least 75% of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 65% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the final Semester Examination.

9. PROMOTION TO HIGHER SEMESTERS

A student shall be allowed to carry the backlog/s of theory/practical subjects of the preceding semester but he/she should complete the course within stipulated duration as mentioned in clause (3) of this ordinance.

10. CREDIT BASED GRADING SYSTEM

- 10.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- 10.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the PRE and ESE.

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“सत्यमेव जयते”
सत्यमेव जयते

छत्तीसगढ़ राजपत्र

(असाधारण)
प्राधिकार से प्रकाशित

पृष्ठ 481

राज्यपाल के आदेशानुसार, रायपुर, 13/11/23

उच्च शिक्षा विभाग
मंत्रालय, महानदी भवन, नवा रायपुर अटल नगर

अटल नगर, दिनांक 13 सितम्बर 2023

अधिसूचना

क्रमांक एफ 3-11/2022/38-2. — छत्तीसगढ़ निजी विश्वविद्यालय विनियामक आयोग, रायपुर के पत्र क्रमांक 775/पी.यू. 07/प्र.परिनियम/2015/18592, दिनांक 20-07-2023 द्वारा ओ.पी. जिन्दल विश्वविद्यालय, ओ.पी. जिन्दल नॉलेज पार्क, ग्राम-पुंजीपथरा, तहसील-घरघोड़ा, जिला-रायगढ़ (छत्तीसगढ़) के अनुगामी अध्यादेश क्रमांक 30 एवं 31 अनुमोदन छत्तीसगढ़ निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2005 की धारा 29(2) के तहत किया गया है।

- 2/ राज्य शासन, एतद्वारा, उपरोक्त अध्यादेशों को राजपत्र में अधिसूचित किये जाने की स्वीकृति प्रदान करता है।
- 3/ उपरोक्त अध्यादेश राजपत्र में प्रकाशन की तिथि से प्रभावशील होंगे।

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,
[Signature] संयुक्त सचिव.

ओ. पी. जिंदल विश्वविद्यालय, रायगढ़ (छ.ग.)

अध्यादेश क्रमांक 30

बी.एस.सी. बी.एड., बी.कॉम. बी.एड., बी.ए.बी.एड.— 04 वर्षीय एकीकृत डिग्री पाठ्यक्रम

1. प्रयोज्यता—

- 1.1 विश्वविद्यालय चार वर्षीय एकीकृत उपाधि पाठ्यक्रम बी.एस.सी. बी.एड., बी.कॉम. बी.एड. एवं बी.ए.बी.एड. प्रस्तावित करेगा जिसका लक्ष्य सामान्य अध्ययन, जिसमें विज्ञान (भौतिकी, रसायन, गणित/बायोलॉजी), वाणिज्य, सामाजिक विज्ञान या मानविकी तथा वृत्तिक अध्ययन, जिसमें शिक्षा का अधिकार, विद्यालयी विषयों का शिक्षणशास्त्र, तथा एक विद्यालय-शिक्षक के कार्यों एवं कार्यविधियों से जुड़ी प्रायोगिकी, का एकीकरण है। यह सिद्धांत और व्यवहार में संतुलन बनाए रखता है, तथा कार्यक्रम के घटकों के बीच सुसंगति एवं जुड़ाव को बनाए रखता है और एक माध्यमिक विद्यालय के शिक्षक के विस्तृत ज्ञान— आधान को प्रस्तुत करता है। कार्यक्रम का लक्ष्य शिक्षा के उच्च प्राथमिक एवं माध्यमिक स्तरों के लिए शिक्षकों को तैयार करना है। यह कार्यक्रम संयुक्त संस्थानों में एन.सी.टी.ई. के विनियम के अनुसार चलाया जायेगा।
- 1.2 बी.एस.सी. बी.एड., बी.कॉम. बी.एड. एवं बी.ए.बी.एड. पाठ्यक्रम शिक्षा संकाय द्वारा विज्ञान संकाय एवं प्रबंधन संकाय के सहयोग से प्रस्तावित होगा।
- 1.3 संबंधित पाठ्यक्रम को पूरा करने के पश्चात् उपाधि प्रदान की जाएगी।
- 1.4 उक्त पाठ्यक्रम में विद्यार्थी द्वारा अर्जित किए गए ग्रेडों एवं क्रेडिटों के आधार पर मूल्यांकन किया जाएगा।

2. प्रवेश हेतु पात्रता, प्रवेश विधि एवं चयन विधि—

- 2.1 इन पाठ्यक्रमों में प्रवेश के इच्छुक प्रत्येक अभ्यर्थी को हायर सेकेण्डरी (10+2) या राज्य/राष्ट्रीय /अंतर्राष्ट्रीय बोर्ड/विश्वविद्यालय से मान्यता प्राप्त प्रासंगिक पाठ्यक्रम

- उत्तीर्ण होना चाहिये। एकल पाठ्यक्रम में प्रवेश हेतु पात्रता मानदण्ड छ.ग. राज्य सरकार और एन.सी.टी.ई. अथवा सक्षम प्राधिकारी के द्वारा निर्धारित नियमानुसार विश्वविद्यालय के शैक्षणिक परिषद् द्वारा विनिश्चित किया जायेगा।
- 2.2 उपरोक्त पाठ्यक्रम में प्रवेश, प्रथम वर्ष के स्तर में शैक्षणिक परिषद द्वारा विहित अनुसार दिया जायेगा। प्रवेश नीति विश्वविद्यालय के शैक्षणिक परिषद द्वारा विनिश्चित किया जायेगा। यू.जी.सी., एन.सी.टी.ई. एवं राज्य सरकार अथवा सक्षम प्राधिकारी के द्वारा जारी किये गये दिशा निर्देशों का भी अनुसरण किया जायेगा। राज्य की आरक्षण नीति लागू होगी।
- 2.3 शैक्षणिक वर्ष प्रारंभ होने के पूर्व, विश्वविद्यालय प्रवेश की अधिसूचना समाचार पत्रों में/ विश्वविद्यालय की वेबसाइट पर/विश्वविद्यालय की सूचना पटल पर जारी करेगा। विश्वविद्यालय स्वयं का प्रवेश परीक्षा प्रवेश के लिए आयोजित कर सकता है। छात्र विश्वविद्यालय में सीधे प्रवेश प्राप्त कर सकते हैं व प्रवेश मेरिट के आधार पर दिया जाएगा। यू.जी.सी., एन.सी.टी.ई. एवं राज्य सरकार द्वारा जारी किये गये दिशा निर्देशों का भी अनुसरण किया जायेगा।
- 2.4 अप्रवासी भारतीय (एन.आर.आई.), भारतीय मूल के व्यक्ति और विदेशी राष्ट्रियता वाले की भी उपरोक्त पाठ्यक्रम में प्रवेश हेतु पात्र होंगे परंतु वे (10+2)/हायर सेकण्डरी परीक्षा या कोई अन्य समकक्ष परीक्षा उत्तीर्ण होना चाहिए। ऐसे अभ्यर्थियों को प्रवेश ओ.पी. जिंदल विश्वविद्यालय द्वारा आयोजित प्रवेश परीक्षा के आधार पर दिया जायेगा और प्रवेश मेरिट के आधार पर दिया जाएगा।
- 2.5 विश्वविद्यालय, अन्य संस्थानों/विश्वविद्यालयों से स्थानांतरण पर उपरोक्त पाठ्यक्रम के विद्यार्थी को अनुमति दे सकेगा। ऐसा प्रवेश, पाठ्यक्रम के संबंध में विश्वविद्यालय के शैक्षणिक आवश्यकताओं को पूर्ण करने के अधीन किसी भी स्तर में दी जा सकेगी। परंतु यह कि, इस योजना के अधीन प्रथम वर्ष के दौरान विद्यार्थी को प्रवेश नहीं दिया जायेगा।

- 2.6 विश्वविद्यालय, असंतोषप्रद शैक्षणिक प्रदर्शन या दुर्यवहार के आधार पर उसके कैरियर के किसी प्रक्रम पर उसके अध्ययन को अनियमित कर सकेगा और किसी भी विद्यार्थी के प्रवेश को रद्द करने का अधिकार, आरक्षित रखेगा।

3. पाठ्यक्रम की अवधि—

- 3.1 पाठ्यक्रम की अवधि चार वर्ष की होगी जो आठ समान सेमेस्टर में विभाजित होगी जिसमें विद्यालय आधारित अनुभव तथा शिक्षण में प्रशिक्षुता भी शामिल रहेगी।
- 3.2 अधिष्ठाता, विज्ञान विद्यापीठ द्वारा कुलपति के अनुमोदन सहित प्रत्येक वर्ष के प्रारंभ में शैक्षणिक कैलेण्डर, जिसमें सेमेस्टर अंतराल करना सम्मिलित है, की घोषणा करेगा।
- 3.3 उपरोक्त पाठ्यक्रम को पूर्ण करने हेतु अभ्यर्थियों को अधिकतम समयावधि पांच वर्ष उपलब्ध कराया जायेगा। पाठ्यक्रम की अधिकतम अवधि में प्रत्याहरण, अनुपस्थिति और विद्यार्थी को दिये गये विभिन्न प्रकार के अवकाश अनुमति सम्मिलित होंगे परंतु अस्थायी रूप से निकाले जाने की अवधि यदि कोई हो, अपवर्जित होगी।
- 3.4 प्रत्येक सेमेस्टर के प्रारंभ में, प्रत्येक विद्यार्थी को शैक्षणिक कैलेण्डर में विहित समयावधि के भीतर स्वयं को पंजीकृत कराना होगा।

4. पाठ्यक्रम की संरचना—

उपरोक्त पाठ्यक्रमों की संरचना, परीक्षा की योजना, पाठ्यचर्या एवं पाठ्यक्रम इस संबंध में शैक्षणिक परिषद् द्वारा निर्धारित नियम जो कि यू.जी.सी. एवं एन.सी.टी.ई. के दिशानिर्देश के अनुसार होगी।

5. पाठ्यक्रम का शुल्क—

उपरोक्त पाठ्यक्रमों के लिए शुल्क का निर्धारण विश्वविद्यालय प्रबंध मंडल द्वारा छत्तीसगढ़ निजी विश्वविद्यालय विनियामक आयोग के अनुमोदन से किया जाएगा।

6. परीक्षा —

- 6.1 विश्वविद्यालय अध्ययन कार्यक्रम के दौरान विद्यार्थियों के प्रदर्शन के अभिनिर्धारण के लिए सेमेस्टर एवं सेमेस्ट्रांत (ईएसई) के दौरान प्रगति समीक्षा परीक्षा (पीआरई) को सम्मिलित करते हुये सतत् मूल्यांकन प्रणाली अंगीकृत करेगा।
- 6.2 पाठ्यचर्या के संपूर्ण घटक के लिये प्रगति समीक्षा परीक्षा (पीआरई) के साथ-साथ सेमेस्ट्रांत (ईएसई) परीक्षा के लिये विस्तृत परीक्षा योजना शैक्षणिक परिषद द्वारा विहित किया जायेगा।
- 6.3 निम्नलिखित किन्ही कारणों से विद्यार्थियों को कुलपति के अनुमोदन से पीठ के अधिष्ठाता द्वारा सेमेस्ट्रांत परीक्षा में उपस्थित होने से विवर्जित किया जा सकेगा:
 - (क) विद्यार्थी के विरुद्ध अनुशासनात्मक कार्यवाही किया जा चुका हो।
 - (ख) संबंधित विभागाध्यक्ष की अनुशंसा पर यदि—
 - (i) व्याख्यान में उपस्थिति 80% एवं प्रायोगिक कक्षाओं के साथ इंटर्नशिप में उपस्थिति 90% से कम हो अथवा खण्ड 8 के अनुसार सेमेस्टर में उपस्थित हो।
 - (ii) सेमेस्टर के दौरान प्रगति समीक्षा परीक्षा (पीआरई) में प्रदर्शन असंतोषप्रद पाया गया हो।
- 6.4 विश्वविद्यालय नियमित विद्यार्थियों के लिए प्रत्येक सेमेस्टर के अंत में संपूर्ण परीक्षा आयोजित करेगा। यह परीक्षा सैद्धांतिक/प्रायोगिक पाठ्यक्रम में उपस्थित होने हेतु ऐसे अभ्यर्थी भी समर्थ होंगे जो पूर्व सेमेस्टर परीक्षा में असफल रहे हो या चूक गये हो।
- 6.5 यदि अभ्यर्थी सेमेस्टर परीक्षा को पूर्ण रूप से उत्तीर्ण कर लेता हो तो उसे डिवीजन/अंकों/ग्रेडों या किसी अन्य प्रयोजन से परीक्षा में पुनः बैठने की अनुमति नहीं दिया जायेगा।

7 कार्य का मूल्यांकन (निर्धारण)–

प्रदर्शन का मूल्यांकन, प्रप्तांक के आधार पर तथा क्रेडिट के आधार पर किया जाएगा।

7.1 अंको का आधार

- (क) प्रत्येक सेमेस्टर में अभ्यर्थी प्रदर्शन का मूल्यांकन, सेमेस्टरांत परीक्षा (ईएसई) एवं प्रगति समीक्षा परीक्षा (पीआरई) को सम्मिलित करते हुए सतत् मूल्यांकन प्रणाली के अनुपालन में पाठ्यचर्या के घटकों सहित किया जायेगा। पाठ्यचर्या के समग्र/अंतिम परिणाम (ईएसई+पीआरई) में अधिकतम एवं न्यूनतम अंक विद्या परिषद द्वारा घोषित परीक्षा योजना के अनुसार होगा।
- (ख) विशिष्ट पाठ्यचर्या में अर्ह होने हेतु अभ्यर्थी को उसी पाठ्य चर्चा के समग्र परिणाम में पाठ्यक्रम के लिए अधिकृत संस्था के दिशा निर्देश के अनुसार न्यूनतम अंक अर्जित करने होंगे।

7.2 क्रेडिट का आधार

- (क) व्याख्यान में (एल) में संपर्क का एक घंटा एक क्रेडिट के बराबर होगा वहां ट्यूटोरियल (टी) एवं/या प्रायोगिक (पी) में संपर्क का दो घंटा एक क्रेडिट के बराबर होगा। अंतः $\text{क्रेडिट} = (\text{एल} + (\text{टी} + \text{पी}) / 2)$ विषय में क्रेडिट संपूर्ण अंक होगा किन्तु अपूर्णांक अंक नहीं होगा। यदि विषय में क्रेडिट अपूर्णांक में परिवर्तित हो जाता है तो इसे निकटतम संपूर्ण अंक को पूर्णांकित किया जायेगा।
- (ख) विद्यार्थी तब ही सेमेस्टर में आवंटित क्रेडिट अर्जित करेगा जब वह उक्त सेमेस्टर उत्तीर्ण करता हो।
- (ग) विद्यार्थी पाठ्यक्रम की उपाधि प्राप्त करने के लिए तब ही पात्र होगा जब वह पाठ्यक्रम जिसमें वह प्रवेश लिया हो में आवंटित सभी क्रेडिट अर्जित करता हो।

8. उपस्थिति—

किसी भी सेमेस्टर परीक्षा के लिये नियमित विद्यार्थी के रूप में उपस्थित होने वाले अभ्यर्थी अध्ययन पाठ्यक्रम के प्रत्येक विषय में पृथक-पृथक आयोजित व्याख्यान में 80 प्रतिशत एवं प्रायोगिक के साथ इंटरनशिप में 90 प्रतिशत उपस्थिति आवश्यक है। परंतु

यह कि 5 प्रतिशत तक एवं 5 प्रतिशत से कम की उपस्थिति संतोषप्रद कारण होने पर संबंधित पीठ के अधिष्ठाता एवं कुलपति द्वारा क्षमा किया जा सकता है। तथापि किसी भी स्थिति में अभ्यर्थी जिसकी सेमेस्टर में व्याख्यान में 70 प्रतिशत एवं प्रायोगिक के साथ इंटरनशिप में 80 प्रतिशत से कम की कुल उपस्थिति या प्रतिशत हो, जैसा कि शैक्षणिक परिषद् द्वारा विनिश्चित किया जाये, को सेमेस्टरान्त परीक्षा में उपस्थित होने की अनुमति नहीं दी जायेगी।

9. उच्च सेमेस्टर में पदोन्नति—

विद्यार्थी को 8वें सेमेस्टर में प्रवेश लेने के पूर्व विद्यार्थी को 7 वें सेमेस्टर तक के समस्त सैद्धांतिक/प्रायोगिक विषयों में उत्तीर्ण होना अनिवार्य है।

10. क्रेडिट आधारित ग्रेडिंग पद्धति—

10.1 क्रेडिट के अंतर्गत प्रत्येक पाठ्यक्रम और उसके अधिभार पाठ्यचर्या एवं शैक्षणिक नीति समिति द्वारा अनुशंसित अनुसार होंगे एवं वे शैक्षणिक परिषद एवं शासी निकाय द्वारा अनुमोदित किये जायेंगे। केवल अनुमोदित पाठ्यक्रम किसी सेमेस्टर के दौरान दिया जा सकेगा।

10.2 पाठ्यक्रम के लिये पंजीकृत प्रत्येक विद्यार्थी लेटर ग्रेड दिया जायेगा। विद्यार्थी को दिया गया लेटर ग्रेड सेमेस्टरान्त परीक्षा (ईएसई) एवं प्रगति समीक्षा परीक्षा (पीआरई) में उसके संयुक्त प्रदर्शन पर निर्भर होगा।

11. यह कि प्रस्तावित निजी विष्वविद्यालय यह सुनिश्चित करेगा कि उपरोक्त उपाधि हेतु अध्ययन पाठ्यक्रम कम से कम सुसंगत विनियमों/यू.जी.सी./एन.सी.टी.ई. या संबंधित संवैधानिक निकायो, जैसी भी स्थिति हो, के मापदण्डों द्वारा नियत मानक के अनुरूप हो।

ओ. पी. जिंदल विश्वविद्यालय, रायगढ़ (छ.ग.)

अध्यादेश क्रमांक 31

बी.एड.-एम.एड. — 03 वर्षीय एकीकृत डिग्री पाठ्यक्रम

1. प्रयोज्यता—

- 1.1 विष्वविद्यालय तीन वर्षीय एकीकृत उपाधि पाठ्यक्रम बी.एड.-एम.एड. प्रस्तावित करेगा जिसका उद्देश्य शिक्षा में अध्यापक-पिछकों और अन्य व्यावसायिकों को तैयार करना है, जिनमें पाठ्यचर्चा विकासकर्ता, शिक्षा निति विश्लेषक, शैक्षिक आयोजक और प्रशासक, स्कूल प्रिंसिपल, पर्यवेक्षक और शिक्षा के क्षेत्र के अनुसंधानकर्ता भी शामिल हैं। कार्यक्रम के पूरा होने पर प्रारंभिक शिक्षा (कक्षा VIII तक), अथवा माध्यमिक और उच्च माध्यमिक (VI से XII) में विशेषज्ञता के साथ एकीकृत बी.एड.-एम.एड. डिग्री प्राप्त होगी। यह कार्यक्रम एन.सी.टी.ई. के विनियम के अनुसार चलाया जायेगा।
- 1.2 बी.एड.-एम.एड. पाठ्यक्रम शिक्षा संकाय द्वारा प्रस्तावित होगा।
- 1.3 संबंधित पाठ्यक्रम को पूरा करने के पश्चात् उपाधि प्रदान की जाएगी।
- 1.4 उक्त पाठ्यक्रम में विद्यार्थी द्वारा अर्जित किए गए ग्रेडों एवं क्रेडिटों के आधार पर मूल्यांकन किया जाएगा।

2. प्रवेश हेतु पात्रता, प्रवेश विधि एवं चयन विधि—

- 2.1 इन पाठ्यक्रमों में प्रवेश के इच्छुक प्रत्येक अभ्यर्थी का किसी मान्यता प्राप्त संस्था से विज्ञानों/समाज विज्ञानों/मानविकी विषयों में कम से कम 55 % अंकों अथवा उसके समकक्ष ग्रेड में स्नातकोत्तर डिग्री होनी चाहिये। यह वांछनीय है कि उम्मीदवारों की शिक्षा में स्पष्ट दिखने वाली रुचि और अनुभव हो। इस पाठ्यक्रम में प्रवेश हेतु पात्रता मानदण्ड छ.ग. राज्य सरकार, यू.जी.सी. और एन.सी.टी.ई. अथवा सक्षम प्राधिकारी के द्वारा निर्धारित नियमानुसार विश्वविद्यालय के शैक्षणिक परिषद् द्वारा विनिश्चित किया जायेगा।

- 2.2 उपरोक्त पाठ्यक्रम में प्रवेश, प्रथम वर्ष के स्तर में शैक्षणिक परिषद द्वारा विहित अनुसार दिया जायेगा। प्रवेश नीति विश्वविद्यालय के शैक्षणिक परिषद द्वारा विनिश्चित किया जायेगा। यू.जी.सी., एन.सी.टी.ई. एवं राज्य सरकार अथवा सक्षम प्राधिकारी के द्वारा जारी किये गये दिशा निर्देशों का भी अनुसरण किया जायेगा। राज्य की आरक्षण नीति लागू होगी।
- 2.3 शैक्षणिक वर्ष प्रारंभ होने के पूर्व, विश्वविद्यालय प्रवेश की अधिसूचना समाचार पत्रों में/ विश्वविद्यालय की वेबसाइट पर/विश्वविद्यालय की सूचना पटल पर जारी करेगा। विश्वविद्यालय स्वयं का प्रवेश परीक्षा प्रवेश के लिए आयोजित कर सकता है। छात्र विश्वविद्यालय में सीधे प्रवेश प्राप्त कर सकते हैं व प्रवेश मेरिट के आधार पर दिया जाएगा। यू.जी.सी., एन.सी.टी.ई. एवं राज्य सरकार द्वारा जारी किये गये दिशा निर्देशों का भी अनुसरण किया जायेगा।
- 2.4 अप्रवासी भारतीय (एन.आर.आई.), भारतीय मूल के व्यक्ति और विदेशी राष्ट्रियता वाले की भी उपरोक्त पाठ्यक्रम में प्रवेश हेतु पात्र होंगे परंतु वे नातकोत्तर परीक्षा एन.सी.टी.ई. के नियमों के अनुसार उत्तीर्ण होना चाहिए। ऐसे अभ्यर्थियों को प्रवेश ओ.पी. जिंदल विश्वविद्यालय द्वारा आयोजित प्रवेश परीक्षा के आधार पर दिया जायेगा और प्रवेश मेरिट के आधार पर दिया जाएगा।
- 2.5 विश्वविद्यालय, अन्य संस्थानों/विश्वविद्यालयों से स्थानांतरण पर उपरोक्त पाठ्यक्रम के विद्यार्थी को अनुमति दे सकेगा। ऐसा प्रवेश, पाठ्यक्रम के संबंध में विश्वविद्यालय के शैक्षणिक आवश्यकताओं को पूर्ण करने के अधीन किसी भी स्तर में दी जा सकेगी। परंतु यह कि, इस योजना के अधीन प्रथम वर्ष के दौरान विद्यार्थी को प्रवेश नहीं दिया जायेगा।
- 2.6 विश्वविद्यालय, असंतोषप्रद शैक्षणिक प्रदर्शन या दुर्व्यवहार के आधार पर उसके कैरियर के किसी प्रक्रम पर उसके अध्ययन को अनियमित कर सकेगा और किसी भी विद्यार्थी के प्रवेश को रद्द करने का अधिकार, आरक्षित रखेगा।

3. पाठ्यक्रम की अवधि—

- 3.1 पाठ्यक्रम की अवधि तीन वर्ष की होगी जो छः समान सेमेस्टर में विभाजित होगी जिसमें विद्यालय आधारित अनुभव तथा शिक्षण में प्रशिक्षुता भी शामिल रहेगी।
- 3.2 अधिष्ठाता, विज्ञान विद्यापीठ द्वारा कुलपति के अनुमोदन सहित प्रत्येक वर्ष के प्रारंभ में शैक्षणिक कैलेण्डर, जिसमें सेमेस्टर अंतराल करना सम्मिलित है, की घोषणा करेगा।
- 3.3 उपरोक्त पाठ्यक्रम को पूर्ण करने हेतु अभ्यर्थियों को अधिकतम समयावधि चार वर्ष उपलब्ध कराया जायेगा। पाठ्यक्रम की अधिकतम अवधि में प्रत्याहरण, अनुपस्थिति और विद्यार्थी को दिये गये विभिन्न प्रकार के अवकाश अनुमति सम्मिलित होंगे परंतु अस्थायी रूप से निकाले जाने की अवधि यदि कोई हो, अपवर्जित होगी।
- 3.4 प्रत्येक सेमेस्टर के प्रारंभ में, प्रत्येक विद्यार्थी को शैक्षणिक कैलेण्डर में विहित समयावधि के भीतर स्वयं को पंजीकृत कराना होगा।

4. पाठ्यक्रम की संरचना—

उपरोक्त पाठ्यक्रमों की संरचना, परीक्षा की योजना, पाठ्यचर्या एवं पाठ्यक्रम इस संबंध में शैक्षणिक परिषद् द्वारा निर्धारित नियम जो कि यू.जी.सी. एवं एन.सी.टी.ई. के दिशानिर्देश के अनुसार होगी।

5. पाठ्यक्रम का शुल्क—

उपरोक्त पाठ्यक्रमों के लिए शुल्क का निर्धारण विश्वविद्यालय प्रबंध मंडल द्वारा छत्तीसगढ़ निजी विष्वविद्यालय विनियामक आयोग के अनुमोदन से किया जाएगा।

6. परीक्षा —

- 6.1 विश्वविद्यालय अध्ययन कार्यक्रम के दौरान विद्यार्थियों के प्रदर्शन के अभिनिर्धारण के लिए सेमेस्टर एवं सेमेस्ट्रांत (ईएसई) के दौरान प्रगति समीक्षा परीक्षा (पीआरई) को सम्मिलित करते हुये सतत् मूल्यांकन प्रणाली अंगीकृत करेगा।

- 6.2 पाठ्यचर्या के संपूर्ण घटक के लिये प्रगति समीक्षा परीक्षा (पीआरई) के साथ-साथ सेमेस्टरांत (ईएसई) परीक्षा के लिये विस्तृत परीक्षा योजना शैक्षणिक परिषद द्वारा विहित किया जायेगा।
- 6.3 निम्नलिखित किन्हीं कारणों से विद्यार्थियों को कुलपति के अनुमोदन से पीठ के अधिष्ठाता द्वारा सेमेस्टरांत परीक्षा में उपस्थित होने से विवर्जित किया जा सकेगा:
- (क) विद्यार्थी के विरुद्ध अनुशासनात्मक कार्यवाही किया जा चुका हो।
 - (ख) संबंधित विभागाध्यक्ष की अनुशंसा पर यदि—
 - (i) व्याख्यान में उपस्थिति 80% एवं प्रायोगिक कक्षाओं के साथ इंटर्नशिप में उपस्थिति 90% से कम हो अथवा खण्ड 8 के अनुसार सेमेस्टर में उपस्थित हो।
 - (ii) सेमेस्टर के दौरान प्रगति समीक्षा परीक्षा (पीआरई) में प्रदर्शन असंतोषप्रद पाया गया हो।
- 6.4 विश्वविद्यालय नियमित विद्यार्थियों के लिए प्रत्येक सेमेस्टर के अंत में संपूर्ण परीक्षा आयोजित करेगा। यह परीक्षा सैद्धांतिक/प्रायोगिक पाठ्यक्रम में उपस्थित होने हेतु ऐसे अभ्यर्थी भी समर्थ होंगे जो पूर्व सेमेस्टर परीक्षा में असफल रहे हो या चूक गये हो।
- 6.5 यदि अभ्यर्थी सेमेस्टर परीक्षा को पूर्ण रूप से उत्तीर्ण कर लेता हो तो उसे डिवीजन/अंकों/ग्रेडों या किसी अन्य प्रयोजन से परीक्षा में पुनः बैठने की अनुमति नहीं दिया जायेगा।

7 कार्य का मूल्यांकन (निर्धारण)–

प्रदर्शन का मूल्यांकन, प्रप्तांक के आधार पर तथा क्रेडिट के आधार पर किया जाएगा।

7.1 अंको का आधार

- (क) प्रत्येक सेमेस्टर में अभ्यर्थी प्रदर्शन का मूल्यांकन, सेमेस्टरांत परीक्षा (ईएसई) एवं प्रगति समीक्षा परीक्षा (पीआरई) को सम्मिलित करते हुए सतत् मूल्यांकन प्रणाली के अनुपालन में पाठ्यचर्या के घटकों सहित किया जायेगा। पाठ्यचर्या के समग्र/अंतिम परिणाम

(ईएसई+पीआरई) में अधिकतम एवं न्यूनतम अंक विद्या परिषद द्वारा घोषित परीक्षा योजना के अनुसार होगा।

- (ख) विशिष्ट पाठ्यचर्या में अर्ह होने हेतु अभ्यर्थी को उसी पाठ्य चर्चा के समग्र परिणाम में पाठ्यक्रम के लिए अधिकृत संस्था के दिशा निर्देश के अनुसार न्यूनतम अंक अर्जित करने होंगे।

7.2 क्रेडिट का आधार

- (क) व्याख्यान में (एल) में संपर्क का एक घंटा एक क्रेडिट के बराबर होगा वहां ट्यूटोरियल (टी) एवं/या प्रायोगिक (पी) में संपर्क का दो घंटा एक क्रेडिट के बराबर होगा। अंतः $\text{क्रेडिट} = (\text{एल} + (\text{टी} + \text{पी}) / 2)$ विषय में क्रेडिट संपूर्ण अंक होगा किन्तु अपूर्णांक अंक नहीं होगा। यदि विषय में क्रेडिट अपूर्णांक में परिवर्तित हो जाता है तो इसे निकटतम संपूर्ण अंक को पूर्णांकित किया जायेगा।
- (ख) विद्यार्थी तब ही सेमेस्टर में आवंटित क्रेडिट अर्जित करेगा जब वह उक्त सेमेस्टर उत्तीर्ण करता हो।
- (ग) विद्यार्थी पाठ्यक्रम की उपाधि प्राप्त करने के लिए तब ही पात्र होगा जब वह पाठ्यक्रम जिसमें वह प्रवेश लिया हो में आवंटित सभी क्रेडिट अर्जित करता हो।

8. उपस्थिति—

किसी भी सेमेस्टर परीक्षा के लिये नियमित विद्यार्थी के रूप में उपस्थित होने वाले अभ्यर्थी अध्ययन पाठ्यक्रम के प्रत्येक विषय में पृथक-पृथक आयोजित व्याख्यान में 80 प्रतिशत एवं प्रायोगिक के साथ इंटर्नशिप में 90 प्रतिशत उपस्थिति आवश्यक है। परंतु यह कि 5 प्रतिशत तक एवं 5 प्रतिशत से कम की उपस्थिति संतोषप्रद कारण होने पर संबंधित पीठ के अधिष्ठाता एवं कुलपति द्वारा क्षमा किया जा सकता है। तथापि किसी भी स्थिति में अभ्यर्थी जिसकी सेमेस्टर में व्याख्यान में 70 प्रतिशत एवं प्रायोगिक के साथ इंटर्नशिप में 80 प्रतिशत से कम की कुल उपस्थिति या प्रतिशत हो, जैसा कि

शैक्षणिक परिषद् द्वारा विनिश्चित किया जाये, को सेमेस्टरान्त परीक्षा में उपस्थित होने की अनुमति नहीं दी जायेगी।

9. उच्च सेमेस्टर में पदोन्नति—

विद्यार्थी पूर्ववर्ती सेमेस्टर के सैद्धांतिक/प्रायोगिक विषय के बैकलॉग के साथ अगले सेमेस्टर में प्रवेश ले सकता है, परंतु उसे अध्यादेश के खण्ड (3) में वर्णित निर्धारित अवधि में पाठ्यक्रम पूरा करना होगा।

10. क्रेडिट आधारित ग्रेडिंग पद्धति—

- 10.1 क्रेडिट के अंतर्गत प्रत्येक पाठ्यक्रम और उसके अधिभार पाठ्यचर्या एवं शैक्षणिक नीति समिति द्वारा अनुशंसित अनुसार होंगे एवं वे शैक्षणिक परिषद एवं शासी निकाय द्वारा अनुमोदित किये जायेंगे। केवल अनुमोदित पाठ्यक्रम किसी सेमेस्टर के दौरान दिया जा सकेगा।
- 10.2 पाठ्यक्रम के लिये पंजीकृत प्रत्येक विद्यार्थी लेटर ग्रेड दिया जायेगा। विद्यार्थी को दिया गया लेटर ग्रेड सेमेस्टरान्त परीक्षा (ईएसई) एवं प्रगति समीक्षा परीक्षा (पीआरई) में उसके संयुक्त प्रदर्शन पर निर्भर होगा।
11. यह कि प्रस्तावित निजी विश्वविद्यालय यह सुनिश्चित करेगा कि उपरोक्त उपाधि हेतु अध्ययन पाठ्यक्रम कम से कम सुसंगत विनियमों/यू.जी.सी./एन.सी.टी.ई. या संबंधित संवैधानिक निकायो, जैसी भी स्थिति हो, के मापदण्डों द्वारा नियत मानक के अनुरूप हो।

छाता नगर, दिनांक 15 सितम्बर 2023

छाता नगर 3-11/2022/अ-2. — छाता के अधिनियम के अनुच्छेद 345 के तहत (2) के अनुसार मैं इस विनियम को सहायक अधिसूचना दिनांक 13-09-2023 को राष्ट्रीय अनुवाद समन्वयन के अधिनियम के अनुच्छेद 3(2)(b) के तहत जारी करता हूँ।

छत्तीसगढ़ के राज्यपाल के नाम से तथा सहस्रचक्रसूचक,
हिन्दू प्रसिद्धि मंत्रालय, संयुक्त सचिव।

And Nagar, the 15th September 2023

NOTIFICATION

No. F. 3-11/2022/अ-2. — Chhattisgarh Private Universities Regulatory Commission, Raipur vide its Order No. 373/P.U. 073/संविधान2012/1892, Dated 24-01-2023 has approved the New Ordinance No. 30 and 31 of O.P. Chhatra Universities, O.P. Hindal Knowledge Park, Village-Panigraha, Taluk-Changphada, District-Bilaspur (Chhattisgarh), Under Section 18(2) of Chhattisgarh Private Universities (Establishment & Operation) Act, 2005.

- 21 The State Government, hereby, gives its approval for notification of these Ordinance in Official Gazette.
- 22 The above Ordinance shall come into force from the date of its publication in the official Gazette.

By order and in the name of the Governor of Chhattisgarh,
HINA ABHINAVI NUTAM, Joint Secretary

OP JINDAL UNIVERSITY, RAIGARH (C. G.)

ORDINANCE NO. 30

BACHELOR OF SCIENCE AND BACHELOR OF EDUCATION [B.Sc. B.Ed.], BACHELOR OF COMMERCE AND BACHELOR OF EDUCATION [B. Com. B. Ed.], BACHELOR OF ARTS AND BACHELOR OF EDUCATION [B. A. B. Ed.] - FOUR YEAR INTEGRATED DEGREE COURSE

1. APPLICABILITY

- 1.1 The university shall offer the four years' integrated undergraduate degree courses Bachelor of Science Bachelor of Education [B.Sc. B.Ed.], Bachelor of Commerce Bachelor of Education [B.Com. B.Ed.] and Bachelor of Arts Bachelor of Education [B.A. B.Ed.] aim at integrating general studies comprising pure sciences like Physics, Chemistry, Mathematics/Biology, Commerce, social sciences including Humanities and professional studies comprising foundations of education, pedagogy of school subjects and practicum related to the tasks and functions of a school teacher. It maintains a balance between theory and practice and coherence and integration among the components of the programme, representing a wide knowledge base of a secondary teacher. The programme aims at preparing teachers for the upper primary and secondary stages of education. The programme shall be offered in composite institutes as defined by the NCTE in its regulations.
- 1.2 Bachelor of Science Bachelor of Education [B.Sc. B.Ed.], Bachelor of Commerce Bachelor of Education [B.Com. B.Ed.] and Bachelor of Arts Bachelor of Education [B.A. B.Ed.] will be offered by the Faculty of Education in collaboration with Faculty of Science and Faculty of Management.
- 1.3 The degree shall be awarded after successful completion in the aforesaid specific subjects of the department.
- 1.4 The evaluation shall be on the basis of grades and credits earned by the student in each subject of these courses.

2. ADMISSION PROCEDURE & METHOD OF SELECTION

- 2.1 Every candidate seeking admission to these courses must have passed Higher Secondary (10+2) or a relevant course recognized by State/National/International Board/University with prescribed subjects. The eligibility criterion for admission in the individual course will be decided by the Academic Council of the university as per the norms laid down by the government of Chhattisgarh and NCTE or any appropriate Authority.
- 2.2 Admission to the course shall be offered as prescribed by the academic council, at the first year level. The Admission policy shall be decided by the Academic Council of the

university. The guidelines issued by the UGC, NCTE and the State Government or any appropriate Authority shall be adhered to. The State reservation policy shall be applicable.

- 2.3 The university will issue admission notifications in newspapers/on the university's website/notice board of the university etc., before the start of the academic year. The university may conduct its own entrance examination for admission. The students may also secure direct admission to the university and the admission will be given on the basis of merit. The guideline issued by NCTE/State Govt./UGC shall be adhered too.
- 2.4 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to the course, provided they have passed (10 + 2) / Higher Secondary Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the OP Jindal University and the admission will be given on the basis of merit.
- 2.5 The university may permit a student to the course on transfer from other Institutes/Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the university in respect of the program, provided that, no student shall be admitted during the first year, under this scheme.
- 2.6 The university reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his/her career on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION OF THE COURSE

- 3.1 The duration of the course shall be four years and divided into eight equal semesters including school-based experience and internship in teaching.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean of the School at the beginning of each year with the approval of the Vice Chancellor.
- 3.3 The maximum duration available to a student for completion of the course shall be of five years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of rustication, if any.
- 3.4 At the beginning of each semester, every student shall have to register him/herself within the duration prescribed in the academic calendar.

4. STRUCTURE OF THE COURSE

The structure of the course, scheme of examination, curriculum and syllabi shall be such as may be prescribed by the Academic Council in accordance with the UGC and NCTE guidelines in this regard.

5. FEE FOR THE COURSE

The fee for the course shall be such as may be decided by the Board of Management of the university with the approval of the Chhattisgarh Private University Regulatory Commission(CGPURC).

6. EXAMINATIONS

- 6.1 The University shall adopt the system of continuous evaluation consisting of a Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 6.2 The detailed examination scheme for PRE as well as ESE for all components of the curriculum shall be laid down by the Academic Council.
- 6.3 A student may be debarred from appearing in the End Semester Examination by the Dean of the school with the approval of the Vice Chancellor, due to any of the following reasons:
 - (a) Disciplinary action has been taken against the student.
 - (b) On the recommendation of the concerned head of the department, if
 - (i) The attendance in Theory is below 80% and in Practical classes is below 90% or as provided in clause (8) of attendance, in the semester.
 - (ii) The performance in the PRE during the semester has been found unsatisfactory.
- 6.4 The university shall conduct a full examination at the end of each semester for the regular students. This examination will also enable those students to appear in theory / practical courses who may have failed or missed the previous semesters' examination.
- 6.5 If a candidate has passed a semester examination in full he/she shall **NOT** be permitted to reappear in that examination for improvement in division/marks/grades or for any other purpose.

7. EVALUATION / ASSESSMENT OF PERFORMANCE

The evaluation/assessment of the performance shall be done on the basis of marks as well as on the basis of credits:

7.1 BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of PRE and ESE. The maximum and minimum marks in the final result (PRE+ ESE) of each subject of the course shall be as per the examination scheme declared by the Academic Council.

- (b) To pass (qualify) a particular subject of the respective course, a candidate has to score minimum marks in the composite result of that subject as per the guidelines of the concerned authority of the program.

7.2 BASIS OF CREDITS

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and/or practical (P) shall be equal to one credit. Thus, $\text{Credit} = \{L + (T+P)/2\}$. Credit in a subject shall be a whole number, not a fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to the nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of the degree, only when he/she earns all the credits allotted to the course in which he/she has taken admission.

8. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend at least 80% of Theory and 90% of Practical with Internship classes held separately in each subject of the course of study, provided that a shortfall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the university respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 70% in Theory and 80% in Practical with Internship or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

9. PROMOTION TO HIGHER SEMESTERS

A student has to clear all the Theory/ Practical subjects up to 7th Semester before enrolling in 8th Semester.

10. CREDIT BASED GRADING SYSTEM

- 10.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- 10.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the PRE and ESE.

11. Notwithstanding the above, the university shall ensure that the study program leading to an integrated degree shall confirm to the standard set by the regulations/norms of the NCTE/UGC/concerned statutory body.

OP JINDAL UNIVERSITY, RAIGARH (C. G.)

ORDINANCE NO. 31

BACHELOR OF EDUCATION AND MASTER OF EDUCATION [B.Ed.-M. Ed.] - THREE YEAR INTEGRATED DEGREE COURSE

1. APPLICABILITY

- 1.1 The university shall offer the three years' integrated degree courses Bachelor of Education Master of Education [B.Ed.-M.Ed.] aims at preparing teacher educators and other professionals in education, including curriculum developers, educational policy analysts, educational planners and administrators, school principals, supervisors and researchers in the field of education. The completion of the programme shall lead to an integrated B.Ed.-M. Ed. Degree with specialization in either elementary education (up to class VIII), or secondary and senior secondary education (VI to XII). The programme shall be as per the NCTE regulations.
- 1.2 Bachelor of Education Master of Education [B.Ed. M.Ed.] will be offered by the Faculty of Education.
- 1.3 The degree shall be awarded after successful completion in the aforesaid specific subjects of the department.
- 1.4 The evaluation shall be on the basis of grades and credits earned by the student in each subject of these courses.

2. ADMISSION PROCEDURE & METHOD OF SELECTION

- 2.1 Every candidate seeking admission to these courses must have passed Post graduate degree in sciences/social sciences/humanities with 55% marks or equivalent grade from a recognized institution. It is desirable that a candidates have a demonstrated interest and experience in education. The eligibility criterion for admission in the individual course will be decided by the Academic Council of the university as per the norms laid down by the government of Chhattisgarh and NCTE or any appropriate Authority.
- 2.2 Admission to the course shall be offered as prescribed by the academic council, at the first year level. The Admission policy shall be decided by the Academic Council of the university. The guidelines issued by the UGC, NCTE and the State Government or any appropriate Authority shall be adhered to. The State reservation policy shall be applicable.
- 2.3 The university will issue admission notifications in newspapers/on the university's website/notice board of the university etc., before the start of the academic year. The university may conduct its own entrance examination for admission. The students may also

secure direct admission to the university and the admission will be given on the basis of merit. The guideline issued by NCTE/State Govt./UGC shall be adhered too.

- 2.4 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to the course, provided they have passed Post graduate examination as per the NCTE regulation. Admission to such candidates shall be made on the basis of the entrance test conducted by the OP Jindal University and the admission will be given on the basis of merit.
- 2.5 The university may permit a student to the course on transfer from other Institutes/Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the university in respect of the program, provided that, no student shall be admitted during the first year, under this scheme.
- 2.6 The university reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his/her career on the grounds of unsatisfactory academic performance or misconduct.

3. DURATION OF THE COURSE

- 3.1 The duration of the course shall be three years and divided into six equal semesters including school-based experience and internship in teaching.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean of the School at the beginning of each year with the approval of the Vice Chancellor.
- 3.3 The maximum duration available to a student for completion of the course shall be of four years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of rustication, if any.
- 3.4 At the beginning of each semester, every student shall have to register him/herself within the duration prescribed in the academic calendar.

4. STRUCTURE OF THE COURSE

The structure of the course, scheme of examination, curriculum and syllabi shall be such as may be prescribed by the Academic Council in accordance with the UGC and NCTE guidelines/regulations in this regard.

5. FEE FOR THE COURSE

The fee for the course shall be such as may be decided by the Board of Management of the university with the approval of the Chhattisgarh Private University Regulatory Commission(CGPURC).

6. EXAMINATIONS

- 6.1 The University shall adopt the system of continuous evaluation consisting of a Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 6.2 The detailed examination scheme for PRE as well as ESE for all components of the curriculum shall be laid down by the Academic Council.
- 6.3 A student may be debarred from appearing in the End Semester Examination by the Dean of the school with the approval of the Vice Chancellor, due to any of the following reasons:
- (a) Disciplinary action has been taken against the student.
 - (b) On the recommendation of the concerned head of the department, if
 - (i) The attendance in Theory is below 80% and in Practical classes is below 90% or as provided in clause (8) of attendance, in the semester.
 - (ii) The performance in the PRE during the semester has been found unsatisfactory.
- 6.4 The university shall conduct a full examination at the end of each semester for the regular students. This examination will also enable those students to appear in theory / practical courses who may have failed or missed the previous semesters' examination.
- 6.5 If a candidate has passed a semester examination in full he/she shall **NOT** be permitted to reappear in that examination for improvement in division/marks/grades or for any other purpose.

7. EVALUATION / ASSESSMENT OF PERFORMANCE

The evaluation/assessment of the performance shall be done on the basis of marks as well as on the basis of credits:

7.1 BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of PRE and ESE. The maximum and minimum marks in the final result (PRE+ ESE) of each subject of the course shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) a particular subject of the respective course, a candidate has to score minimum marks in the composite result of that subject as per the guidelines of the concerned authority of the program.

7.2 BASIS OF CREDITS

- (a) One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and/or practical (P) shall be equal to one credit. Thus, $\text{Credit} = \{L + (T+P)/2\}$.

Credit in a subject shall be a whole number, not a fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to the nearest whole number.

- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of the degree of B.Sc.(Hons), only when he/she earns all the credits allotted to the course in which he/she has taken admission.

8. ATTENDANCE

Candidates appearing as regular students for any semester examination are required to attend at least 80% of Theory and 90% of Practical and Internship classes held separately in each subject of the course of study, provided that a shortfall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the university respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 70% in Theory and 80% in Practical and Internship or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

9. PROMOTION TO HIGHER SEMESTERS

A student shall be allowed to carry the backlog/s of theory/practical subjects of the preceding semester but he/she should complete the course within the stipulated duration as mentioned in clause (3) of this ordinance.

10. CREDIT BASED GRADING SYSTEM

- 10.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- 10.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the PRE and ESE.
- 11. Notwithstanding the above, the university shall ensure that the study program leading to an integrated degree shall conform to the standard set by the regulations/norms of the NCTE/UGC/concerned statutory body

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आव्यवस्था क्रमांक 28

प्रबंधन में पोस्ट ग्रेजुएट प्रोग्राम

(वर्किंग एग्जीक्यूटिव के लिए द्विवर्षीय सर्टिफिकेट पाठ्यक्रम)

[अधिनियम धारा 28 (1) (ब) एवं 29 (1)]

1. प्रयोज्यता

- (i) प्रबंधन में पूर्णकालिकता पर सर्टिफिकेट पाठ्यक्रम (दो वर्षीय सर्टिफिकेट पाठ्यक्रम) लक्ष्य की दो वर्षीय पाठ्यक्रम होगा जिसे द्विवर्षीय सर्टिफिकेट कार्यक्रम कहा जाएगा एवं उक्त नाम एग्जीक्यूटिव मास्टर ऑफ बिजनेस एडमिनिस्ट्रेशन (ई.एम.बी.ए.) होगा।
- (ii) ई.एम.बी.ए. की सर्टिफिकेट प्रक्रिया के विभिन्न प्रसिद्ध शब्दावली द्वारा प्रदाय किया जावेगा जैसा कि बट सीमित नहीं है पर सामान्य प्रबंधन, नृमता टेक्नोलॉजी, रीसर्च एवं उद्योगिता के ज़िसे सकलता पूर्ण पाठ्यक्रम दूरा करने पर दिया जावेगा।
- (iii) ई.एम.बी.ए. अध्ययन एवं परीक्षाएं पाठ्यक्रम में पेश एवं आकलन शिक्षारिषी के द्वारा उचित किने जाने के आधार पर होता एवं एग्जीक्यूटिव मास्टर ऑफ बिजनेस एडमिनिस्ट्रेशन की सर्टिफिकेट दूरा व्यक्ति को प्रदाय किया जाएगा जिसको आवेदन प्रणाली अनुसार आवश्यक कार्य अनिवार्यता सार्व एवं ओरिजिनल प्रमाणित उल्लेखित समग्रवधि से सीतर पूर्ण किया हो।

2. प्रवेश हेतु योग्यता

91. अभ्यर्थी जिन्हें 2016 अर्द्ध के साथ किसी भी विद्या में स्नातक डिग्री या समतुल्य योग्यता एवं न्यूनतम 3 वर्ष का पूर्व कार्य अनुभव प्राप्त है, ईएमबीए कार्यक्रम में प्रवेश के लिये पात्र होगा। छात्र जिन्हें कैंपस प्रवेश प्रक्रिया जैसे कि सीएटी/एमएटी/एक्सएटी/राज्य प्रवेश परीक्षा/ओपीजेडू प्रवेश परीक्षा अनुमोदित न्यूनतम प्रतिष्ठित शैक्षणिक परिषद के मापदण्ड अनुसार न्यूनतम योग्यता प्राप्त हो जो ईएमबीए कार्यक्रम में प्रवेश हेतु अभ्युम्मेदता दी जाएगी।
92. उही नहीं जिन्हें यका पेरा (a) में उल्लेखित किया गया है प्रत्येक प्रवृत्ति परीक्षा हेतु जिन्हें विश्वविद्यालय द्वारा प्रत्येकित किया गया है एवं विदेशी नागरिकों के उचित मार्ग द्वारा संवेदन पर प्राप्त हुआ है उन्हें ईएमबीए कार्यक्रम में बिना योग्यता परीक्षा के प्रवेश हेतु विचार किया जावेगा। उक्त प्रवेश नियमिच्छक द्वारा इस संबंध में निर्धारित विनियमन अनुसार होगा।
93. प्रवेश परीक्षा का विस्तृत विवरण विश्वविद्यालय के शैक्षणिक परिषद द्वारा निर्धारित किया जायेगा। इस प्रक्रिया में यूजीसी/एआईटीटीई/राज्य स्तर पर के निर्देश का पालन किया जायेगा।
94. ईएमबीए सर्टिफिकेट उपरोक्तानुसार विश्वविद्यालय के विनियमन के तहत प्राप्त किया जावेगा।

3. कार्यक्रम की अवधि

95. ईएमबीए कार्यक्रम का सामान्य अवधि चारों वर्षों परियोजना काज सहित चार सेमेस्टर का होगा। अभ्यर्थी को उससे परियोजना काज में किसी उपयोग न अन्य

संविधान में करने हेतु निम्न विधायिकालय द्वारा अनुमोदित किया गया हो में अनुमति होगी।

- (a) पाठ्यक्रम का प्रत्येक वर्ष में प्रारंभ में शैक्षणिक कलेक्टर सेमेस्टर के संस्करण सहित गालाक्यास द्वारा कुलवर्ष के अनुमोदन से घोषित किया जाएगा।
- (b) ई.एम.वी.ए. पाठ्यक्रम पूर्णतः हेतु किसी भी विद्यार्थी को अधिकतम सात वर्ष का समय उपलब्ध होगा। अधिकतम सत्रावधि में छपसी, अनुपस्थित एवं विविध प्रकार के प्रयोज्य, अपलास शामिल होंगे। परन्तु विद्यार्थी को कोई प्रतीक्ष्य उक्त अवधि से बचाव होगा।
- (c) प्रत्येक सेमेस्टर के प्रारंभ में सभी विद्यार्थीनय अपना संवीकरण करदेंगे। जो कि शैक्षणिक कलेक्टर के नियुक्ति समयावधि के भीतर होगा।

4. परीक्षाक्रम की संरचना

ई.एम.वी.ए. परीक्षाक्रम की संरचना, परीक्षा प्रणाली, पाठ्यक्रम एवं कार्यक्रम, इस संबंध में बोर्ड ऑफ़ एग्जामीनेट्स एवं शैक्षणिक परिषद द्वारा अनुमोदन के अनुसरण होगा।

5. कक्षा का संचालन

इस विभाग की अवधि 24 महीने की है एवं इसकी कक्षाएं सप्ताहों में सन्ध्या ४ बजेवार को 8 घंटे प्रतिदिन होगी।

6. परीक्षाएं

- (a) विधायिकालय अथवा न्यायालय पद्धति अपनाएगा। सत्रावधि न्यायालय पद्धति में विद्यार्थीओं के प्रदर्शन का न्यायालय सत्रावधि न्यायालय परीक्षा (बी.ए.ए.ई.)

(iv) सेमेस्टर अंत परीक्षा (ई.एस.ई.) द्वारा की जायेगी यदि एव अंतिम मूल्यांकन असुनिष्ट प्रश्न, असाइनमेंट, कक्षा में पापीकरी, टन टेपर्स एवं प्रोजेक्ट कार्ड पर आधारित होगा।

(ii) प्रत्येकी पुनर्विलोकन परीक्षा (पी.आर.ई.) में दो अवसर होंगे

(अ) विद्यार्थी मूल्यांकन (टी.ए.) एवं मूल्यांकन असुनिष्ट प्रश्न, असाइनमेंट, कक्षा में पापीकरी, कक्षा परीक्षा एवं प्रोजेक्ट कार्ड पर आधारित होगा।

(ब) मूल्यांकन परीक्षा (ए.एस.ई.) वह परीक्षा लगभग 50% कार्ड पर (ए.एस.ई.) आधारित होगी।

(iii) अंतिम अवधि परीक्षा (फि.एल.ई.)

(iv) अंतिम अवधि एवं मूल्यांकन परीक्षा का अंतराल निम्न होगा :

परीक्षा	न्यूनतम अंतराल	अधिकतम अंतराल
मूल्यांकन	2 घंटा	
अंतिम अवधि	3 घंटा	3 घंटा

(v) विद्यार्थी परीक्षा प्रणाली, सेमेस्टर अंत परीक्षा (ई.एस.ई.) एवं प्रत्येकी पुनर्विलोकन परीक्षा (पी.आर.ई.) परीक्षाओं के सभी अवसरों के सिद्ध कक्षा में अधिष्ठित परीक्षा द्वारा निर्धारित सिद्ध नमूने के अनुसार होगी।

(vi) किसी विद्यार्थी को सेमेस्टर अंत परीक्षा देने से आगे का सालाध्यक्ष द्वारा निम्नलिखित कारणों से रोका जा सकेगा।

अ. विद्यार्थी के निम्न अनुशासनिक कारणों से -

ब. आशाध्यक्ष द्वारा संसुती करने पर यदि सेमेस्टर के दौरान प्रत्येकी पुनर्विलोकन परीक्षा पुनर्विलोकन परीक्षा (पी.आर.ई.) अनुसूचित अनुसूचित पाया जाता है।

- (ख) विश्वविद्यालय द्वारा विद्यार्थियों को लेने वाले प्रत्येक सेमेस्टर के अंत में पूर्ण परीक्षा आयोजित की जावेगी। उक्त परीक्षा में दो योग्य विद्यार्थी भी शामिल हो सकेंगे। जो पिछले सेमेस्टर की परीक्षा के सैद्धांतिक/प्रयोगिक परीक्षण में अनुत्तीर्ण या अनुपस्थित रहे हैं।
- (ख) शिक्षक द्वारा विद्यार्थियों के लिये दत्तवर्ती पुनर्विलोकन परीक्षा में अनुत्तीर्ण या अनुपस्थित रहने के बावजूद स्नातकोत्तर की विधिवत पर कुलसचिव के अनुमोदन से परीक्षा में नाम ले सकेंगे।

7. कार्य का मूल्यांकन

(i) अंक आवधिक

- (अ) प्रत्येक सेमेस्टर में विद्यार्थी के कार्य का मूल्यांकन पाठ्यक्रम के प्रत्येक अवधन को देखते हुए नियमित मूल्यांकन सेमेस्टर के अंत परीक्षा (ई.ए.ई.) एवं दत्तवर्ती पुनर्विलोकन परीक्षा (पी.आर.ई.) के अनुसार किया जाएगा। पाठ्यक्रम में पाठ्यक्रम के इत्येक अवधन में अधिकतम अंक परीक्षा योजना की विशेष वैधानिक परिषद द्वारा घोषित अनुसार होगा।

- (ब) विशिष्ट पाठ्यक्रम में अंक होने हेतु अध्यापकों को उसी पाठ्य कार्य के समय परिष्कार में न्यूनतम अंक अर्जित करने होंगे।

(ii) अंकगणन का आकार

- (अ) एक घंटे या जोरक व्याख्यान (एच) का अंकगणन एक को माना जाएगा। दो घंटे का संघर्ष व्याख्यान (टी) एवं/या प्रायोगिक (पी) का अंकगणन एक होगा। अंक अंकगणन = $(एच + (टी + पी) / 2)$ । किसी विश्व का अंकगणन सबसे पूर्ण अंक अनुसार होगा व कि निर्धारित। यदि किसी

- विषय में विभाजित मिलता है जो पूरी कैलेंडरल गुरुवार माना जाएगा।
औद्योगिक प्रशिक्षण का अनुष्ठान उच्च अध्ययन में औद्योगिक परिषद द्वारा
विभिन्नित किया जाएगा।
- (ब) किसी छात्रों को किसी सेमेस्टर के लिए प्रायोगिक एवं अवलोकन आधारित
कमी किया जाएगा जब वह उक्त सेमेस्टर में उत्तीर्ण हो।
- (ग) यह छात्रों ई.एम.वी.ए. सर्टिफिकेट प्राप्त के योग्य होगा जिसने केवल
सभी योग्यताओं को प्राप्त कर प्रवेश लिया है।

8. उपस्थिति

कोई छात्रों नियमित छात्र के रूप में किसी सेमेस्टर परीक्षा हेतु 75 प्रतिशत उपस्थिति
वांछित एवं औद्योगिक छात्रों में प्रथम-पृथक विषय पाठ्यक्रम के लिए होती।
उपस्थिति में 6 प्रतिशत की कमी एवं पुनः 6 प्रतिशत भूत समय। साथ प्रमुख एवं
कुलपति 6 व औद्योगिक कारण होने पर भी जा सकती है परंतु किसी भी स्थिति में
ऐसे छात्रों जिसकी उपस्थिति 65 प्रतिशत से कम की रही है, हेतु उक्त सेमेस्टर परीक्षा
में भाग लेने की अनुमति नहीं दी जायेगी।

9. छात्र सेमेस्टर में परीक्षा

विद्यार्थी पूर्ववर्ती सेमेस्टर में औद्योगिक/औद्योगिक विषय की इच्छा के साथ अगले
सेमेस्टर में प्रवेश ले सकते हैं परंतु उसे अध्यादेश के छात्र (3) में वर्गित निर्धारित
अवधि में पाठ्यक्रम पूरा करना होगा।

10. कार्यक्रम में विराम

विद्यार्थीगण को कार्यक्रम में अंतराल की अनुमति केवल स्वास्थ्यगत कारणों से दिया जा सकेगा।

11. प्रोजेक्ट कार्य एवं मूल्यांकन

- (i) संस्थाओं के जयंतिका काल सितके पास प्रकाशित लेख में अनुसंधान वर्षों की सुविधा है जो ऐसी संस्थाओं में अपने प्रोजेक्ट करने की अनुमति दी जा सकती है।
- (ii) छात्रों को अन्य प्रतिष्ठित संस्थाओं में आकर प्रमुख के अनुमोदन से प्रोजेक्ट करने की अनुमति दी जा सकती है।
- (iii) प्रोजेक्ट कार्य का मूल्यांकन शैक्षणिक परिषद के योजना के अनुसार किया जाएगा।

12. श्रेणी प्रणाली का आधार

- (i) प्रत्येक विषय में श्रेणी का आकलन संबंधित विषय एवं शैक्षणिक नीति समिति द्वारा अनुमोदित हो होगी जिसे शैक्षणिक परिषद एवं शाली निवेदन द्वारा अनुमोदित किया जाएगा। किसी सेमेस्टर में केवल अनुमोदित पाठ्यक्रम ही अस्तित्व में किया जा सकेगा।
- (ii) प्रत्येक विद्यार्थी किसी पाठ्यक्रम में पंजीकृत होने के लिए उसे सेटसोड श्रेणी प्रदान किया जाएगा। किसी विद्यार्थी को सेटसोड उसके संगुण्य प्रदर्शन

- (iii) सेमस्टर अथॉरिटी (ईएनटीई) एवं जलवायुी सुनविस्तरण कीश (वि.आर.ई.) के अधिन पर होगा।
- (iv) सेमस्टर का लक्ष्य एवं उसकी संख्या सुनक सरावर (ग्रेड आइंट) कहा जावेगा। जो शैक्षणिक परिषद के विनयमन अनुसार होंगी।
- (v) सेमस्टर का प्रथम प्रत्येक विषय सैद्धांतिक या प्रयोगिक एवं प्रत्येक अवयव सदस्यक्रम के सिने पूरक होगा।
- (vi) सेमस्टर ग्रेड आइंट शीतलन (एस.जी.पी.ए.) किसी सेमस्टर के सिने शीतलन सदस्यक्रम ग्रेड आइंट किसी विद्यार्थी द्वारा किसी सेमस्टर में उसकी प्रदर्शन के आधार पर होगा। एस.जी.पी.ए. प्रत्येक सेमस्टर के सिने सी.जी.पी.ए. का आवश्यक परिषद के विनयमन के अनुसार होगा।
- (vii) संयुक्त ग्रेड आइंट शीतलन (सी.जी.पी.ए.) सदस्यक्रम के शीतलन ग्रेड आइंट किसी विद्यार्थी द्वारा प्राप्त सभी सदस्यक्रम में प्रवेश सर्टिफिकेट कार्यक्रम होगी जो उसका संयुक्त प्रदर्शन बर्शाएगा। सी.जी.पी.ए. सेमस्टर के अंत में शीतलन दिया जावेगा जो शैक्षणिक परिषद के विनयमन अनुसार होगा।
- (viii) किसी विद्यार्थी के उत्तीर्ण होने नूनतम ग्रेड एवं ग्रेड आइंट का निर्धारण शैक्षणिक परिषद के विनयमन अनुसार होगा।
- (ix) किसी विद्यार्थी का सभी शीतलन उसे शीतलन विशेष विषय अर्द्ध उसने उत्तीर्ण किया हो से दिया जावेगा।

Amal Nagar, the 4th February 2021

NOTIFICATION

No. P-3/2021/08-2.— Chhattisgarh Private Universities Regulatory Commission, Bhopal vide its Letter No. 115/PU/07/D&S/2015/16-07, Dated 24-12-2021 has approved the New Ordinance No. 28 of O.P. Jindal University, O.P. Jindal Knowledge Park, Village-Panipathra, Tehsil-Changbada, District-Bilaspur (Chhattisgarh), Under Section 29(2) of Chhattisgarh Private Universities (Establishment & Operation) Act, 2015

2. The State Government hereby gives its approval for notification of these Ordinance in Official Gazette.
3. The above Ordinance shall come into force from the date of its publication in the official Gazette.

By order and in the name of the Governor of Chhattisgarh,
BHUVANESH VARAN, Secretary.

OF JINDAL UNIVERSITY, RAIGARH (C. G.)
ORDINANCE NO. 28
POST GRADUATE PROGRAMME IN MANAGEMENT- TWO YEAR
CERTIFICATE COURSE for Working Executives
[Act Section 28(1) (b)& 29 (1)]

1. APPLICABILITY

- i. The Postgraduate Programme Course in Management (2-year Certificate Course, in brief) shall be of two-year duration, and shall be designated as Executive Master of Business Administration (EMBA) for working executives.
- ii. The certificate of Executive Master of Business Administration (EMBA) shall be awarded for various branches of Management, but not limited to, General Management, Marketing Management, Finance Management, Human Resources Management, Operations Management, Information Systems, Technology Management, Services and Entrepreneurship after successful completion of course.
- iii. The studies and examinations of the Executive Master of Business Administration (EMBA) course shall be on the basis of Grades and Credits earned by the student and the certificate of Executive Master of Business Administration (EMBA) shall be awarded to a candidate who as per the provisions of this Ordinance has successfully completed the Course work and project work within the prescribed time period.

2. ELIGIBILITY FOR ADMISSIONS

- i. Candidate having Bachelor's Degree or equivalent with 50% marks in any discipline and minimum three-year post qualification work experience shall be eligible to apply for the Executive Master of Business Administration (EMBA) programme. Candidates having a valid Management Aptitude Test score such as CAT/ MAT/ XAT/ State Entrance Test/OPJS Entrance Test as approved with minimum percentile fixed by the Academic Council would be given preference for admission to the EMBA (Working Executives) programme.
- ii. Notwithstanding what has been stated in above (2i) regarding Management Aptitude tests, the candidates sponsored by organizations recognized by the University and applications from foreign nationals received through proper

channel may be considered for admission to the Executive Master of Business Administration (EMBA) Programme without qualifying such a test. Their admission shall, however, be governed by the regulations prescribed by the University for the purpose.

- iii. The detailed Admission procedure shall be decided by the Academic Council of the University. The Guidelines issued by UGC/AICTE/State Government, if any, shall be adhered to.
- iv. The award of the Executive Master of Business Administration (EMBA) Certificate shall be in accordance with the regulations of the University.

3. DURATION OF THE COURSE

- i. The normal duration of the Executive Master of Business Administration (EMBA) programme including project work shall be of four semesters. Candidates may be permitted to do their project work in his own or other industry and organizations approved by the University.
- ii. The academic calendar including semester breaks shall be declared by the Dean of the School with the approval of Vice-Chancellor at the beginning of each year.
- iii. The maximum duration available to a student for completion of Executive Master of Business Administration (EMBA) Course shall be of four years. The maximum duration of the course shall include the period of withdrawal, absence and different kinds of leave permissible to a student, but it shall exclude the period of restriction, if any.
- iv. At the beginning of each semester, every student shall have to register him / herself within the duration prescribed in the academic calendar.

4. STRUCTURE OF THE COURSE

The subjects to be studied in different semesters of the Executive Master of Business Administration (EMBA) course shall be as per the schemes approved by the concerned Board of Studies and Academic Council of the University.

5. CONDUCTION OF THE CLASSES

The programme is spread over twenty-four months and the classes will be conducted in the

weekends i.e. Saturday & Sunday for 8 hours on each day.

4. EXAMINATIONS

- (i) The University shall follow the system of continuous evaluation. The system of continuous evaluation consisting of Progress Review Examination (PRE) and End Semester Examination (ESE) for assessing the students' performance during the programme of study. Grading and final evaluation is done on the basis of quizzes, assignments, class participation, term papers and project work.
- (ii) The Progress Review Examination (PRE) consists of two components:
 - a. Teacher assessment (TA): It is based on quizzes, assignments, class participation, unit test and project work.
 - b. Mid Semester Exam: It will be conducted for almost 50% of the course.
- (iii) The End Semester Examination (ESE)
- (iv) Duration for the Mid-Term and End-Term examination will be as follows:

Exam	Minimum duration	Maximum duration
Mid-Term	2Hrs	
End-Term	2Hrs	3Hrs

- (v) The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be prescribed by the Academic Council.
- (vi) A student may be debarred from appearing in the End Semester Examination by the Dean of the School due to any of the following reasons:
 - (a) Disciplinary action taken against the student.
 - (b) On the recommendation of Dean of the School, if the performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.
- (vii) The University shall conduct fall examination at the end of each semester for the students. This examination will also enable those students to appear in the theory /

practical course who may have failed or missed the previous semester's examination.

- (vii) The teacher may conduct the makeup examination for the students who have missed or failed in the Progress Review Examination, with the approval of the Vice-Chancellor on recommendation of Dean of the School.

5. EVALUATION (ASSESSMENT) OF PERFORMANCE

(i) BASIS OF MARKS

- (a) The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum and minimum marks in the composite final result (ESE+PRE) of curriculum shall be as per the examination scheme declared by the Academic Council.
- (b) To pass (qualify) the particular curriculum a candidate has to secure minimum marks in the composite result of that curriculum.

(ii) BASIS OF CREDITS

- (a) One hour of contact in lecture (L) shall be equal to one credit whereas two hours of contact in tutorial (T) and / or practical (P) shall be equal to one credit. Thus, Credit = $[L + (T+P)2]$. Credit in a subject shall be a whole number, not a fractional number. If a credit in a subject turns out in fraction, then it shall be rounded off to nearest whole number.
- (b) A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- (c) A candidate shall be eligible for the award of certificate of EMBA, only when he / she earns all the credits allotted to the course in which he / she has taken admission.

8. ATTENDANCE

Candidates appearing for any semester examination are required to attend at least 75 percent, provided that a show fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate

markings of less than 65% in a semester shall be allowed to appear in the End Semester Examination.

9. PROMOTION TO HIGHER SEMESTER

A student shall be allowed to carry the backlog of theory/practical subjects of the preceding semester but he/she should complete the course within the stipulated duration as mentioned in clause (3) of the ordinance.

10. BREAK IN THE PROGRAMME

Students may be permitted to take a break in the programme ONLY on medical / health grounds.

11. PROJECT WORK AND EVALUATION

- (i) Sponsored candidates from Organizations which have facilities for work in the area proposed may be permitted to carry out their project work in such organizations.
- (ii) Candidates may also be permitted to carry out their project in other reputed Organizations with the approval of Dean of the School.
- (iii) The evaluation of Project work shall be done as per the scheme laid down by the Academic Council in this regard.

12. CREDIT BASED GRADING SYSTEM

- (i) Each course along with its weightage in terms of credits shall be recommended by the Board of Studies (BoS) and shall be approved by the Academic Council. Only approved courses can be offered during any semester.
- (ii) Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his cumulative performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).
- (iii) The letter grades to be used and their numerical equivalents (called the Grade Points) shall be as per the regulations framed by the Academic Council for the purpose.
- (iv) The letter grades shall be awarded for each subject (theoretical or practical) and for each module (component) of the curriculum separately.

- (vi) The Semester Grade Point Average (SGPA) for a semester is a weighted average of course grade points obtained by a student in a semester and reflects the performance of a student in that semester. The SGPA for each semester shall be calculated as per the regulations framed by the Academic Council.
- (vii) The Cumulative Grade Point Average (CGPA) is the weighted average of course grade points obtained by a student for all courses taken since his admission to the certificate programme and reflects the cumulative performance of a student. The CGPA at the end of n^{th} semester shall be calculated as per the regulations framed by the Academic Council.
- (viii) To clear (pass) a particular subject the minimum required grade and grade point shall be as per the regulations framed by the Academic Council from time to time in this regard.
- (vii) A student shall earn all the credits allotted to a particular subject if he / she clear (pass) that subject.
- (ix) For the award of certificate, a candidate should have secured minimum CGPA as per the regulations framed by the Academic Council from time to time in this regard.
- (x) The final examination grade sheet at the end of final semester examination of the course shall show the CGPA earned in the course. The CGPA can be converted into equivalent percentage marks as per the regulations framed by the Academic Council from time to time in this regard.

13. GRADE SHEET

The grade sheet issued to a student after completion of the course shall contain the consolidated record of grades obtained SGPA of each semester and the final CGPA.

14. FEE

Fee for the programme shall be decided by the Board of Management of the University with the approval of Chhattisgarh Private University Regulatory Commission (CUPURC) from time to time.